

Town of Kennebunkport



Proposed Municipal Budget

Fiscal Year 2017

July 1, 2016-June 30, 2017

Submitted February 26, 2016

Prepared by Laurie A. Smith, Town Manager

Page Location by Budget Category

General Government Expenditures	Account Number	Page
Administration	25-01	67
Zoning Board of Appeals	25-05	75
Conservation Commission	25-07	76
Growth Planning	25-08	77
Legal	25-09	79
Insurance	25-10	81
Community Development	25-11	83
Planning and Development	25-12	86
Public Safety Expenditures		
Police	27-01	93
Communications	27-02	100
Fire	27-03	107
KEMS	27-04	118
Emergency Management	27-05	119
Animal Control Officer	27-06	120
Harbormaster	27-07	123
Health Welfare Expenditures		
Solid Waste	29-01	125
Health	29-02	128
Welfare	29-03	133
Social Services	29-04	135
Shellfish Conservation	29-07	138
Public Restrooms	29-10	140
Highway/Public Works Expenditures		
Highway/Public Works	31-01	141
Mechanic	31-02	152
Utilities	31-03	156
Conservation Shade Tree	31-04	157
Cemetery	31-06	160
Recreation and Other Expenditures		
Recreation	33-01	163
Graves Library	33-02	169
Cape Porpoise Library	33-03	170
Parsons Way	33-04	171
GRB Advisory Reserve	33-05	172
Local Circuit Breaker	35-01	174
Overlay	36-01	175
Contingency	37-07	176
Miscellaneous Agencies	38-01	178
Debt Service and Capital Outlay		
Capital-Admin	39-01	179
Capital-Police	39-02	180
Capital-Communications	39-03	181
Capital-Fire	39-04	182
Capital-Highway	39-06	184
Capital-Road Improvement	39-09	187
Capital-Sidewalk	39-11	188
Capital-Recreation	39-13	190
Capital-CEO/Planning	39-15	191
Capital-Community Development	39-16	192
Capital-Special Projects	39-20	193
Capital-Piers	39-39	194
Debt Service	41-01	195
Education	50-01	200
County Tax	50-02	201

Page Location by Department/Alphabetically

Budget Category	Account Number	Page
Administration	25-01	67
Animal Control Officer	27-06	120
Cape Porpoise Library	33-03	170
Capital-Admin	39-01	179
Capital-CEO/Planning	39-15	191
Capital-Communications	39-03	181
Capital-Community Develop	39-16	192
Capital-Fire	39-04	182
Capital-Highway	39-06	184
Capital-Piers	39-39	194
Capital-Police	39-02	180
Capital-Recreation	39-13	190
Capital-Road Improvement	39-09	187
Capital-Special Projects	39-20	193
Capital-Sidewalk	39-11	188
Cemetery	31-06	160
Communications	27-02	100
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Conservation Commission	25-07	76
Conservation Shade Tree	31-04	157
Contingency	37-07	176
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GRB Advisory Reserve	33-05	172
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Planning and Development	25-12	86
Police	27-01	93
Public Restrooms	29-10	140
Public Works/Highway	31-01	141
Recreation	33-01	163
Shellfish Conservation	29-07	138
Social Services	29-04	135
Solid Waste	29-01	125
Utilities	31-03	156
Welfare	29-03	133
Zoning Board of Appeals	25-05	75

TOWN OF KENNEBUNKPORT

February 24, 2016

TO: Members of the Board of Selectmen and the Budget Board
FROM: Laurie Smith, Town Manager

INTRODUCTION TO THE FY17 BUDGET

The FY17 budget proposal maintains the level of municipal services across most departments, continues our succession planning as we experience employee retirements, and increases the level of service to meet the current need in Planning/Codes and Public Services. The operating budget of \$6.63 million increased by \$129,023, or 1.98%. The majority of this increase is due to salary and benefit increases.

The Capital Outlay budget is up approximately \$62,600 or 4.68% due to the increased cost of capital and the need to finish ongoing construction projects at the Police Department and Government Wharf. Although there are other capital building needs identified at Town Hall and Parks and Recreation, we are endeavoring to funnel needed funds in FY 17 to ongoing projects and will delay reserves for other projects for future years.

Non property tax revenues are experiencing a 2.73% increase or \$67,093. The major reasons for the increase are due to climbing excise tax revenue (\$30,000), planning permit fee growth (\$44,263), recreation fees (\$25,000), and a one-time transfer from Dock Square Parking Lot (\$77,500) to offset the purchase of a replacement sweeper along with new overlook on the Mat Lanigan Bridge project (scheduled for 2017). The largest decrease in revenue is related to a larger DOT matching grant in FY 16, which results in a -\$96,950 reduction in FY 2017.

Last year the Board of Selectmen adopted a fund balance policy that maintains an unassigned fund balance in the general fund at a minimum of two months of general fund expenditures (or 18%) measured on a GAAP (Generally Accepted Accounting Principles) basis. Any unassigned funds in excess of the 18% target balance will be transferred to capital reserve accounts for projects identified in the Capital Improvement Plan. The amount transferred at the end of FY 15 was \$686,893. These funds will be used for future capital improvement projects, and the Board of Selectmen may choose to set aside some of these funds in a credit reserve account to offset some of the inevitable tax increases from future education budgets. I have not included a transfer of any of these funds into the general fund budget to offset capital projects at this time.

Another change in the budget is a recommended reduction in the use of the undesignated fund balance to offset the tax rate. For several years, the Town has used \$300,000 each year to offset the tax commitment. Under the new policy, the unassigned fund balance is approximately \$2.8 million. A \$300,000 deduction each year represents almost 11%. The Town's budget has become more exact each year as a slow economy reduced revenues and required belt tightening on expenditures. In order to continue to count on a \$300,000 contribution, town staff must start saving \$300,000 on July 1, in order to be able to contribute to the succeeding year budget. A fund balance contribution towards the budget is deemed "normal" in most circumstances; however, I recommend that the Town reduce its reliance on the fund balance to a \$200,000 contribution or lower. My proposed budget reduces the contribution by \$25,000, and I encourage the Town to continue this trend until we meet that goal.

On the operating side of the budget, there are several noteworthy items:

- Succession planning continues in the FY 17 budget. The Town is seeing a transition in employees as they begin to phase into retirement. This trend will continue over the next few years. The Administration budget includes an additional two months of wages and benefits for the transition of a new Assistant Treasurer in 2017. The Public Health department includes an additional month of wages and benefits for the new Public Health nurse who will begin in May/June as the Director retires.
- The Planning & Development budget includes the addition of 8 hours weekly for the Assessing Assistant and 16 hours weekly for a part-time building inspector. A few years ago, the department lost a half-time position due to the decrease in building activity associated with the downturn in the economy. Over the past 5 years, we have seen a dramatic growth in permits, planning applications, and inspections. The result has been a large growth in fees of \$95,013 or 72%. With the growth in inspections and the reduction in staff hours, citizens must often wait a month or more for necessary permits and it has caused a backlog on inspections. The Town's Assessor Assistant has developed her technical skills and knowledge over the past few years resulting in the attainment of her CMA (certified Maine assessor) certificate. The proposed budget allows for the decrease in hours for the contracted assessor, while increasing the hours for our in-house staff allowing for a smooth transfer in responsibilities and duties over the next few years.

- Contractual services for IT (information technology) has increased across all departments, most significantly in administration. In 2015, the Town selected a new IT consultant through an RFP process. The Town now purchases a bank of hours for troubleshooting, hardware and software management, and network administration. We are also budgeting across all departments for proper firewalls, antivirus, and Microsoft subscriptions.
- The Capital Outlay budget has a slight increase in comparison to FY 16. Approximately half of the request is planned on road and sidewalk improvements. Other projects include:
 - \$65,000 is budgeted in Community Development to supply the necessary cameras, recording, and streaming equipment to create a public meeting audio visual closet in the public safety addition.
 - \$50,000 is budgeted in Communications to finish the public safety addition at the Police Station. The funds will purchase the necessary furniture and accessories to outfit the meeting space for 50 people. Additionally, the funds will purchase security cameras on the front of the addition in order to monitor the driveway of the Police Station.
 - Fire will be requesting \$30,000 to \$35,000 over the next three years for the replacement of our 1974 and 1980 brush trucks.
 - Recreation's capital reserve account has increased to \$30,000 in FY 17 to replace playground equipment and begin to reserve funds to replace the Parks and Recreation modular unit which is over 30 years old.

As a result, the municipal portion of the tax rate, after accounting for non property tax revenues, is projected to increase 1.43%, resulting in a 4-cent increase to the municipal tax rate.

The current commitment worksheet for FY17 includes an estimated increase of 3% for the County, and a 3% increase for the education operations budget. Both of these numbers are only ESTIMATES at this time. I will update the Boards with more current information as the budget process proceeds.

Beyond the RSU's operational budget, the Town will see a large increase in the educational debt requirements for the new construction bond. In FY 16, the Town was responsible for a \$207,097 payment. In FY 17 this payment will increase to \$1,059,464, and it will rise to \$1,603,763 in FY 18 and \$1,915,028 in FY 19. Please see the attached bond schedule for more detailed information.

Due to changes at the State level, the Town will also receive a credit from the Maine State Retirement System from previous contributions made prior to the RSU formation. Kennebunkport's portion of the credit will be \$458,236. I am recommending that we use the credit over the next three years to help soften some of the increases experienced by the new debt service. Using \$152,745 in FY 17 will result in a \$.07 decrease on the education tax rate impact. I have enclosed two commitment worksheets, one using 1/3 of the MePers credit, and one without using the credit.

I look forward to working with each of you in the weeks ahead.

Estimated construction debt schedule 12.1.15 *

	<u>Bond Premium Reduction</u>	<u>Net payment</u>	<u>9.44110%</u>	<u>49.15011%</u>	<u>41.40880%</u>	<u>Total</u>
	<u>Fiscal Total</u>	<u>Arundel</u>	<u>Kennebunk</u>	<u>Kennebunkport</u>		
FY16	775,781	(275,655)	500,126	47,217	245,812	207,096
FY17	4,364,172	(1,805,625)	2,558,547	241,555	1,257,529	1,059,464
FY18	4,747,688	(874,688)	3,873,000	365,654	1,903,584	1,603,763
FY19	4,624,688		4,624,688	436,621	2,273,039	1,915,028
FY20	4,501,688		4,501,688	425,009	2,212,585	1,864,095
FY21	4,378,688		4,378,688	413,396	2,152,130	1,813,162
FY22	4,255,688		4,255,688	401,784	2,091,675	1,762,229
FY23	4,131,375		4,131,375	390,047	2,030,575	1,710,753
FY24	4,005,750		4,005,750	378,187	1,968,831	1,658,733
FY25	3,880,125		3,880,125	366,326	1,907,086	1,606,713
FY26	3,754,500		3,754,500	354,466	1,845,341	1,554,693
FY27	3,628,875		3,628,875	342,606	1,783,596	1,502,674
FY28	3,524,437		3,524,437	332,746	1,732,265	1,459,427
FY29	3,441,187		3,441,187	324,886	1,691,347	1,424,954
FY30	3,357,938		3,357,938	317,026	1,650,430	1,390,482
FY31	3,274,031		3,274,031	309,105	1,609,190	1,355,737
FY32	3,188,906		3,188,906	301,068	1,567,351	1,320,488
FY33	3,102,656		3,102,656	292,925	1,524,959	1,284,773
FY34	3,015,281		3,015,281	284,676	1,482,014	1,248,592
FY35	2,926,781		2,926,781	276,320	1,438,516	1,211,945
FY36	2,837,156		2,837,156	267,859	1,394,465	1,174,832
FY37	533,537		533,537	50,372	262,234	220,931
						533,537
	76,250,928	(2,955,968)	73,294,960	6,919,850	36,024,553	30,350,563
			73,294,960			73,294,967

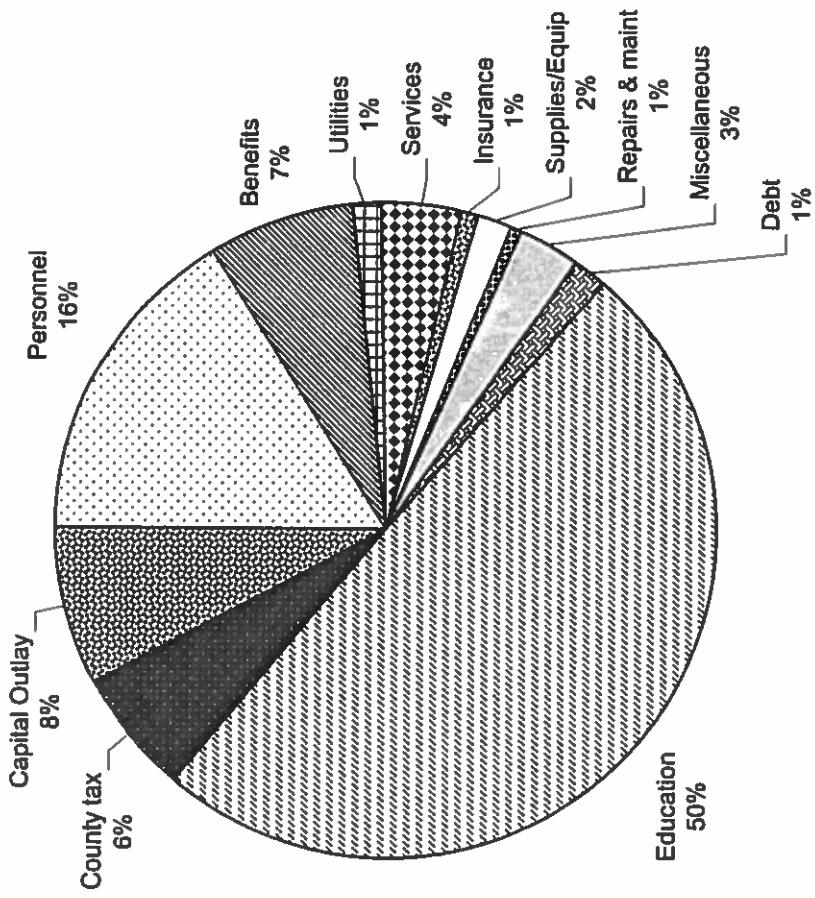
* municipal % allocation based upon FY16 actual (100% SEV + TIF)

* does not include new Arundel TIF

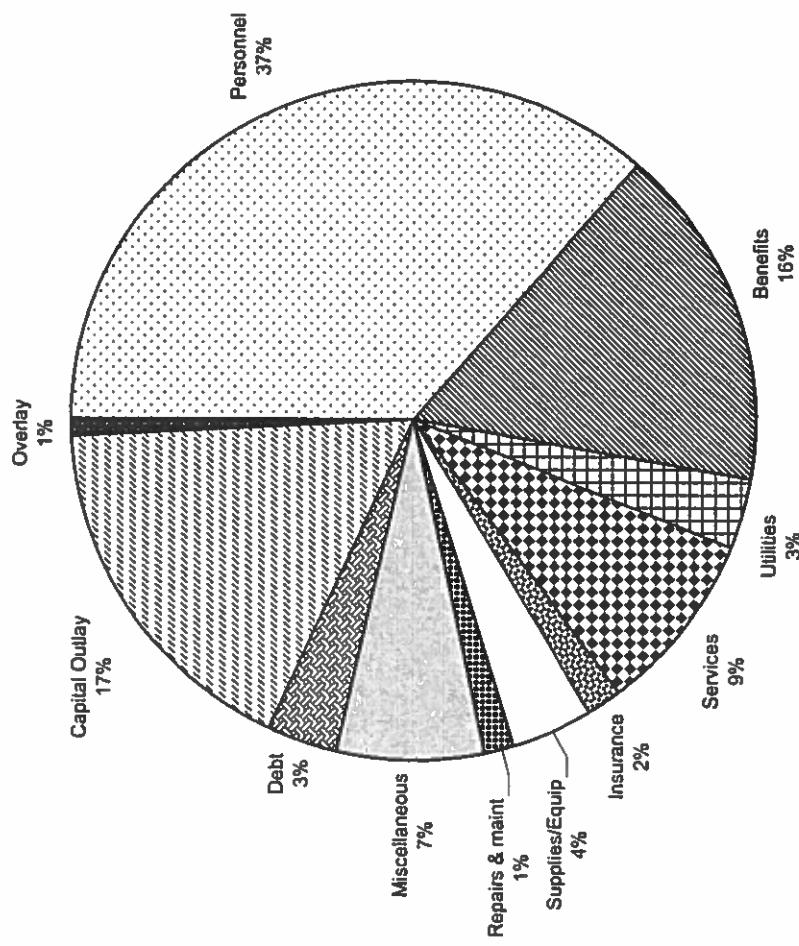
* does not include MePERS distribution (Kenn: \$731,679; KPort: \$458,236)

* includes bond premium
** rounding

FY 17 Budget



Operating FY 17 Budget



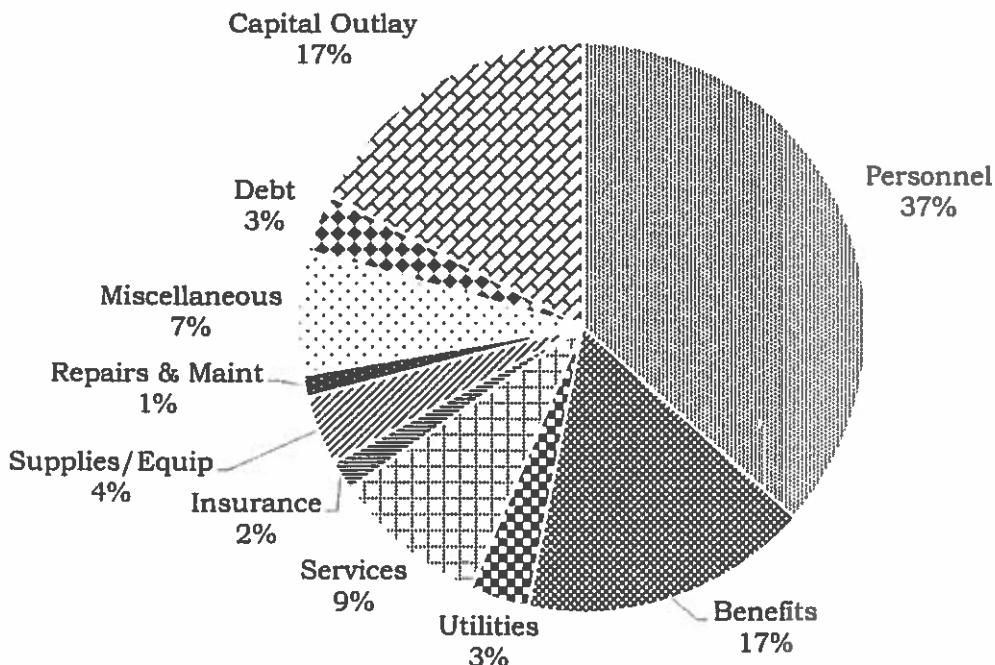
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FY17 Budget Analysis of Expenditures

Major Cost Categories

	FY 17	FY 16	\$ inc/decr	% diff
Personnel	\$ 2,947,898	\$ 2,791,532	\$ 156,366	5.6%
Benefits	\$ 1,318,774	\$ 1,253,789	\$ 64,985	5.2%
Utilities	\$ 269,306	\$ 271,141	\$ (1,835)	-0.7%
Services	\$ 709,855	\$ 751,315	\$ (41,460)	-5.5%
Insurance	\$ 137,600	\$ 136,428	\$ 1,172	0.9%
Supplies/Equip	\$ 317,359	\$ 322,100	\$ (4,741)	-1.5%
Repairs & Maint	\$ 103,948	\$ 101,948	\$ 2,000	2.0%
Miscellaneous	\$ 561,968	\$ 570,408	\$ (8,440)	-1.5%
Debt	\$ 269,388	\$ 308,412	\$ (39,024)	-12.7%
Capital Outlay	\$ 1,399,100	\$ 1,336,500	\$ 62,600	4.7%
Total:	\$ 8,035,196	\$ 7,843,573	\$ 191,623	2.4%

FY 17 Budget



Personnel: Salaries include any contractual increases for longevity or cost of living adjustment. In FY 16, salary adjustments were budgeted in contingency as union contracts were under negotiation. This is why salary expense lines show a larger than average increase in FY 17, in comparison to FY 16.

Personnel also contains additional hours for Planning and Codes staff in order to manage the increased building activity we have experienced over the past few years. A few years ago, the department was restructured and lost a half-time position. At the time, the nation was experiencing an economic slowdown, which resulted in fewer building and planning projects. With the return of a robust economy, we are seeing growth in housing starts, commercial activity, and planning reviews. This has resulted in at least a month wait for most permits. I have proposed adding 16 hours per week for a part-time building inspector, which I believe will eliminate the backlog. I have also proposed adding 8 hours per week to the Assessor's Assistant position. Becky has obtained her Certified Maine Assessors designation and continues to take on more duties so that the department can decrease the expense for contracted assessing.

Within the personnel contingency line there is an additional \$20,000 budgeted in order to fund the payment of accrued vacation and sick time to employees who retire. This amount is the same funding level as in FY 16 and 15. We are fortunate to have employees with long service records; however, the Town needs to prepare for the costs of accrued time as the workforce gets closer to retirement. Personnel lines also include the costs of succession planning in a few departments, most notably Public Health and Finance. As long term employees approach their retirement date, we have begun the necessary succession planning to ensure stable transition within departments.

Benefits: The Town instituted substantive changes in its health insurance plan by shifting from a point of service plan, to a plan that includes a health reimbursement account and by increasing the employee's share of the premium cost. By establishing this new plan the Town has been able to greatly reduce the projected increases in benefits by stabilizing these costs. With that said, health insurance costs continue to increase. We have projected a potential 10% increase for January of 2017; however, we hope the increase will be less. Once again this year, the trustees for the Maine State Retirement System voted to increase the required employer contribution for employee retirement plans. The employer cost share for Town employees will increase by .6% and Police will increase by .2%. Employee's contributions are also increasing by .5%.

Staff Development and Education: The costs have remained fairly consistent as each department's needs for training increase and decrease over time. We will have changeover in staff over the next few years which will require some additional training.

Utilities: Heating fuel has seen a decrease across all departments as we have been able to lock in prices for FY 17.

Services: This cost center is showing a decrease, as I did not request funding for the Goose Rocks Beach litigation in FY 17, a savings of \$70,000. The previous year carry forward amounts will allow the Town to move forward on the title pleadings, as well as other legal issues, which may develop in association with the case.

Insurance: These line items are showing slight increases. Most insurance is tied to payroll and expenditures; hence, they will increase over time.

Supplies/Equipment: The cost center is showing a slight decrease as there were some one-time purchases made in FY 16.

Repairs & Maintenance: There is a slight increase in this line item as we continue to see the costs of repairs to climb across all departments.

Miscellaneous: The line item shows a slight decrease in FY 17, mostly related to outside agencies.

Debt Service: This line item is showing a decrease as one of our road bonds retired in FY 16. This resulted in a reduction of approximately \$95,000. Added to debt service in FY 17 is the proposed bond issue for the wastewater system, which we be voted upon in June of 2016. Another addition is the first payment for the public safety addition bond, which was approved in June of 2015 (\$400,000). The Town will have another bond retirement in FY 18, which will reduce the budget by approximately \$170,000.

Capital Outlay: There is a slight increase of \$62,600 (4.7%) budgeted for FY 17. The capital budget continues the road restoration work from past years and keep us on track for our 10 year road plan. The other focus in the capital budget is to finish the outstanding projects at the Police Station and Government Wharf. The public safety addition/renovation project is planned for completion in the fall of 2016. The FY 17 budget allows for the purchase of cameras, video equipment, security devices, monitors, and furniture to complete the project. The Pier reserve fund has an additional \$100,000 to hopefully complete the project and fund needed repairs at Cape Porpoise pier. The fire apparatus reserve fund will also be maintained at the \$130,000 level, while we start a reserve to replace the two brush trucks, vintage 1974 and 1980.

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Analysis of Costs by Department

Additional detail is contained within each department's budget explanatory section.

Administration: Increase 9.23%. \$76,116.

- Salaries and related payroll items increase of \$30,924 are due to scheduled longevity/step increases. A portion of the increase is due to the budgeting of two months transition between the retiring Assistant Treasurer and the new employee in 2017.
- Retirement costs increase of \$7,103 through MSRS and ICMA have been adjusted to reflect actual employee participation costs. The MSRS employer cost share has also increased .6% per requirements of Maine State Retirement. Retirement account increase are due to the transition of employees to account for new employee choices.
- RHSP adjusted yearly to reflect qualifying employee time towards the benefit.
- Health insurance increase of \$21,810, reflects the average annual increase along with employee transition and estimate of new employee health premium choice.
- Heating fuel decrease of \$2,480 due to new heating oil prices as well as results of energy efficiency projects.
- Printing cost decrease of \$1,000 due to a reduction in the number of town reports printed annually.
- Advertising increase of \$500 due to an annual town wide subscription in jobs in me.com to attract new employees.
- Expert/professional increased by \$15,352 to reflect the cost of additional contracted IT services. The annual contract is \$34,752. The administration budget covers the cost for all town departments with a \$3,000 cost share from Police and a \$1,000 contribution from Wastewater. The increase will cover the general services contract, antivirus and firewalls for the Town Hall, and Microsoft 365 for Town Hall computers. The additional IT services proactively safeguard Town databases, and programs, and offer support in the integration of software across multiple platforms. Programs include

Trio for finances and taxes, Vision for assessing, Perform Record System and Code Red for police, Municipal Geographic Management System for Code Enforcement and GIS for mapping.

- Data processing decrease of \$1,500 due to IT services being covered in the expert/professional line. This line does include the purchase of new laser printers for the front counter staff to integrate new State motor vehicle processing.
- Office supply line increase of \$500 for the replacement of 3 office chairs for staff.
- Photocopier line increase of \$1,000 to cover the costs of additional color copies.
- Ballot machine has increased by \$2,000 due to additional expenses caused by the presidential election.
- Building expenses have decreased by \$950 due to new janitorial contract.
- Town meeting expense has increased slightly, \$300, due to presidential election.

Zoning Board of Appeals: No increase

- Budget lines have remained flat.

Conservation Commission: Increase 12.50%, \$150

- The commission plans on additional educational outreach to citizens regarding pesticides.

Growth Planning Committee: No Increase.

- Budget lines have remained flat.

Legal Fees: Decrease -51.45%, (\$71,000)

- Most legal budget lines will remain flat. The Goose Rocks Beach litigation line item is not being funded in FY 17. Past carry forward amounts should suffice for anticipated litigation costs to preserve public rights and access to Goose Rocks Beach.

Insurance: Increase 5.92%, (\$7,692)

- Budget lines have remained flat over the past couple of years. There has been an increase in unemployment expenses (\$1,500), worker's compensation (\$2,192), and the Town's general liability coverage (3,000).

Community Development: Decrease -3.27%, -\$872

- There is an increase in internet fees for the availability of streaming public meetings from the fire station, but a decrease in operating supplies and salaries.

Planning and Development: Increase 14.95%, \$49,971

- Salaries and related payroll items are up \$49,025 (+\$10,000) due to an increase of 8 hours weekly in hours for Assessor Assistant and the addition of a part-time building inspector, 16 hours weekly (+\$25,000). The rest of the increase is due to the reclassification of the planning board secretary hours from expert/professional and scheduled steps/longevity.
- MSRS and ICMA are adjusted to reflect actual employee hours and participation as well as an increase in employer share of .6% as required by Maine State retirement.
- RHSP is adjusted yearly to reflect qualifying employee time.
- Health insurance is adjusted by \$4,921, to reflect employee participation and a projected 10% annual increase.
- Dues and fees are increased due to SMRP fees increase.
- Expert/professional services are decreased due to less funding required for contractual Assessor's Agent and reclassifying the planning board secretary to salary and wages, \$11,104 decrease.
- Data processing increase due to software licensing fees.
- GIS/Maps increase is due to higher hosting fees, \$1,600.
- Computers increase of \$1,500 is due to scheduled laptop and desktop replacement.

Police: Increase 2.36%, \$33,066

- Salaries and related payroll items increased, \$40,406, due to scheduled steps and longevity.
- Summer Salaries increased, \$5,500, due to reclassification of expenses.
- Overtime wages have increased due to anticipated hiring of a new officer and filling schedule vacancies due to training, \$2,000.
- MSRS and ICMA adjusted to reflect actual employee participation and .2% increase in employer cost share due to Maine State retirement requirements. Account increase of \$7,664.
- RHSP is adjusted yearly to reflect qualifying employee time +\$1,266.
- Health insurance is adjusted to reflect employee changes and projected rate increase. Account has decreased by \$10,032.
- Expert/Professional line has increased by \$1,950 to account for Microsoft 365 annual subscription.
- Gas has decreased by \$15,875 partially due to actual consumption, and partially due to the decrease in anticipated cost.

Communications: Increase 4.74%, \$20,172.

- Salaries and related payroll items increased, \$6,286, due to scheduled steps and longevity.
- Overtime increase reflects mandatory shift coverage once a month for reserve dispatchers to remain current on operations +\$1,000.
- MSRS and ICMA are adjusted to reflect actual employee participation, and .6% increase in rates as required by Maine State retirement system. Increase of \$2,290.
- RHSP is adjusted yearly to reflect qualifying employee time
- Health insurance is adjusted to reflect employee changes and projected rate increase +\$3,648.
- Heating fuel and utility adjustments are to accommodate increased costs due to increased square footage in new public safety addition. Increase of \$1,100

- Expert and Professional services increase of \$2,600 is to account for Microsoft 365 account subscriptions, antivirus annual fee, and firewalls for Police servers.
- Maintenance contracts increased, \$1,800, due addition of COP SYNC software, AED replacement pads and fire extinguisher maintenance contract.
- Maintenance increased \$1,500 for cleaning services for new public safety addition space.

Fire: Decrease -0.4%, -\$162

- Salary increase of \$2,963 for steps and longevity.
- ICMA reduction to reflect actual employee participation.
- RHSP is adjusted yearly to reflect qualifying employee time, increase of \$1,338.
- Health insurance is adjusted to reflect projected rate increase +\$1,437.
- Electricity increase of \$500 to reflect increase in actual costs.
- Heating fuel decrease due to lock in of lower contractual costs and new furnace system at Wildwood.
- Expert and Professional services increase of \$700 to account for new Microsoft 365 subscription as well as antivirus and firewall subscription.
- Goose Rocks Fire/Cape Porpoise Fire increases based on scheduled CPI increase +\$471 and \$389.

KEMS: Increase 15.74%, \$17,000.

- KEMS increase in requested funding.

Emergency Management: No Increase.

- Budget lines have not changed.

Animal Control Officer: Increase 2.37%, \$339.

- Salary line increased to reflect annual increase.

Harbormaster: Decrease 4.97%, (\$1,034).

- River Harbormaster has seen a decrease in the requested cost share from Kennebunkport. The account allows for an increase in the Harbormaster pay, but a decrease for the river pumping station project that was completed last year.

Solid Waste: Up 2.07%, \$9,366.

- Fees are based upon contractual agreements, experiencing an increase in curbside collections and recycling +\$10,998 or 7.77%.
- Monitoring costs have decreased by \$5,000 due to a one-time cost to close two monitoring wells in accordance with Maine DEP rules last year.

Health: Increase 7.75%, \$13,529.

- Salaries and wages and related benefits include the transition of staff during the retirement of Director and the hiring of a new public health nurse. There is an additional month of wages and benefits during the training period, +\$5,229.
- MSRS and ICMA are adjusted to reflect actual employee participation as well as a .6% increase in employer contribution as required by Maine State retirement. +\$3,864.
- RHSP is adjusted yearly to reflect qualifying employee time.
- Health insurance adjusted to reflect employee changes and projected rate increase.
- Training & Education increase of \$50 reflects increased participation.
- Wellness is a new line item to allow educational outreach to employees to improve health and wellness. +\$500.
- Expert/Professional services increase of \$775 to accommodate the annual subscription fee for Microsoft 365, and anti-virus software.
- Office supplies increase for supplies associated with marketing and educational information and outreach.
- Building maintenance increase of \$1,200 for repairs necessary for ramp into building.
- Unacceptable waste increase due to higher volume +\$250.

Welfare: Increase 1.09%, \$35.

- Training and Education increase for new staff.

Social Services: Decrease 7.39%, (\$1,900).

- Manager submitted recommendations of the Budget Board Social Services Subcommittee.

Shellfish Conservation: Decrease 10.73%, (\$465).

- Decrease of \$500 due fewer needed supplies.

Public Restrooms: No Increase**Public Works/Highway: Increase 6.95%, \$52,326.**

- Salaries and related payroll items increased to reflect scheduled steps/longevity increases. +\$18,685.
- Part-time wages for a new seasonal position to care for public spaces. Previously a seasonal position was included in Parks & Recreation to mow, now the position will be in Public Works.
- MSRS and ICMA are adjusted to reflect actual employee participation and increase in employer cost share by .6%. + \$3,374.
- RHSP is adjusted yearly to reflect qualifying employee time.
- Health insurance adjusted to reflect employee changes and projected rate increase. +\$7,972.
- Expert/professional services increased to allow for annual subscription for Microsoft 365 and antivirus software as well as additional expenses for tree trimming. +\$3,225.
- Salt increase of \$4,000 for increased cost and salt usage.
- Liquid road treatment has increased by \$5,000 to allow for additional purchase of magnesium chloride which allows us to control salt and sand costs.
- Gasoline and Diesel decrease due to anticipated lower cost for fuel decrease of \$5,000.

Mechanic: Decrease -12.46%, (\$13,327)

- Salaries and wages have decreased slightly to more accurately reflect the pay rate of the new mechanic. -\$1,269
- MSRS and ICMA are adjusted to reflect actual employee participation for a full-time employee status. +\$307
- Health insurance is adjusted to reflect actual employee participation - \$12,414.

Utilities: No Increase.

- No projected increase for streetlights or hydrants.

Conservation Shade Tree: Decrease -.69%, -\$234.

- Miscellaneous decrease due to one time costs in FY 16 for GIS data management for use of new tree software acquired through State grant.

Cemetery: Increase .54%, \$77

- Slight increase in salaries.

Recreation: Increase 5.64%, \$19,088.

- Salary and wages increase of \$6,574 for steps and longevity.
- Summer salaries have increased by \$2,680 in order to hire an additional day camp counselor to keep appropriate counselor to camper ratio.
- FICA increase is reflective of wage increase +\$800.
- MSRS and ICMA are adjusted to reflect actual employee participation and .6% increase in employer cost share +\$1,671.
- RHSP is adjusted yearly to reflect qualifying employee time.
- Health insurance is adjusted to reflect employee changes and projected rate increase +\$3,348.
- Electrical costs increased due to reflecting actual costs +\$250.
- Expert/Professional services increase of \$525 to reflect annual subscriptions for antivirus and Microsoft 365.

- Operating supplies increased for additional months of porta-potty rental at Parsons Field +\$500.
- Vehicle and equipment purchases for repairs to mowers and recreation bus. +\$250
- Program events increased due to additional program offerings +\$1,465. Revenues will offset these expenses.

Graves Library: No Increase.

- No increase in requested funding.

Cape Porpoise Library: No Increase.

- No increase in requested funding.

Parsons Way: No Increase

- No increase in requested funding.

Goose Rocks Beach: Decrease -14.29%, -\$5,000

- Remaining balance at year-end is placed in a reserve fund and the difference replenished each fiscal year. The Town is required to maintain \$126,000 for available funding. This amount reflects anticipated balance at end of FY16.

Local Circuit Breaker: No request.

- New program adopted in November of 2015. Previous years' funding levels allows the program to continue as in previous years.

Contingency: Decrease -36.43%, -\$37,255.

- Salaries/wages reserve account was funded in FY 16 due to the expiration of all union contracts. Reserve funds were placed in contingency account in anticipation of union negotiations for FY16 and beyond. This year, I am requesting funds for salary adjustments as I examine several new responsibilities aligned differently within the organization.
- Accrued liabilities were reclassified from Salaries and Wages expense line in FY 16. This account funds liabilities for retiring employees. Any balance will go to a reserve fund.

- MSRS/ICMA reserve was funded in FY 16 due to the expiration of all union contracts. All appropriate funds are budgeted within departments this year.
- Although we have locked in heating contracts, a smaller funding level will allow us some flexibility in meeting department needs due to unexpected weather, and gas and diesel increases .
- Miscellaneous account is reduced by \$30,000 in FY 17, due to union contracts in place. Account covers the cost of town wide unanticipated expenses.

Miscellaneous Agencies: Increase 5.07%, \$369.

- Dock Square Monument increase in requested funds +\$78.

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4:16 PM

TM expense summary

02/23/2016

Expense

		2016 Budget	2016 YTD	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 25 General government						
01 - Administration	824,365.53	489,886.64	900,482.00	76,116.47	9.23%	
05 - Zoning Board of Appeals	300.00	0.00	300.00	0.00	.00%	
07 - Conservation Commission	1,200.00	200.00	1,350.00	150.00	12.50%	
08 - Growth Planning Committee	3,150.00	0.00	3,150.00	0.00	.00%	
09 - Legal fees	138,000.00	37,498.86	67,000.00	-71,000.00	-51.45%	
10 - Insurance	129,908.00	104,492.66	137,600.00	7,692.00	5.92%	
11 - Community Development	26,671.18	12,530.65	25,799.00	-872.18	-3.27%	
12 - Planning & Development	334,268.47	188,313.24	384,240.00	49,971.53	14.95%	
General government	1,457,863.18	832,922.05	1,519,921.00	62,057.82	4.26%	

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4:16 PM

TM expense summary

02/23/2016

Expense

		2016 Budget	2016 YTD	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 27 Public safety						
01 - Police dept		1,400,601.74	824,900.11	1,433,668.00	33,066.26	2.36%
02 - Communications		425,484.70	254,764.87	445,657.00	20,172.30	4.74%
03 - Fire dept		379,788.27	184,915.02	379,626.00	-162.27	-.04%
04 - KEMS		108,000.00	108,000.00	125,000.00	17,000.00	15.74%
05 - Emergency Management		750.00	1,055.10	750.00	0.00	.00%
06 - Animal Control Officer		14,311.87	8,472.51	14,651.00	339.13	2.37%
07 - Harbormaster Public safety		20,817.90 2,349,754.48	1,869.69 1,383,977.30	19,783.00 2,419,135.00	-1,034.90 69,380.52	-4.97% 2.95%

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4:16 PM

TM expense summary

02/23/2016

Expense

	2016 Budget	2016 YTD	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 29 Health & welfare					
01 - Solid Waste	452,169.00	270,353.39	461,535.00	9,366.00	2.07%
02 - Health	174,477.38	100,836.61	188,007.00	13,529.62	7.75%
03 - Welfare	3,200.00	130.00	3,235.00	35.00	1.09%
04 - Social Services	25,700.00	23,200.00	23,800.00	-1,900.00	-7.39%
07 - Shellfish Conservation	4,339.58	1,586.97	3,874.00	-465.58	-10.73%
10 - Public Restrooms	32,500.00	18,417.14	32,500.00	0.00	.00%
Health & welfare	692,385.96	414,524.11	712,951.00	20,565.04	2.97%

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4:16 PM

TM expense summary

02/23/2016

Expense

		2016 Budget	2016 YTD	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 31 Public works						
01 - Highway dept	752,380.55	441,048.05	804,707.00	52,326.45	6.95%	
02 - Mechanic	106,914.93	52,581.60	93,588.00	-13,326.93	-12.46%	
03 - Utilities	172,150.00	103,182.98	172,150.00	0.00	.00%	
04 - Shade Tree	33,788.00	5,011.58	33,554.00	-234.00	-.69%	
06 - Cemetery Public works	14,217.11 1,079,450.59	9,021.52 610,845.73	14,294.00 1,118,293.00	76.89 38,842.41	.54% 3.60%	

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4:16 PM

TM expense summary

02/23/2016

Expense

	2016 Budget	2016 YTD	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 33 Recreation & culture					
01 - Recreation	338,495.34	225,299.77	357,583.00	19,087.66	5.64%
02 - Graves Library	120,000.00	120,000.00	120,000.00	0.00	.00%
03 - Cape Porpoise Library	12,675.00	12,675.00	12,675.00	0.00	.00%
04 - Parsons Way	3,500.00	0.00	3,500.00	0.00	.00%
05 - GRB Advisory Reserve	35,000.00	26,672.11	30,000.00	-5,000.00	-14.29%
Recreation & culture	509,670.34	384,646.88	523,758.00	14,087.66	2.76%

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4:16 PM

TM expense summary

02/23/2016

Expense

	2016 Budget	2016 YTD	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 35 Local Circuit Breaker					
01 - Local Circuit Breaker	0.00	1,594.00	0.00	0.00	.00%
Local Circuit Breaker	0.00	1,594.00	0.00	0.00	.00%

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4:16 PM

TM expense summary

02/23/2016

Expense

	2016 Budget	2016 YTD	2017 Manager	Man Req vs"		Man Req vs Curr Bud Change %
				Curr Bud Change \$		
Dept: 36 Overlay						
01 - Overlay Overlay	63,799.00	0.00	63,799.00	0.00		.00%
	63,799.00	0.00	63,799.00	0.00		.00%

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4:16 PM

TM expense summary

02/23/2016

Expense

	2016 Budget	2016 YTD	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 37 Unclassified					
07 - Contingency	102,255.45	0.00	65,000.00	-37,255.45	-36.43%
Unclassified	102,255.45	0.00	65,000.00	-37,255.45	-36.43%

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4:16 PM

TM expense summary

02/23/2016

Expense

	2016	2016	2017	Man Req vs"	Man Req vs
	Budget	YTD		Manager	Curr Bud Change \$
Dept: 38 Miscellaneous Agencies					
01 - Miscellaneous Agencies	7,281.00	3,750.00	7,650.00	369.00	5.07%
Miscellaneous Agencies	7,281.00	3,750.00	7,650.00	369.00	5.07%

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4:16 PM

TM expense summary

02/23/2016

Expense

		2016 Budget	2016 YTD	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 39 Capital Outlay						
01 - Administration	42,500.00	37,438.53	5,000.00	-37,500.00	-88.24%	
02 - Police	29,500.00	21,263.20	54,500.00	25,000.00	84.75%	
03 - Communications	100,000.00	27,189.17	50,000.00	-50,000.00	-50.00%	
04 - Fire	180,500.00	14,818.08	210,500.00	30,000.00	16.62%	
06 - Highway	144,000.00	163,993.81	134,000.00	-10,000.00	-6.94%	
09 - Road improvement	640,000.00	275,865.20	557,600.00	-82,400.00	-12.88%	
11 - Sidewalk construction	75,000.00	13,582.72	160,000.00	85,000.00	113.33%	
13 - Recreation	25,000.00	1,074.32	30,000.00	5,000.00	20.00%	
15 - CEO/Planning	0.00	0.00	15,000.00	15,000.00	100.00%	
16 - Community Development	0.00	0.00	65,000.00	65,000.00	100.00%	
20 - Special Projects	0.00	0.00	17,500.00	17,500.00	100.00%	
39 - "Piers Capital Outlay	100,000.00 1,336,500.00	0.00 555,225.03	100,000.00 1,399,100.00	0.00 62,600.00	.00% 4.68%	

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4:16 PM

TM expense summary

02/23/2016

Expense

	2016 Budget	2016 YTD	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 41 Debt service					
01 - Debt Service	308,412.00	247,513.80	269,388.00	-39,024.00	-12.65%
Debt service	308,412.00	247,513.80	269,388.00	-39,024.00	-12.65%

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4:16 PM

TM expense summary

02/23/2016

Expense

	2016 Budget	2016 YTD	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 50 Assessment					
01 - Education	8,015,486.00	5,343,657.40	9,102,107.00	1,086,621.00	13.56%
02 - County Assessment	1,115,331.00 9,130,817.00	1,115,330.58 6,458,987.98	1,148,790.00 10,250,897.00	33,459.00 1,120,080.00	3.00% 12.27%
Expense Totals:	17,038,189.00	10,893,986.88	18,349,892.00	1,311,703.00	7.70%

Capital Costs Analysis

The Town Manager's budget submittal includes a multi-year capital improvement program covering from FY17 to FY21. The greatest need looking forward is in road improvements, Highway Department vehicle replacement, Fire Department apparatus replacement, and building improvements across several departments. The Capital account has increased by \$62,600 or 4.68% in comparison to FY16.

Below is the analysis of FY16 capital budget requests by department.

Administration: \$5,000

- Historic Preservation: \$5,000 allocation for ongoing preservation of historical documents at Town Hall.

Police: \$54,500.

- Vehicles request of \$30,000 to replace the 2013 Dodge Charger with 130,000 miles and \$24,500 to replace the Chief's 2011 Dodge with over 150,000 miles

Communications: \$50,000.

- Building Improvements request of \$50,000 for furniture, monitors and cameras to outfit the new Police Department addition. Furniture includes meeting tables and chairs to fit 50 and security cameras to give dispatch visibility on the entrance side of the parking lot.

Fire: \$210,500.

- Equipment request of \$23,000 to purchase replacement SCBA bottles (\$12,000) and continue the year 2 of 3, rebuild of the Jaws of Life (\$11,000). The Fire Department has over 140 air bottles that must be replaced no later than 15 years from date of purchase. The Department has developed a replacement schedule through 2021 that will allow for a consistent budget allocation. The rebuild of the Jaws of Life will take place over a three year period.
- Vehicles/Reserve request of \$30,000 to \$35,000 over the next 3 years will allow us to replace both brush trucks (1974 and 1980 vintage) with a skid mount tank and pump on a one-ton truck.

- Radio Reserve request of \$10,500 to replace portable radios, spare batteries, and microphones as needed.
- Fire apparatus reserve request of \$130,000 to replace Ladder 4 or Engine 33. The Department has completed a long-term replacement schedule for all fire apparatus through 2034. This plan projects the use of funding from the Kittredge and Seavey trust funds as well as town appropriations.
- Firefighter PPE request of \$17,000 to purchase replacement personnel protective equipment on a rotation basis for firefighters. The Department must perform annual testing of 100 personnel who may wear airtight masks in performance of duties. In addition, the Department replaces at least 9 sets of turnout gear as either replacements to existing responders or first sets for new responders. This allocation of \$17,000 allows the Department to acquire the equipment needed to perform this test in house.

Highway: \$134,000.

- Equipment request of \$9,000 to replace line stiper used for painting crosswalks and parking lines. The current stiper is 15 years old and is need of a rebuild.
- Vehicles request of \$125,000 to replace 2006 Ford Ranger and the 2000 tenant sweeper. The Ranger will be replaced with a one-ton (\$40,000) that will be more flexible for plowing and general maintenance. The sweeper will be replaced with a mechanical street sweeper (\$160,000) to be used in Dock Square and at the beach. There is \$75,000 in the Highway Vehicle reserve account to use towards the purchase as well as a \$60,000 transfer to the general fund from the Dock Square parking lot account, the balance remains from the FY16 appropriation.

Road and Sidewalk Improvements: \$717,600. Requested funding is a \$2,600 increase from FY 16%. The request is offset though by \$110,000 in State revenue as the planned projects include state aid roads.

- Road Improvement request of \$557,600 to rehabilitate Northwood/Stonewood Road, Church Street, Towne Street, Birch Court, Atlantic Avenue, Goose Rocks Road, Ocean Avenue, and Mills Road. See attached detail sheet for more information.

- Sidewalk Improvement request of \$160,000 for the continued sidewalk/pedestrian/bicycle improvements to DSPL to Temple Street, flashing light at North and Maine, North St improvements, Ocean Ave., and Mills Road. See attached detail sheet for more information.

Recreation and Park: \$30,000

- Recreation and Park Improvements reserve fund request of \$30,000 for playground replacement and reserve for replacement of current Recreation Department modular unit which is over 30 years old.

CEO Planning.

- Vehicle Reserve fund request of \$15,000 to replace 2009 Codes vehicle (police cruiser) with a 4-wheel drive vehicle to access building and construction sites.

Community Development

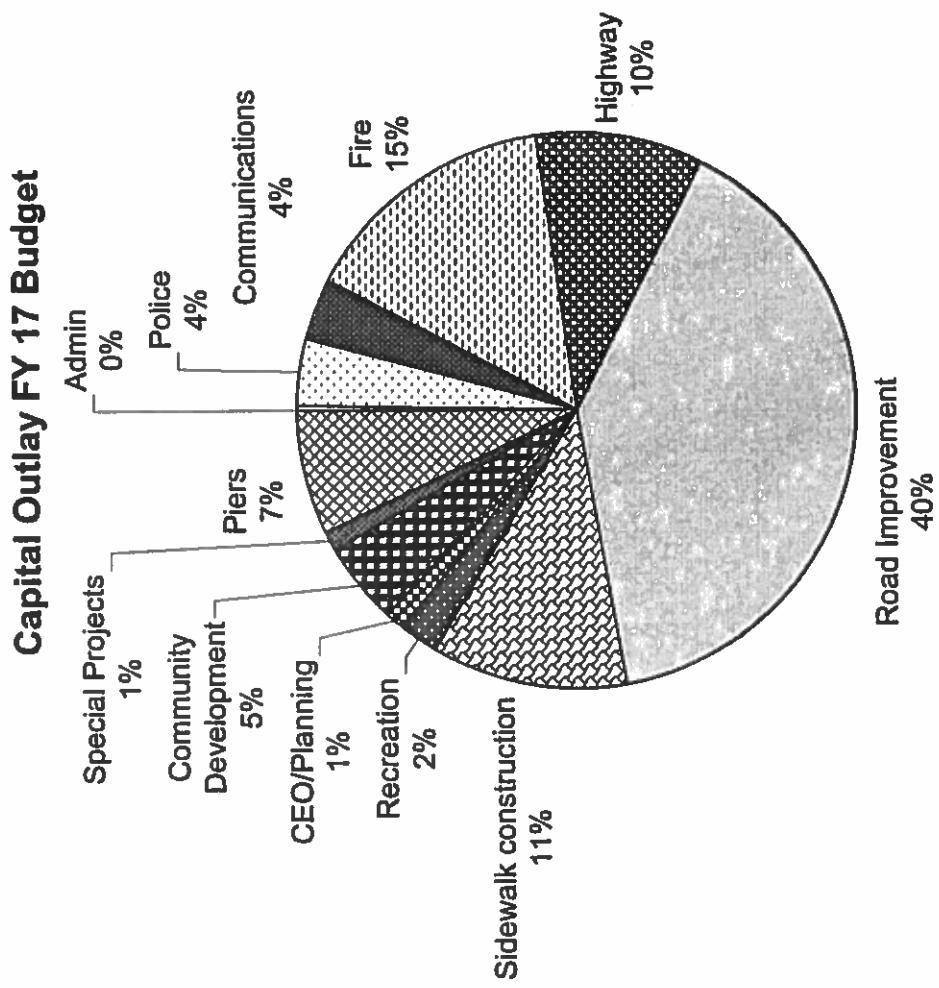
- Equipment request of \$65,000 to purchase video and recording equipment, cameras, servers, and equipment to outfit a public streaming audio/visual closet for the public safety addition.

Special Projects

- Funding request of \$17,500 for the Town's matching share of funds for the Mat Lanigan bridge overlook project scheduled for spring of 2017.

Piers: \$100,000.

- Piers reserve fund request of \$100,000 to reconstruct Government Wharf and replace coolers at the Cape Porpoise pier. State grant funds will be used to supplement Town funds. Design, engineering and environmental permitting has already been completed for the major rehabilitation of Government Wharf at a cost in excess of \$500,000. The Town has applied for State funding through MDOT and secured \$250,000 in January of 2016. Any remaining funds will be used towards maintenance costs at Cape Porpoise Pier and dredging in Cape Porpoise.



Capital Improvement Program

Department	FY 17	Manager Budget	Grants	Dedicated Funds	Loans / Bonds	Not Funded
<u>Administration</u>						
Town Office Building Renovations	\$ 100,000	\$ -				\$ 100,000
Video Equipment for streaming and filming in new Police Addition	\$ 65,000	\$ 65,000				\$ -
Document Management System	\$ 30,000	\$ -				\$ 30,000
Records Preservation	\$ 5,000	\$ 5,000				\$ -
Replace 2009 Codes Vehicle	\$ 15,000	\$ 15,000				\$ -
subtotal - Administration	\$ 215,000	\$ 85,000	\$ -	\$ -	\$ -	\$ 130,000
<u>Communications</u>						
Furniture, cameras, and equipment for new addition	\$ 50,000	\$ 50,000				
subtotal - Communications	\$ 50,000	\$ 50,000	\$0	\$0	\$0	\$0
<u>Dock Square</u>						
Expand sidewalk Benito's block	\$ 11,500				\$ 11,500	
subtotal - Dock Square	\$ 11,500	\$0	\$0	\$11,500	\$0	\$0
<u>Fire</u>						
Replace Enginee 33 or Ladder 4	\$ 440,000	\$ 130,000			\$ 310,000	
Firefighter PPE	\$ 17,000	\$ 17,000				
Radio equipment	\$ 10,500	\$ 10,500				
SCBA air bottles	\$ 12,000	\$ 12,000				
Replace & Upgrade Hydraulic Rescue Tools	\$ 11,000	\$ 11,000				
Replace Brush 5 - 1974	\$ 50,000	\$ 35,000				\$ 15,000
subtotal - Fire	\$ 540,500	\$ 215,500	\$ -	\$ 310,000	\$ -	\$ 15,000
<u>Parks and Recreation</u>						
Replace Parks and Recreation Building	\$ 120,000	\$ 40,000				\$ 80,000
Replace Playground equipment at Parsons Field	\$ 20,000			\$ 20,000		
subtotal - Parks and Recreation	\$ 140,000	\$ 40,000	\$ -	\$ 20,000	\$ -	\$ 80,000
<u>Piers</u>						
Cape Porpoise						
Float Replacement	\$ 5,000	\$ 5,000				
Cooler Replacement	\$ 20,000	\$ 20,000				
Government Wharf						
Replace Bait Building	\$ 150,000	\$ 5,000			\$ 145,000	
Replace JIB Cranes	\$ 70,000	\$ 70,000				
Replace Coolers	\$ 125,000					\$ 125,000
subtotal - Piers	\$ 370,000	\$ 100,000	\$ -	\$ 145,000	\$ -	\$ 125,000
<u>Police</u>						
Replace 2013 Cruiser	\$ 30,000	\$ 30,000				
Replace 2011 Chief's Cruiser	\$ 24,500	\$ 24,500				
subtotal - Police	\$ 54,500	\$ 54,500	\$ -	\$ -	\$ -	\$ -
<u>Public Works</u>						
Replace 2000 Tennant Sweeper	\$ 160,000	\$ 25,000	\$ 60,000	\$ 75,000		
Replace 2006 Ford Ranger	\$ 40,000	\$ 40,000				
Replace TITAN 500 Line Stripper	\$ 9,000	\$ 9,000				
Repair and reconstruct roads	\$ 557,600	\$ 477,600	\$ 80,000			
Repair and construct sidewalks.	\$ 160,000	\$ 130,000	\$ 30,000			
subtotal - Public Works	\$ 926,600	\$ 681,600	\$ 170,000	\$ 75,000	\$ -	\$ -

Capital Improvement Program

Department	FY 17	Manager Budget	Grants	Dedicated Funds	Loans / Bonds	Not Funded
<u>Wastewater</u>						
Replace 1985 WWTP Generator	\$ 113,000				\$ 113,000	
Dock Square Sewer Line Replacement / Repair	\$ 250,000				\$ 250,000	
Replace Clarifier Roofs	\$ 220,000				\$ 220,000	
Replace 2006 1 ton 4x4 with plow	\$ 57,000				\$ 57,000	
Green Street Pump Station Replacement #3	\$ 516,000				\$ 516,000	
Chicks Creek Pump Station Replacement #4	\$ 319,000				\$ 319,000	
Grinder Pump Replacement	\$ 20,000				\$ 20,000	
Replace 1985 Aeration System Blowers (4)	\$ 80,000				\$ 80,000	
Replace 1985 Influent Pumps (3)	\$ 69,000				\$ 69,000	
Replace 1985 Effluent Pumps (3)	\$ 69,000				\$ 69,000	
subtotal - Wastewater	\$ 1,713,000	\$ -	\$ -	\$ -	\$ 1,713,000	\$ -
Total Summary:	\$ 4,021,100	\$ 1,226,600	\$ 170,000	\$ 561,500	\$ 1,713,000	\$ 350,000

Capital Improvement Program

Department	Type	FY 17	FY 18	FY 19	FY 20	FY 21	Future
<u>Administration</u>							
Town Office Building Renovations	Bldg/Facilities	\$ 100,000					
Video Equipment for streaming and filming in new Police Addition	Equipment	\$ 65,000					
Document Management System	Equipment	\$ 30,000					
Records Preservation	Admin	\$ 5,000					
Replace 2009 Codes Vehicle	Equipment	\$ 15,000					
Town Office Building Renovations	Bldg/Facilities	\$ 100,000					
GIS Aerial Photographs	Admin	\$ 5,000					
Records Preservation	Admin	\$ 5,000					
Town Office Building Renovations	Bldg/Facilities	\$ 100,000					
Town Office Pavement Restoration	Bldg/Facilities	\$ 19,000					
Town Office Generator	Bldg/Facilities	\$ 25,000					
Records Preservation	Admin	\$ 5,000					
Town Office Building Renovations	Bldg/Facilities	\$ 100,000					
Records Preservation	Admin	\$ 5,000					
Town Office Building Renovations	Bldg/Facilities	\$ 100,000					
Records Preservation	Admin	\$ 5,000					
Replace 2017 Codes Vehicle	Equipment						
Records Preservation	Admin						
Subtotal - Administration		\$ 215,000	\$ 110,000	\$ 149,000	\$ 105,000	\$ 105,000	\$ 230,000
<u>Communications</u>							
Furniture, cameras, and equipment for new addition	Equipment	\$ 50,000					
Repair Police Station Roof	Bldg/Facilities	\$ 10,000					
Replace Dispatch station	Equipment	\$ 20,000					
Replace Dispatch Consoles with digital IP	Equipment	\$ 80,000					
Replace Building Cooling System	Bldg/Facilities						
Subtotal - Communications		\$ 50,000	\$ 110,000	\$ -	\$ -	\$ 30,000	\$ 30,000

Capital Improvement Program

Department	Type	FY 17	FY 18	FY 19	FY 20	FY 21	Future
Dock Square							
Expand sidewalk Benoit's block	Infrastructure	\$ 11,500					
Parking Lot Pavement Restoration	Infrastructure		\$ 30,000				
Union Square enhancements	Infrastructure		\$ 25,000				
Replace sidewalks / heating maintenance East Side (bridge to monument)	Infrastructure		\$ 87,000		\$ 26,500		
Sidewalk replacement on West side of Dock square	Infrastructure						
Wayfinding signs for Downtown	Bldg/Facilities	\$ 11,500	\$ 55,000	\$ 87,000	\$ 26,500	\$ -	\$ 25,000
subtotal - Dock Square							
Fire							
Replace Engineer 33 or Ladder 4	Equipment	\$ 440,000					
Firefighter PPE	Equipment	\$ 17,000					
Radio equipment	Equipment	\$ 10,500					
SCBA air bottles	Equipment	\$ 12,000					
Replace & Upgrade Hydraulic Rescue Tools	Equipment	\$ 11,000					
Replace Brush 5 - 1974	Equipment	\$ 50,000					
Replace & Upgrade Hydraulic Rescue Tools	Equipment	\$ 11,000					
Firefighter PPE	Equipment	\$ 17,000					
Radio equipment	Equipment	\$ 10,500					
SCBA air bottles	Equipment	\$ 14,000					
Replace one thermal imager	Equipment	\$ 14,000					
Firefighter PPE	Equipment	\$ 10,500					
Radio equipment	Equipment	\$ 12,000					
SCBA air bottles	Equipment	\$ 50,000					
Replace Brush 35 1980 GMC	Equipment	\$ 14,000					
Replace 2nd thermal imager	Equipment						
Replace Ladder 4 or Engine 33	Equipment						
Firefighter PPE	Equipment						
Radio equipment	Equipment						
SCBA air bottles	Equipment						
Replace 3rd thermal imager	Equipment						

Capital Improvement Program

45

Department	Type	FY 17	FY 18	FY 19	FY 20	FY 21	Future
Firefighter PPE	Equipment					\$ 17,000	
Radio equipment	Equipment					\$ 10,500	
SCBA air bottles	Equipment					\$ 12,000	
Replace Brush 15 1984 GMC	Equipment					\$ 50,000	
Replace base station, antenna & cable	Equipment					\$ 18,000	
Replace Engine 12 - PV REPLACE IN 2023	Equipment					\$ 410,000	
Replace Ladder 34 - GRB REPLACE IN 2026	Equipment					\$ 1,000,000	
Replace Tank 1 - GRB REPLACE IN 2033	Equipment					\$ 200,000	
Replace Squad 11 REPLACE IN 2031	Equipment					\$ 150,000	
Engine 23 REPLACE IN 2034	Equipment					\$ 410,000	
Rigid Inflatable Boat/engine/trailer - GRB	Equipment					\$ 18,000	
Rigid Inflatable Boat/engine/trailer - WD	Equipment					\$ 18,000	
SCBA Air Packs (45)	Equipment					\$ 90,000	
Compressor	Equipment					\$ 20,000	
Generator - WD	Equipment					\$ 7,500	
Generator - Village	Equipment					\$ 20,000	
Hydraulic rescue tool	Equipment					\$ 80,000	
Village Fire Station	Bldg/Facilities					\$ 700,000	
Wildes Dist. Fire Station	Bldg/Facilities					\$ 250,000	
subtotal - Fire		\$ 540,500	\$ 66,500	\$ 103,500	\$ 493,500	\$ 107,500	\$ 3,373,500
<u>Parks and Recreation</u>							
Replace Parks and Recreation Building	Bldg/Facilities	\$ 120,000					
Replace Playground equipment at Parsons Field	Equipment	\$ 20,000					
Improvements to Parsons Field	Infrastructure		\$ 10,000				
Community Survey	Admin			\$ 5,000			
Improvements to Cape Porpoise Park and Rotary Parks	Infrastructure				\$ 17,500		
Resurface Tennis Courts	Infrastructure					\$ 50,000	
Trail Development	Infrastructure					\$ 10,000	
Trail Development	Bldg/Facilities					\$ 300,000	
Future Parks and Recreation Addition	Equipment					\$ 60,000	
Replace 2016 Bus	Infrastructure					\$ 100,000	
Public Boat Access	Infrastructure	\$ 140,000	\$ 10,000	\$ 5,000	\$ 17,500	\$ 60,000	\$ 470,000
subtotal - Parks and Recreation		\$ 140,000	\$ 10,000	\$ 5,000	\$ 17,500	\$ 60,000	\$ 470,000

Capital Improvement Program

Department	Type	FY 17	FY 18	FY 19	FY 20	FY 21	Future
<u>Piers</u>							
<u>Cape Porpoise</u>							
Float Replacement	Bldg/Facilities	\$ 5,000					
Cooler Replacement	Bldg/Facilities	\$ 20,000					
Chowder House Painting	Bldg/Facilities	\$ 5,000					
Dredging	Infrastructure	\$ 200,000					
#1 Hoist Replacement	Bldg/Facilities	\$ 5,000					
Punt Float Pylons	Bldg/Facilities	\$ 10,000					
Keeguard system	Bldg/Facilities	\$ 2,000					
Replace Fuel Tanks (2024)	Bldg/Facilities						\$ 100,000
#3 Hoist Replacement	Bldg/Facilities						\$ 5,000
#2 Hoist Replacement	Bldg/Facilities						\$ 5,000
Leak Sensor	Bldg/Facilities						\$ 2,500
Fuel Pumps	Bldg/Facilities						\$ 5,000
Cape Porpoise Pier	Bldg/Facilities						\$ 700,000
<u>Government Wharf</u>							
Replace Bait Building	Bldg/Facilities	\$ 150,000					
Replace JIB Cranes	Bldg/Facilities	\$ 70,000					
Replace Coolers	Bldg/Facilities	\$ 125,000					
Government Wharf Maintenance Dredge	Infrastructure						\$ 50,000
<i>Subtotal - Piers</i>		\$ 370,000	\$ 220,000	\$ 2,000	\$ -	\$ -	\$ 867,500
<u>Police</u>							
Replace 2013 Cruiser	Equipment	\$ 30,000					
Replace 2011 Chief's Cruiser	Equipment	\$ 24,500					
Replace Radar (2)	Equipment					\$ 7,000	
Replace 2014 Cruiser	Equipment					\$ 30,250	

Capital Improvement Program

Department	Type	FY 17	FY 18	FY 19	FY 20	FY 21	Future
Replace 2015 Cruiser	Equipment		\$ 30,500	\$ 31,500	\$ 31,500	\$ 31,500	
Replace 2016 Cruiser	Equipment		\$ 15,000	\$ 15,000	\$ 30,000	\$ 30,000	
Replace 3 work stations	Equipment					\$ 31,500	
Replace 2XXX Cruiser	Equipment					\$ 62,000	
Boiler Replacement	Bldg/Facilities					\$ 31,000	
Replace 2XXX Cruiser	Equipment					\$ 62,000	
Replace 2XXX Cruiser (2)	Equipment					\$ 31,000	
Replace 2XXX Cruiser	Equipment					\$ 62,000	
Replace 2XXX Cruiser (2)	Equipment					\$ 31,000	
Replace 2XXX Cruiser	Equipment					\$ 62,000	
Replace 2XXX Cruiser (2)	Equipment					\$ 31,000	
	subtotal - Police	\$ 54,500	\$ 37,250	\$ 30,500	\$ 46,500	\$ 30,000	\$ 291,500
 Public Works							
Replace 2000 Tennant Sweeper	Equipment	\$ 160,000					
Replace 2006 Ford Ranger	Equipment	\$ 40,000					
Replace TITAN 500 Line Striper	Equipment	\$ 9,000					
Repair and reconstruct roads	Infrastructure	\$ 557,600					
Repair and construct sidewalks.	Infrastructure	\$ 160,000					
Repave Public Works Parking Lot	Bldg/Facilities	\$ 25,000					
Replace 2007 Trackless	Equipment	\$ 165,000					
Replace 2006 Ford F350 4x4	Equipment	\$ 40,000					
Repair and reconstruct roads	Infrastructure	\$ 484,000					
Repair and construct sidewalks.	Infrastructure	\$ 135,000					
Replace 2004 International Tandem	Equipment					\$ 190,000	
Replace 2005 Z Trac JDF687	Equipment					\$ 12,000	
Replace 2009 Ford F350	Equipment					\$ 45,000	
Repair and reconstruct roads	Infrastructure					\$ 491,000	
Repair and construct sidewalks.	Infrastructure					\$ 145,000	
Replace 2009 JD Backhoe	Equipment					\$ 125,000	
Repair and reconstruct roads	Infrastructure					\$ 446,000	

Capital Improvement Program

Department	Type	FY 17	FY 18	FY 19	FY 20	FY 21	Future
Repair and construct sidewalks.	Infrastructure				\$ 145,000	\$ 719,000	
Repair and reconstruct roads	Infrastructure				\$ 151,000	\$ 151,000	
Repair and construct sidewalks.	Infrastructure				\$ 170,000	\$ 170,000	
Replace 2011 International	Equipment						
Replace 2001 Titan 5000 Line Striper	Equipment						
Repair and reconstruct roads	Infrastructure				\$ 144,728	\$ 506,728	
Repair and construct sidewalks.	Equipment				\$ 170,000	\$ 170,000	
Replace 2011 International	Equipment				\$ 488,482	\$ 488,482	
Repair and reconstruct roads	Infrastructure				\$ 150,069	\$ 150,069	
Repair and construct sidewalks.	Infrastructure				\$ 377,576	\$ 377,576	
Replace 2011 International	Equipment				\$ 150,069	\$ 150,069	
Repair and reconstruct roads	Infrastructure				\$ 170,000	\$ 170,000	
Repair and construct sidewalks.	Equipment				\$ 419,196	\$ 419,196	
Replace 2012 International	Equipment				\$ 140,864	\$ 140,864	
Repair and reconstruct roads	Infrastructure				\$ 411,330	\$ 411,330	
Repair and construct sidewalks.	Infrastructure				\$ 29,106	\$ 29,106	
Repair and reconstruct roads	Infrastructure				\$ 170,000	\$ 170,000	
Repair and construct sidewalks.	Equipment				\$ 284,554	\$ 284,554	
Replace 2015 International	Equipment				\$ 160,000	\$ 160,000	
Repair and reconstruct roads	Infrastructure				\$ 391,200	\$ 391,200	
Replace 2013 JD Loader	Infrastructure						
Repair and reconstruct roads	Infrastructure						
	subtotal - Public Works	\$ 926,600	\$ 849,000	\$ 883,000	\$ 716,000	\$ 1,040,000	\$ 4,172,902
	Special Projects						
Pier Road Reconstruction	Infrastructure	\$ 800,000			\$ 2,700,000	\$ 2,700,000	
Ocean Avenue reconstruction / River Club	Infrastructure				\$ 650,000	\$ 650,000	
Sewer replacement Ocean Ave - Chick Cr to Fairfield Cr	Infrastructure				\$ 650,000	\$ 650,000	
Water replacement portion of Ocean Avenue Project	Infrastructure				\$ 50,000	\$ 50,000	
Dock Sq Granite Support Wall Engineering Study	Infrastructure	\$ -	\$ 800,000	\$ 4,050,000	\$ -	\$ -	\$ -
	subtotal - Special Projects						

Capital Improvement Program

Department	Type	FY 17	FY 18	FY 19	FY 20	FY 21	Future
<u>Wastewater</u>							
Replace 1985 WWTP Generator	Equipment	\$ 113,000					
Dock Square Sewer Line Replacement / Repair	Infrastructure	\$ 250,000					
Replace Clarifier Roofs	Bldg/Facilities	\$ 220,000					
Replace 2006 1 ton 4x4 with plow	Equipment	\$ 57,000					
Green Street Pump Station Replacement #3	Infrastructure	\$ 516,000					
Chicks Creek Pump Station Replacement #4	Infrastructure	\$ 319,000					
Grinder Pump Replacement	Equipment	\$ 20,000					
Replace '1985 Aeration System Blowers (4)	Equipment	\$ 80,000					
Replace 1985 Influent Pumps (3)	Equipment	\$ 69,000					
Replace 1985 Effluent Pumps (3)	Equipment	\$ 69,000					
Replace 2003 2x4 Pick Up Truck	Equipment	\$ 27,000					
Replace Generator Pump Station #4	Equipment	\$ 20,000					
Grinder Pump Replacement	Equipment	\$ 20,000					
Side panels for compost building	Bldg/Facilities	\$ 30,000					
Grinder Pump Replacement	Equipment	\$ 20,000					
Replace Kohler Portable Generator	Equipment	\$ 38,000					
Replace 2014 JD Loader	Equipment	\$ 120,000					
Grinder Pump Replacement	Equipment	\$ 20,000					
Replace Generator Pump Station #12	Equipment	\$ 100,000					
Grinder Pump Replacement	Equipment	\$ 25,000					
Replace South Main St. Pump Station #5	Infrastructure	\$ 20,000					
Replace Generator Pump Station #12	Equipment	\$ 20,000					
Grinder Pump Replacement	Equipment	\$ 25,000					
Replace South Main St. Pump Station #5	Infrastructure	\$ 100,000					
Grinder Pump Replacement	Equipment	\$ 20,000					
Replace Generator @ Green St. Pump Station #3	Equipment	\$ 20,000					
Replace Generator @ Chicks Cr. Pump Station #4	Equipment	\$ 38,000					
Replace Magnum Portable Generator	Equipment	\$ 35,000					
Replace 2013 Ser. Truck	Equipment	\$ 60,000					
Replace 2006 Jetter	Equipment	\$ 10,000					
Replace 2008 Crane	Equipment	\$ 250,000					
Replace Filter Press (2)	Equipment						

Capital Improvement Program

Department	Type	FY 17	FY 18	FY 19	FY 20	FY 21	Future
Replace Mills Lane Pump Station #2	Infrastructure					\$ 250,000	
Replace Ocean Ave. Pump Station #6	Infrastructure					\$ 250,000	
Replace Turbals Creek Pump Station #7	Infrastructure					\$ 250,000	
Replace Wildes Rd. Pump Station #8	Infrastructure					\$ 250,000	
Replace Paddy Creek Pump Station #9	Infrastructure					\$ 250,000	
Replace Cape Porpoise Pump Station #10	Infrastructure					\$ 250,000	
Replace Mills Rd. Pump Station #11	Equipment					\$ 50,000	
Replace Kings Highway Pump Station #12	Equipment					\$ 40,000	
Replace Kings Lane Pump Station #13	Equipment					\$ 25,000	
Replace Kings Highway (West) Pump Station #14	Equipment					\$ 15,000	
Replace Prescott Drive Pump Station #15	Infrastructure					\$ 20,000	
Replace Washington Court Pump Station #16	Infrastructure					\$ 20,000	
Replace Wakefield Pasture Pump Station	Infrastructure					\$ 6,000,000	
Replace 4.3 miles 1972 Sewer Lines	subtotal - Wastewater	\$ 1,713,000	\$ 97,000	\$ 178,000	\$ 165,000	\$ 65,000	\$ 8,453,000

Total Summary:

\$ 4,021,100 \$ 2,354,750 \$ 5,488,000 \$ 1,570,000 \$ 1,437,500 \$ 17,883,402

FY 17 Non Property Tax Revenues Analysis

FY17 non property tax revenues are projected to increase \$67,093 equivalent to 2.73 %. The major reasons for the increase are due to climbing excise tax revenue (\$30,000), planning and building permit fee growth (\$44,263), recreation fees (\$25,000), and a one time transfer from Dock Square Parking Lot (\$77,500) to offset the purchase of a new sweeper along with the new overlook on the Mat Lanigan Bridge project (scheduled for 2017). The largest decreases in revenue is related to a larger DOT matching grant in FY 16, which results in a -\$96,950 reduction in FY 17.

Excise Taxes: Increase \$30,000

Excise tax collections are continuing to show steady increases over the past few years; therefore, the budgeted estimate for FY17 has been increased by \$30,000. Our most recent low in excise collection was FY 11, where excise revenues dropped to \$765,209. We are projecting \$850,000 in excise for FY 17.

Intergovernmental Revenues: Decrease (\$90,450)

The DOT grants line is showing a decrease of \$96,950 for planned State-Aid road projects in 2017. When the Town improves State Aid roads, we are often eligible for a 50/50 cost share on the project. The revenue will increase and decrease depending on the planned projects each year and DOT's available revenue.

The RSU 21 share of the school resource officer will decrease by \$8,000 due to the decrease in health expenditures for the officer. The School Department is requesting funding in their budget for 75% of the position, and the Town will budget the balance of 25%.

Charges for Services: Increase \$80,293.

Revenues have increased dramatically in building and pluming permits and recreation fees. Plumbing & building permits have increased by \$45,000 due to an improved economy and increase in construction. The increase in permits is requiring us to request additional staff in codes and planning. Recreation has increased by \$25,000 due to growth in the summer camp program and planned additions to programming in 2017.

Miscellaneous Revenues: Increase \$47,250.

The increase in revenues is generated by a transfer from Dock Square Parking Lot of \$77,500 to cover a portion of the new sweeper purchase (\$60,000) and the matching funds required for the Mat Lanigan Bridge overlook project (\$17,500). There is also a reduction in the use of the fund balance of \$25,000. In past years, the Town has used \$300,000 from its undesignated fund to balance the general fund budget. I am recommending a reduction of the use of fund balance by \$25,000 each year until we reach \$200,000, or lower.

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TM revenue summary

02/23/2016

Revenue

		2016 Budget	2016 YTD	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept: 01	Property Taxes					
	Property Taxes	14,582,899.00	14,587,523.43	15,826,979.00	1,244,080.00	8.53%
Dept: 02	Excise taxes					
	Excise taxes	834,100.00	555,091.62	864,100.00	30,000.00	3.60%
Dept: 04	Intergovernmental					
	Intergovernmental	408,350.00	130,999.20	317,900.00	-90,450.00	-22.15%
Dept: 06	Charges for services					
	Charges for services	584,070.00	447,592.02	664,363.00	80,293.00	13.75%
Dept: 08	Miscellaneous					
	Miscellaneous	629,300.00	68,912.70	676,550.00	47,250.00	7.51%
Revenue Totals:		17,038,719.00	15,790,118.97	18,349,892.00	1,311,173.00	7.70%

TM Budget Requests

Dept/Div:	01-01 Property Taxes / Property Tax	Revenue			Man Req vs Curr Bud	Man Req vs Change %	Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager		
01 current taxes	14,305,369.98	14,582,899.00	14,582,898.96	15,826,979.00	1,244,080.00	8.53%	
Current property tax.							
03 supplements	0.00	0.00	7,935.47	0.00	0.00	0.00%	
	-7,827.48	0.00	-3,311.00	0.00	0.00	0.00%	
04 abatements	14,297,542.50	14,582,899.00	14,587,523.43	15,826,979.00	1,244,080.00	8.53%	
Property Tax							

TM Budget Requests

Dept/Div:	Category	Description	Revenue			Man Req vs Curr Bud	Man Req vs Change %	Approved
			2015 Actual	2016 Budget	2016 YTD			
02-01 Excise taxes / Excise								
01 auto excise		880,748.56	820,000.00	552,481.82	850,000.00	30,000.00	3.66%	
Motor vehicle and airplane excise tax collections. Increase due to projected collections.								
02 boat excise		14,752.00	14,100.00	2,609.80	14,100.00	0.00	.00%	
Boat excise tax collections.								
Excise		895,500.56	834,100.00	555,091.62	864,100.00	30,000.00	3.60%	

TM Budget Requests

	Dept/Div:	04-01 Intergovernmental / Intergovernmental	Revenue			Man Req vs Curr Bud	Man Req vs Change %	Approved
			2015 Actual	2016 Budget	2016 YTD			
01 state revenue sharing The State shared portion of sales tax revenues.		56,614.92	52,300.00	82,367.34	52,300.00	0.00	.00%	
02 homestead exemption The State reimburses 1/2 of the exemption given to primary residences. Increase due to exemption change from 10,000 to 15,000.		30,406.00	30,000.00	21,803.00	44,000.00	14,000.00	46.67%	
03 local road assistance Financial assistance from Maine Department of Transportation to be used toward capital improvements on local roads and bridges.		41,960.00	41,000.00	0.00	41,000.00	0.00	0.00%	
04 tree growth A State reimbursed assistance program for a reduced per acre rate on forested land which results in a property tax reduction.		6,188.80	6,000.00	6,746.58	6,000.00	0.00	0.00%	
05 snowmobile		390.58	0.00	575.94	0.00	0.00	0.00%	
06 veterans' exemption State reimbursement for veterans' property tax relief.		2,250.00	2,000.00	2,235.00	2,000.00	0.00	0.00%	
07 general assistance State reimbursement toward expenses related to general assistance - currently set at 50% of total expenditures. Increase in projected expenditures.		1,344.00	1,000.00	0.00	1,500.00	500.00	50.00%	
09 Police grants		3,200.40	0.00	0.00	0.00	0.00	0.00%	
10 Other grants		610.00	0.00	0.00	0.00	0.00	0.00%	
11 miscellaneous		1,093.54	0.00	1,366.96	0.00	0.00	0.00%	

TM Budget Requests

	Dept/Div:	04-01 Intergovernmental / Intergovernmental CONTD	Revenue			Manager	Change \$	Man Req vs Curr Bud Change %	Approved
			2015 Actual	2016 Budget	2016 YTD				
12 BETE reimbursement		125.00	100.00	607.00	400.00		300.00	300.00%	
The State's reimbursement for the Business Equipment Tax Exempt program. Increase due to projected actuals.									
14 FEMA		16,529.52	0.00	0.00	0.00		0.00	0.00%	
15 Rachel Carson Wildlife		3,736.00	4,000.00	0.00	3,700.00		-300.00	- 7.50%	
Payments in lieu of taxes. Decrease to reflect actuals.									
24 RSU COPS share		59,332.27	65,000.00	15,297.38	57,000.00		-8,000.00	- 12.31%	
RSU's share of officer assigned to the schools. Decrease due to change in health benefits by officer.									
25 MDOT grant		93,050.00	206,950.00	0.00	110,000.00		-96,950.00	- 46.85%	
Maine DOT match for road and sidewalk projects.									
26 Project Canopy		4,919.00	0.00	0.00	0.00		0.00	0.00%	
Intergovernmental		321,750.03	408,350.00	130,999.20	317,900.00		-90,450.00	- 22.15%	

TM Budget Requests

		Revenue			Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change %	Approved
		2015 Actual	2016 Budget	2016 YTD			
Dept/Div: 06-01 Charges for services / Charges for Services							
01 interest on taxes	Interest received from delinquent property tax accounts.	27,774.03	24,000.00	16,723.21	24,000.00	0.00	.00%
02 lien costs							
03 town clerk fees	Fees received for various Town Clerk transactions, including marriages, certified copies, special amusement permits, death, photocopies and Horse-drawn carriage permits. Increase to reflect actuals.	1,953.51 9,034.80	0.00 9,500.00	-751.24 5,295.20	0.00 9,600.00	0.00 100.00	.00% 1.05%
04 dogs	Town's share of dog license fees. Increase due to reflect actuals.	4,695.00	4,150.00	2,334.00	4,600.00	450.00	10.84%
05 agent fees	Agent fees received as part of every motor vehicle, boat, ATV and snowmobile registration transaction. Decrease to reflect actuals.	11,255.75	11,500.00	6,261.50	11,000.00	-500.00	-4.35%
06 building permits	Fees for building permits. Increased due to projections.	172,520.21	180,000.00	154,511.40	215,231.00	35,231.00	19.57%
07 plumbing permits	Town's portion of fees for plumbing permits. Increased due to projections.	18,220.00	13,000.00	10,917.50	22,032.00	9,032.00	69.48%
10 board of appeals	Fees received for Zoning Board of Appeals applications. Increased due to projections.	744.00	500.00	939.32	700.00	200.00	40.00%

TM Budget Requests

	Revenue					Man Req vs Curr Bud Change %	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud Change \$		
Dept/Div: 06-01 Charges for services / Charges for Services CONTD							
11 planning board Fees received from Planning Board applicants. Increased due to projections.	22,655.67	13,000.00	6,875.62	14,300.00	1,300.00	10.00%	
12 liquor license Fees received for liquor license applications. Increase due to reflect actuals.							
	4,075.00	3,475.00	1,050.00	4,200.00	725.00	20.86%	
13 virtualers licenses Fees received for virtualers license applications. Decrease to reflect actuals.							
	3,250.00	3,300.00	0.00	3,200.00	-100.00	- 3.03%	
17 parking violations Fines received for violation of Parking and Traffic Control Ordinance. Increase in visitors with violations.							
	44,429.10	30,000.00	36,597.76	35,000.00	5,000.00	16.67%	
18 police special detail Fees received for police officers that work special events. Increase in projected details and employee costs.							
	7,672.02	5,000.00	4,136.71	7,500.00	2,500.00	50.00%	
19 Dispatch Kennebunk Light & Pc Fees received for dispatching services for the district. 5th year of 5 of contract.							
	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00%	
20 Goose Rocks Beach sticker Fees received for vehicle stickers required for on-street parking in the Goose Rocks Beach area.							
	108,282.00	100,000.00	83,599.00	100,000.00	0.00	0.00%	

TM Budget Requests

		Revenue			Man Req vs Curr Bud			Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	
Dept/Div:	06-01 Charges for services / Charges for Services CONTD							
21 nurses fees		1,241.00	1,000.00	3,325.00	2,000.00	1,000.00	100.00%	
Fees and donations received for nursing services. Increase to reflect actuals.								
22 recreation fees		190,094.50	180,000.00	115,612.04	205,000.00	25,000.00	13.89%	
Fees received for participation in the Recreation Department events and programs. Increase to reflect actuals and projected additional programs.								
23 shellfish licenses		1,140.00	645.00	165.00	1,000.00	355.00	55.04%	
Fees received from shellfish licenses. Increase to reflect actuals.								
31 fire/misc		18.00	0.00	0.00	0.00	0.00	0.00%	
33 Condo conversion		500.00	0.00	0.00	0.00	0.00	0.00%	
Charges for Services	634,554.59	584,070.00	447,592.02	664,363.00	80,293.00	80,293.00	13.75%	

TM Budget Requests

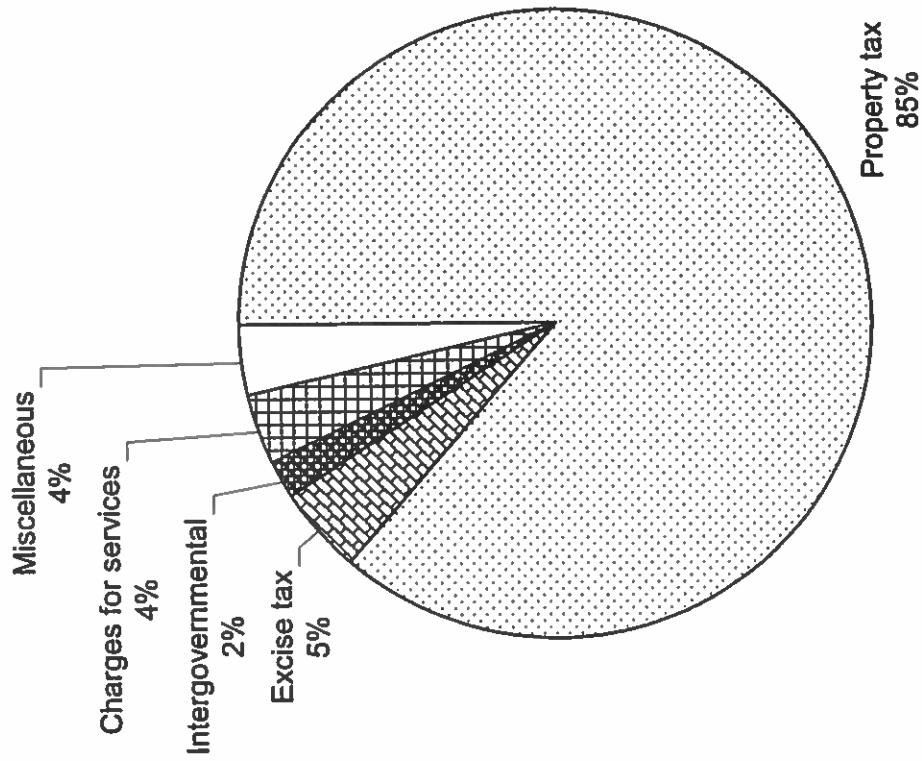
	Dept/Div:	Revenue				Man Req vs Curr Bud Change %	Approved
			2015 Actual	2016 Budget	2016 YTD	2017 Manager	
08-01 Miscellaneous / Miscellaneous	939.83	1,000.00			1,144.79	750.00	-25.00%
05 Recreation concessions							
Proceeds from the sale of concessions at Recreation Department events and programs. Decrease due to non open sale of snacks at after school program.							
10 Rec donation P Sargent	640.00	0.00	0.00	0.00	0.00	0.00	- 0.00%
12 Rec scholarship	200.00	0.00	0.00	0.00	0.00	0.00	- 0.00%
16 MSR credit regular	118,349.84	5,000.00	7,252.83	0.00	-5,000.00	-100.00%	
17 MSR credit police	90,434.60	5,000.00	7,252.84	0.00	-5,000.00	-100.00%	
18 police miscellaneous	2,670.38	2,500.00	2,095.96	2,500.00	0.00	- 0.00%	
Includes revenue received for the sale of unclaimed property and other miscellaneous revenues.							
19 investment income	34,362.55	35,000.00	26,578.20	40,000.00	5,000.00	-14.29%	
General fund investment income.							
Increase due to current rates.							
20 miscellaneous income	19,024.61	10,000.00	24,588.08	10,000.00	0.00	- 0.00%	
Unanticipated miscellaneous revenues.							
Decrease to reflect actuals.							
21 Use of UFB	0.00	300,000.00	0.00	275,000.00	-25,000.00	- 8.33%	
Use of undesigned fund balance to reduce the amount needed to be raised by property taxation.							
22 use of designated fund ba	-50.00	0.00	0.00	0.00	0.00	- 0.00%	
23 Insurance dividend	5,594.00	0.00	0.00	200,000.00	200,000.00	0.00	- 0.00%
26 Dock Square Transfer	210,000.00						
Transfer of funds from the Dock Square Parking Lot fund.							
27 Conservation Donation	10,000.00	10,000.00	0.00	10,000.00	0.00	.00%	
Payment in lieu of taxes.							

TM Budget Requests

	Revenue			Man Req vs Curr Bud			Man Req vs Curr Bud	Change %	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	2017 Curr Bud	Change \$			
Dept/Div: 08-01 Miscellaneous / Miscellaneous CONTD	20,000.00	25,000.00	0.00	25,000.00	0.00	0.00		.00%	
29 Sewer Trans									
Transfer of funds from the Sewer Department to offset administrative services.	-3,545.33	0.00	0.00	0.00	0.00	5,000.00	0.00	.00%	
30 Write Offs									
34 sale of town property									
Proceeds from the sale of town property.	800.00	800.00	0.00	800.00	0.00	0.00	0.00	.00%	
36 Macomber transfer									
Transfer of funds from the Macomber Trust to help offset the medical supplies cost.	0.00	0.00	0.00	77,500.00	77,500.00	0.00	77,500.00	100.00%	
38 DSPL equipment transfer									
Transfer from DSPL for sweeper and Mat Lanigan bridge overlook.	-4,176.37	0.00	0.00	0.00	0.00	0.00	0.00	.00%	
39 Heating acct									
45 Parsons bench									
50 GA donations									
56 Police donation									
Miscellaneous	558,353.99	599,300.00	646,550.00	646,912.70	646,912.70	0.00	47,250.00	7.88%	

TM Budget Requests

	Revenue						Man Req vs Curr Bud Change %	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud Change \$			
Dept/Div: 08-03 Miscellaneous / D S Restrooms - transfer DS PL								
26 Dock Square transfer	26,000.00	30,000.00	0.00	30,000.00	0.00		.00%	
Transfer of funds from Dock Square Parking Lot to support the restrooms in Dock Square. Increase due to longer season and higher costs of supplies, cleaning etc.								
D S Restrooms - transfer DS PL	26,000.00	30,000.00	0.00	30,000.00	0.00		.00%	
Revenue Totals:	16,733,701.67	17,038,719.00	15,790,118.97	18,349,892.00	1,311,173.00	7.70%		

Revenues FY 17 Budget

FY 17 Estimated Commitment

Without the MePers RSU 21 Credit

	FY 14	FY 15	FY 16	FY 17	Difference	16 vs 17 % Diff
Gross Municipal Appropriation	7,744,182	7,680,060	7,844,103	8,035,197	191,094	2.44%
Special Building Projects or Capital Reserve	400,000	200,000	0	0	-	0.00%
Education Assessment	7,521,509	7,837,533	7,808,390	8,042,642	234,252	3.00%
Education Debt	-	-	207,096	1,059,464	852,368	411.58%
County Assessment	1,098,632	1,124,614	1,115,331	1,148,790	33,460	3.00%
Overlay	73,372	117,727	63,799	63,799	-	0.00%
Total Expenditures	16,837,695	16,959,934	17,038,719	18,349,892	1,311,173	7.70%
Non Property Tax Revenue	2,129,197	2,163,577	2,155,820	2,247,913	92,093	4.27%
General Use of Fund Balance	300,000	300,000	300,000	275,000	(25,000)	-8.33%
Special Funding Use of Fund Balance	400,000	200,000	200,000	-	-	0.00%
Total Non-Property Tax Rev & Trans	2,829,197	2,663,577	2,455,820	2,522,913	67,093	2.73%
Net Municipal Commitment	5,314,985	5,216,483	5,452,082	5,576,083	124,001	2.27%
Net Total Commitment	14,008,498	14,296,357	14,582,899	15,826,979	1,244,080	8.53%
Valuation	1,860,358,340	1,873,703,330	1,897,771,850	1,906,968,704	9,196,854	0.48%
Mil. Rate	7.53	7.63	7.70	8.30	0.60	7.73%
Municipal portion of mil rate	2.86	2.85	2.88	2.92	0.041	1.43%
Education portion of mil rate	4.04	4.18	4.23	4.77	0.547	12.92%
County portion of mil rate	0.59	0.60	0.59	0.60	0.010	1.70%

These are projected amounts only - not actuals

FY 17 Estimated Commitment With the MePers RSU 21 Credit					
	FY 14	FY 15	FY 16	FY 17	Difference
					16 vs 17 % Diff
Gross Municipal Appropriation	7,744,182	7,680,060	7,844,103	8,035,197	191,094 2.44%
Special Building Projects or Capital Reserve	400,000	200,000	0	0	- 0.00%
Education Assessment	7,521,509	7,837,533	7,808,390	8,042,642	234,252 3.00%
Education Debt	-	-	207,096	1,059,464	852,368 411.58%
County Assessment	1,098,632	1,124,614	1,115,331	1,148,790	33,460 3.00%
Overlay	73,372	117,727	63,799	63,799	- 0.00%
Total Expenditures	16,837,695	16,959,934	17,038,719	18,349,892	1,311,173 7.70%
Non Property Tax Revenue	2,129,197	2,163,577	2,155,820	2,247,913	92,093 4.27%
MEPers credit yr 1 of 3	-	-	-	152,745	152,745 100.00%
General Use of Fund Balance	300,000	300,000	300,000	275,000	(25,000) -8.33%
Special Funding Use of Fund Balance	400,000	200,000	-	-	0.00%
Total Non-Property Tax Rev & Trans	2,829,197	2,663,577	2,455,820	2,675,658	219,838 8.95%
Net Municipal Commitment	5,314,985	5,216,483	5,452,082	5,576,083	124,001 2.27%
Net Total Commitment	14,008,498	14,296,357	14,582,899	15,674,234	1,091,335 7.48%
Valuation	1,860,358,340	1,873,703,330	1,897,771,850	1,906,968,704	9,196,854 0.48%
Mil Rate	7.53	7.63	7.70	8.22	0.52 6.69%
Municipal portion of mil rate	2.86	2.85	2.88	2.92	0.041 1.43%
Educational portion of mil rate	4.04	4.18	4.23	4.70	0.469 11.09%
County portion of mil rate	0.59	0.60	0.59	0.60	0.010 1.70%

These are projected amounts only - not actuals

MePers RSU 21 credit

458,236 3 years
152,745 credit per year

TM Budget Requests

Dept/Div:	Category	Expense			Man Req vs Curr Bud			Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	
Personnel	10-01 Salaries & wages	410,545.54	422,383.12	259,064.79	453,307.00	30,923.88	7.32%	
	Salary and wages for Administration staff. Increase due to scheduled steps/longevity and 2 months training with Assistant Treasurer. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.							
10-02 Selectmen	Salary and wages for Selectmen. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	12,737.00	12,928.06	6,559.50	13,513.00	584.94	4.52%	
10-09 Town meeting	Salary and wages for staff that assist with Town Meetings and elections. Moderator (4 meetings @ \$100/meeting) \$400; Warden 3 meetings (50 hrs @ \$11.50/hr) \$575; Ballot Clerks 5 meetings (266 hrs @ \$9.50/hr) \$2,527; and Deputy Registrar 3 meetings (36 hrs @ \$10/hr) \$360. Increase for presidential election.	2,455.00	3,485.00	888.00	3,862.00	377.00	10.82%	
10-10 Overtime Benefits	Overtime wages for Administration staff.	1,541.35	3,500.00	1,148.67	3,000.00	-500.00	-14.29%	

TM Budget Requests

	Expense						Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change %			
Dept/Div: 25-01 General government / Administration CONT'D	33,198.95	36,588.14	20,819.97	39,992.00	3,403.86	9.30%			
12-01 FICA Employer's contribution for FICA (7.65%). Increase due to scheduled steps/longevity and 2 months training with Assistant Treasurer. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.									
12-02 MSRS Employer's contribution for Maine State Retirement. Increase reflects change in employer share 0.6% and scheduled steps/longevity. Employees' share increases by 0.5%. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	32,005.69	37,566.17	22,938.28	43,045.00	5,478.83	14.58%			
12-03 ICMA ICMA 457 deferred compensation plan for all eligible employees. Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	14,970.61	15,701.04	9,319.14	17,325.00	1,623.96	10.34%			
12-04 RHSP Retirement Health Savings Plan for qualifying employees. Decrease in qualifying employees' time.	2,838.56	4,242.00	4,368.23	3,884.00	-358.00	-8.44%			

TM Budget Requests

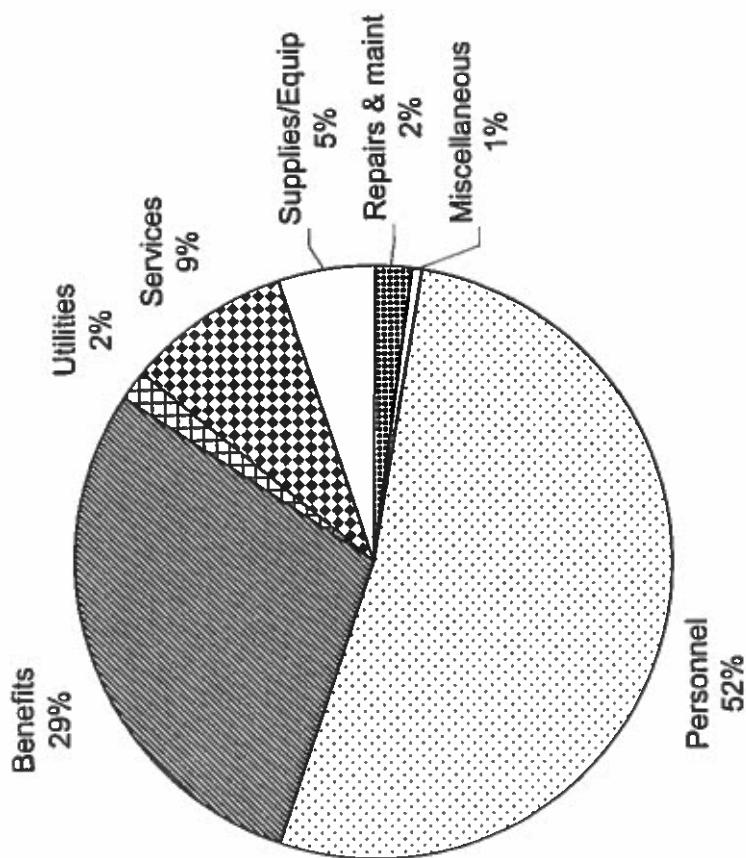
TM Budget Requests

TM Budget Requests

	Dept/Div:	General government / Administration	Expense			Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Approved
			2015 Actual	2016 Budget	2016 YTD			
30-01 Office supplies	25-01	Administration CONTD	8,166.28	10,500.00	4,185.17	11,000.00	500.00	4.76%
Letterhead, envelopes, copy machine paper, file folders, furniture, file cabinets, newspaper subscriptions (York County Coast Star and Biddeford Journal Tribune). Tax collector's supplies, including tax bills, forms = \$3,800; Goose Rocks Beach parking stickers = \$1,100; 3 office chairs = \$900. Increase due to purchase of chairs.								
30-02 Operating supplies Bookkeeping supplies: checks, forms, storage boxes, replacement flags, etc.			1,408.77	2,000.00	452.09	2,000.00	0.00	0.00%
30-04 Postage Postage meter rental = \$540, certified mailings (tax liens, boards), bulk mailing permit \$240, tax billing and collections and PO Box rental.			13,675.53	15,000.00	7,502.20	15,000.00	0.00	0.00%
30-05 Photocopier Maintenance contract and lease payment until June, 2018. Includes photocopiers for Planning and Town Office. Increase in number of colored copies.			5,256.99	5,000.00	5,822.81	6,000.00	1,000.00	20.00%
30-06 Town Clerk Training = \$2,650; office supplies = \$1,300; record books = \$800; and reference materials = \$200.			3,705.59	4,950.00	2,143.75	4,950.00	0.00	0.00%

TM Budget Requests

Dept/Div:	25-01 General government / Administration CONTD	Expense			Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Approved
		2015 Actual	2016 Budget	2016 YTD			
30-26 Ballot machine Ballot printing and coding. Anticipated 2016-2017 elections/town meetings; November 8 - State General Election including Presidential & Special Town Meeting, May 16 - RSU 21 District Budget Meeting, June 13 - RSU 21 Budget validation election, June 13 - Annual Town Meeting secret ballot vote, June 17 - Annual Town Meeting. Increase due to presidential election.	3,204.07	5,000.00	1,396.54	7,000.00	2,000.00	40.00%	
Repairs & Maintenance 35-01 Buildings Janitorial services Town Hall & meeting room at the 32 North St - \$10,250; Floor stripping and waxing 2x/yr - \$2,800; Paper products for restrooms \$1,800; HVAC service agreement & fire alarm/low temp monitoring - \$1,200; miscellaneous \$2,000. Decrease due to contractual cleaning costs.	23,508.82	19,000.00	9,817.61	18,050.00	-950.00	-5.00%	
Miscellaneous 50-02 Town meeting expenses Mailings (3@ 900) \$ 2,700; Election supplies \$1,500; Newspaper advertising \$800. Increase due to Presidential election.	940.46	4,700.00	403.63	5,000.00	300.00	6.38%	
Administration	760,111.23	824,365.53	479,948.86	900,482.00	76,116.47	9.23%	

Administration FY 17 Budget

TM Budget Requests

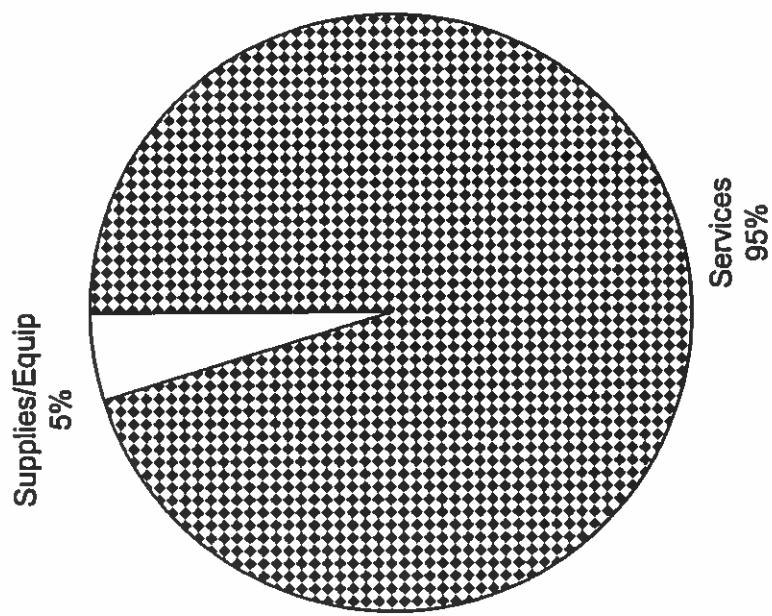
TM Budget Requests

	Expense						Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	2017 Approved				
Dept/Div: 25-07 General government / Conservation Commission									
Supplies/Equipment									
30-01 Office supplies	1,177.05	1,200.00	200.00	1,350.00	150.00	12.50%			
Printing, education, postage and quest speakers. Increase for microsoft 365/email.									
Conservation Commission	1,177.05	1,200.00	200.00	1,350.00	150.00	12.50%			

TM Budget Requests

	Expense			2017 Manager	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %	Approved
	2015 Actual	2016 Budget	2016 YTD				
Dept/Div: 25-08 General government / Growth Planning Committee							
Services							
20-06 Expert/professional Part-time, professional, and subcontracted assistance.	2,500.00	3,000.00	0.00		3,000.00	0.00	0.00%
Supplies/Equipment							
30-04 Postage Costs to mail notices and correspondence.	0.00	150.00	0.00		150.00	0.00	0.00%
Growth Planning Committee	2,500.00	3,150.00	0.00		3,150.00	0.00	0.00%

**Growth Planning Committee
FY 17 Budget**



TM Budget Requests

	Dept/Div:	2015 Actual	2016 Budget	Expense	2016			2017			Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %	Approved
					YTD	Manager	Curr Bud	Change \$	Change \$	Change %			
Dept/Div: 25-09 General government / Legal fees Services													
20-29 Ordinance Development	Regular ordinance review and updating by legal counsel. The Land Use and Traffic and Parking Control ordinances are the two looked at most often.	3,344.05	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00%			
20-30 Ordinance Compliance	Legal assistance through advice to town officials on how to best interpret, apply and enforce the various provisions of our ordinances - Land Use requires the most assistance.	2,755.25	10,000.00	702.04	10,000.00	0.00	0.00	0.00	0.00	0.00%			
20-31 Enforcement & Appeals	Legal representation when taking enforcement actions when an ordinance is violated - Land Use requires the most attention and funding.	14,733.29	30,000.00	10,315.11	30,000.00	0.00	0.00	0.00	0.00	0.00%			
20-32 Administration and General Services	Including but not limited to: writing warrant articles and referendum questions; bankruptcy assistance in the tax collections area; common questions with regard to municipal law - when MMA legal is not utilized.	7,010.63	8,000.00	4,134.16	8,000.00	0.00	0.00	0.00	0.00	0.00%			
20-33 Personnel & Union	Legal assistance in the Federal and State employment laws and collective bargaining agreements.	700.32	5,000.00	3,223.32	4,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-20.00%			

TM Budget Requests

		Expense			Man Req vs Curr Bud			Man Req vs Curr Bud		
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	Approved		
Dept/Div: 25-09	General government / Legal fees CONTD	2,462.45	5,000.00	1,078.91	5,000.00	0.00	0.00%			
20-34 Special Proj. & Contracts	Issues that rise to the level of requiring more than a few hours of legal assistance - i.e. solid waste contracts, vendor contracts and others.	49,026.09	70,000.00	18,045.32	0.00	-70,000.00	-100.00%			
20-38 Goose Rocks Beach	Decrease due to carry forward amounts for active litigation to preserve public recreational use of Goose Rocks Beach.	80,032.08	138,000.00	37,498.86	67,000.00	-71,000.00	-51.45%			

TM Budget Requests

	Expense				Man Req vs Curr Bud	Man Req vs Change %	Approved
Dept/Div:	2015 Actual	2016 Budget	2016 YTD	2017 Manager			
25-10 General government / Insurance							
Insurance	56,012.38	59,808.00	38,079.15	62,000.00	2,192.00	3.67%	
Actual premium determined by audit.							
This account does not include sewer employees, and the amount for Dock Square Parking Lot has decreased to 0. We have estimated the general fund is responsible for 81% of the workers compensation premium. Increase to reflect projected actual.	4,974.25	5,500.00	2,462.32	7,000.00	1,500.00	27.27%	
25-02 Workers Comp							
Based on 2015 actual usage. (Maine Municipal Association) Increase due to reclassifying total amongst other funds.	1,682.00	1,600.00	629.00	1,600.00	0.00	0.00%	
25-03 Unemployment							
Insurance associated with indemnification for infidelity on specified employee positions: Treasurer and Tax Collector - \$250,000 coverage each.	35,381.25	37,000.00	38,394.50	40,000.00	3,000.00	8.11%	
25-04 Bond							
General liability coverage, including property, boiler coverage, and umbrella coverage. Increased to reflect projected costs.	19,888.95	21,000.00	20,150.95	22,000.00	1,000.00	4.76%	
25-05 Liability							
Vehicles and mobile equipment coverage. Increase due to newer vehicles.							

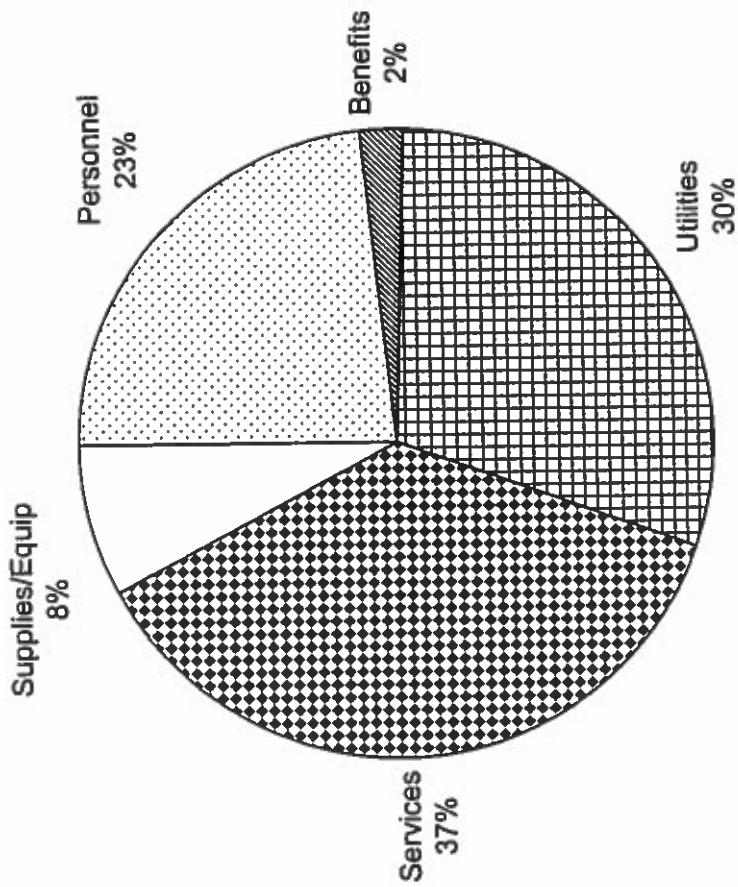
TM Budget Requests

	Expense						Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud Change \$				
Dept/Div: 25-10 General government / Insurance CONT'D									
25-10 Public Officials Public Officials coverage.	4,673.20	5,000.00	4,776.74	5,000.00	0.00		0.00	0.00%	
Insurance	122,612.03	129,908.00	104,492.66	137,600.00	7,692.00		7,692.00	5.92%	

TM Budget Requests

TM Budget Requests

Community Development FY 17 Budget



TM Budget Requests

TM Budget Requests

TM Budget Requests

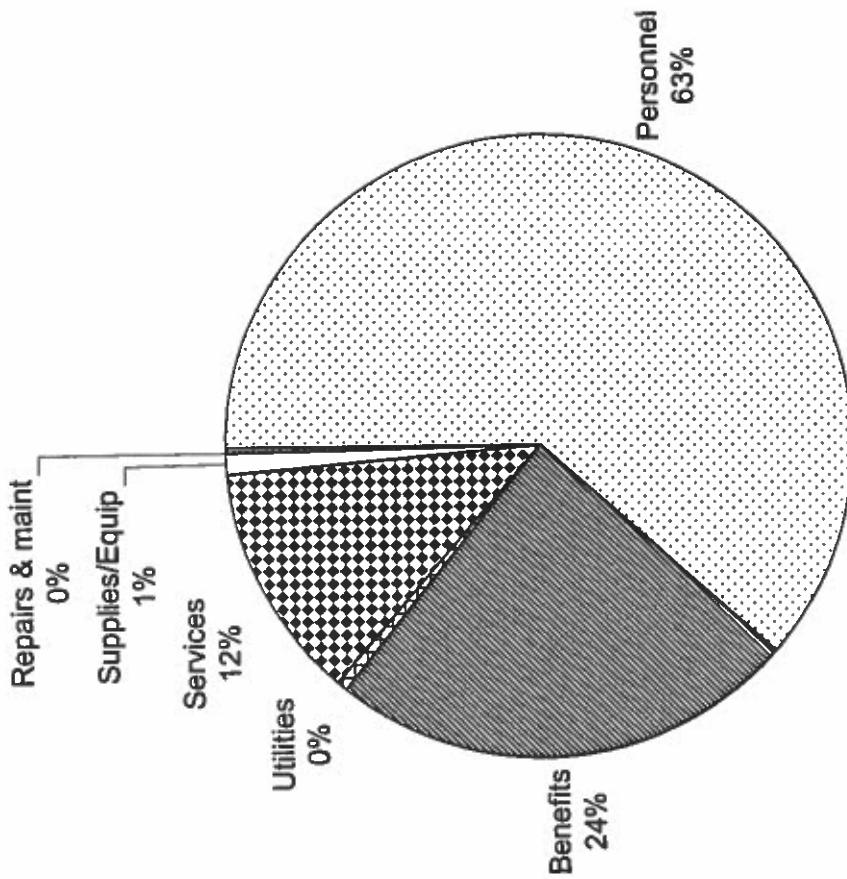
TM Budget Requests

	Expense				Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager			
Dept/Div: 25-12 General government / Planning & Development CONTD							
20-06 Expert/professional Consultant who serves as Assessors' Agent \$7,000; Planning services \$5,546; FEMA \$8,000; and Microsoft 365/email \$750. Decrease due to FEMA Flood mapping professional services performed, decrease in assessor's agent time, and reclassifying planning board secretary to salary and wages.	36,298.41	32,400.00	12,076.28	21,296.00	-11,104.00	-34.27%	
20-08 Data processing Maintenance and software license for "Vision" assessing software and BMSI Municipal Geographic Management System (Code Enforcement Building Permit Tracking System). Including webhosting and pdfs of property record cards. Increase due to higher licensing fees.	7,525.00	9,800.00	2,250.00	10,760.00	960.00	9.80%	
20-09 GIS/Maps Annual updating of digital and paper tax maps. GIS professional services and online mapping services. Increase due to online hosting service fees.	11,000.00	11,000.00	3,250.00	12,600.00	1,600.00	14.55%	
20-10 Abstracts Deed abstracts - copies become part of the Town's permanent record.	836.00	1,000.00	563.00	1,000.00	0.00	0.00%	
Supplies/Equipment 30-01 Office supplies Stationery, forms and miscellaneous supplies. Decrease reflects actual.	2,742.18	2,300.00	834.42	2,000.00	-300.00	-13.04%	

TM Budget Requests

	Expense						Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change %			
Dept/Div: 25-12 General government / Planning & Development CONTD									
30-04 Postage Cost to mail notices and correspondence.	700.00	700.00	0.00	700.00	0.00	0.00%	0.00	0.00	0.00%
30-08 Computers Increase for scheduled desktop and laptop replacement.	0.00	0.00	0.00	1,500.00	1,500.00	100.00%	1,500.00	1,500.00	100.00%
30-24 Gas 260 gallons @ \$2.75/gallon.	590.96	900.00	304.21	715.00	-185.00	-20.56%	-185.00	-185.00	-20.56%
Repairs & Maintenance 35-03 Vehicles & Equipment Covers all maintenance for the CEO vehicle.	267.92	800.00	422.93	800.00	0.00	0.00%	0.00	0.00	0.00%
Planning & Development	318,559.63	334,268.47	183,717.57	384,240.00	49,971.53	14.95%	49,971.53	49,971.53	14.95%

Planning/Development FY 17 Budget



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TM Budget Requests

Dept/Div:	Public safety / Police dept	Expense			Man Req vs Curr Bud	Man Req vs Change %	Approved
		2015 Actual	2016 Budget	2016 YTD			
Personnel							
10-01 Salaries & wages	Salary and wages for staff. Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	768,140.22	787,437.08	491,841.52	824,613.00	37,175.92	4.72%
10-06 Summer Salaries	Summer Officers 2016: 2 officers x 10 weeks x 40 hours - \$16.00/hr. Fall Officer 2016: 1 officer x 6 weeks x 24 hours - \$16.00/hr. Spring Officers 2017: 2 officers x 6 weeks x 40 hours. Civilian Employees: 6 civilians x 40 hours - training week. Bus monitoring. Increase due to reclassification within accounts.	25,992.50	26,820.00	18,746.63	32,320.00	5,500.00	20.51%
10-10 Overtime	Overtime paid to department staff at the rate of time and one-half for any hours worked after 40 hours/week. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	72,778.48	73,650.00	45,811.40	75,650.00	2,000.00	2.72%
	Benefits						

TM Budget Requests

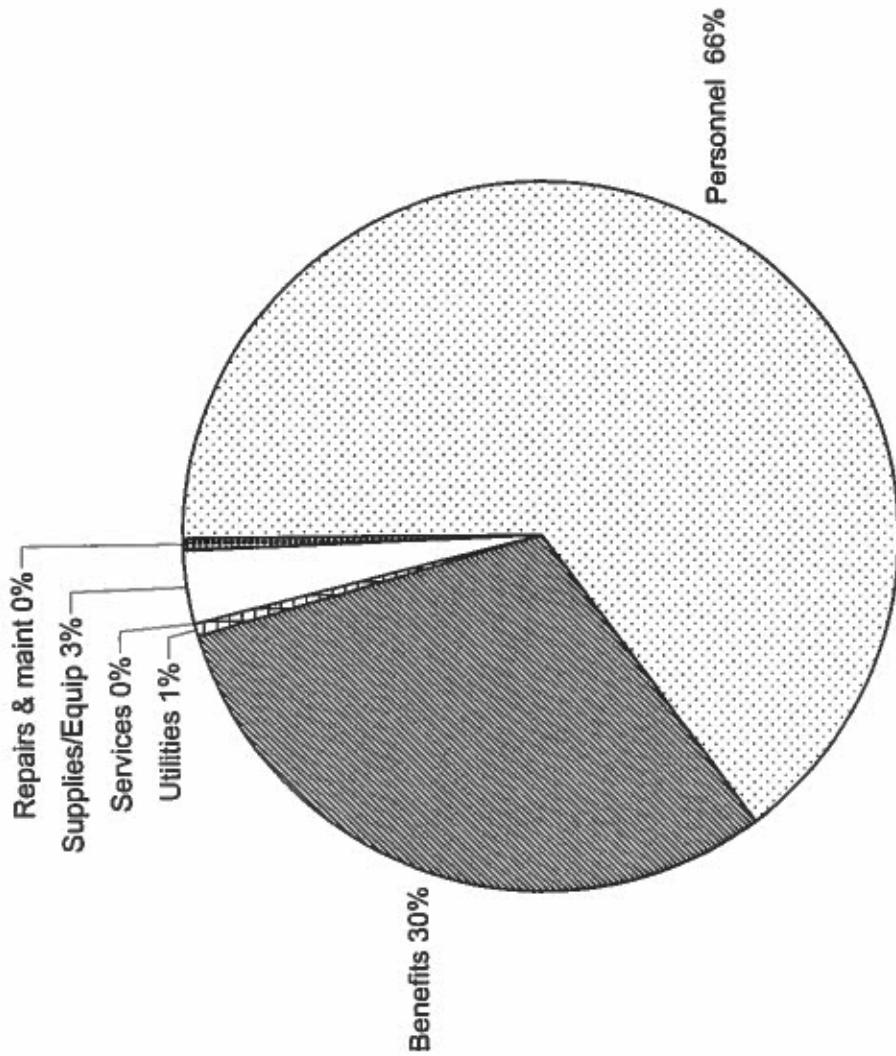
TM Budget Requests

	Dept/Div:	27-01 Public safety / Police dept	Expense			2016 YTD	2017 Manager	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %
			2015 Actual	2016 Budget	2017 Manager				
CONT'D									
12-05 Health	Health Insurance coverage - PPO 500 & HRA. Premium rates are set each calendar year. This budget includes an estimated 10% increase beginning in calendar year 2017 - Employee contributions = 15% of the cost.	174,471.42	204,703.00	100,560.37	194,671.00		-10,032.00	-4.90%	
Decreased to reflect employee changes & projected rate increases.									
12-06 Dues & Fees	Criminal & motor vehicle updates, cross reference directory, Maine & Federal rules of court, MRSA updates, arrest & search and seizure updates, PDR, and Law Reviews.	2,271.64	2,300.00	2,270.00	2,300.00		0.00	0.00%	
12-07 Travel & Meetings	This amount includes reimbursement for use of personal vehicles on town business. Also includes reimbursement for other travel related expenses including but not limited to meals, lodging and other means of travel.	2,500.00	1,300.00	252.23	1,300.00		0.00	0.00%	
12-08 Training & Education	Training for full-time, reserve, community service materials, crime prevention, arson, NESPIN and IACP memberships, and District 1 training assessment & fees and MCJA on-line training.	9,520.39	9,500.00	2,436.04	9,500.00		0.00	0.00%	

TM Budget Requests

TM Budget Requests

	Dept/Div:	2015 Actual	2016 Budget	Expense	Man Req vs Curr Bud Change \$			Man Req vs Curr Bud Change %	Approved
					2016 YTD	2017 Manager	Man Req vs Curr Bud Change \$		
27-01 Public safety / Police dept CONTD									
30-05 Photocopier	Photocopier maintenance contract and lease.	1,486.38	1,450.00	1,517.77	1,450.00		0.00	0.00%	
30-07 Ammunition targets	Ammunition for duty use and for qualifications, targets, range supplies, and weapon cleaning supplies.	4,720.11	4,800.00	0.00	4,800.00		0.00	0.00%	
30-08 Computers	Repairs and maintenance of computers.	1,756.24	2,300.00	0.00	2,300.00		0.00	0.00%	
30-24 Gas	8,500 gallons @ \$2.75/gallon. Decreased to reflect actual - variation due to change over in vehicles.	20,229.11	39,250.00	7,984.82	23,375.00		-15,875.00	-40.45%	
35-03 Vehicles & Equipment	Repairs & Maintenance Maintenance: body repair, realignment, MV inspections. Police dept	9,668.22	6,000.00	2,073.57	6,000.00		0.00	0.00%	
		1,311,707.38	1,400,601.74	805,374.67	1,433,668.00		33,066.26	2.36%	

Police FY 17 Budget

TM Budget Requests

		Expense			Man Req vs Curr Bud		Man Req vs Curr Bud Change %	Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager			
Dept/Div: 27-02 Public safety / Communications CONTD								
12-02 MSRS	Employer's contribution for Maine State Retirement. Increase reflects change in employer share 0.6% and scheduled steps/longevity. Employees' share increases by 0.5%. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	13,379.13	17,986.82	9,563.34	19,988.00	2,001.18	11.13%	
12-03 ICMA	ICMA 457 deferred compensation plan for all eligible employees. Increase due to scheduled steps/longevity. In FY 16 the salary increases where budgeted in contingency, hence the larger than 3% increase being reflected here this year.	4,317.21	6,773.10	2,169.10	7,063.00	289.90	4.28%	
12-04 RHSP	Retirement Health Savings Plan for qualifying employees. Increase in qualifying employees' time.	1,106.51	1,107.00	1,140.02	1,174.00	67.00	6.05%	
12-05 Health	Health Insurance coverage - PPO 500 & HRA. Premium rates are set each calendar year. This budget includes an estimated 10% increase beginning in calendar year 2017 - Employee contributions = 15% of the cost. Increase reflects actual employee participation.	41,362.01	51,543.00	25,479.93	55,191.00	3,648.00	7.08%	

TM Budget Requests

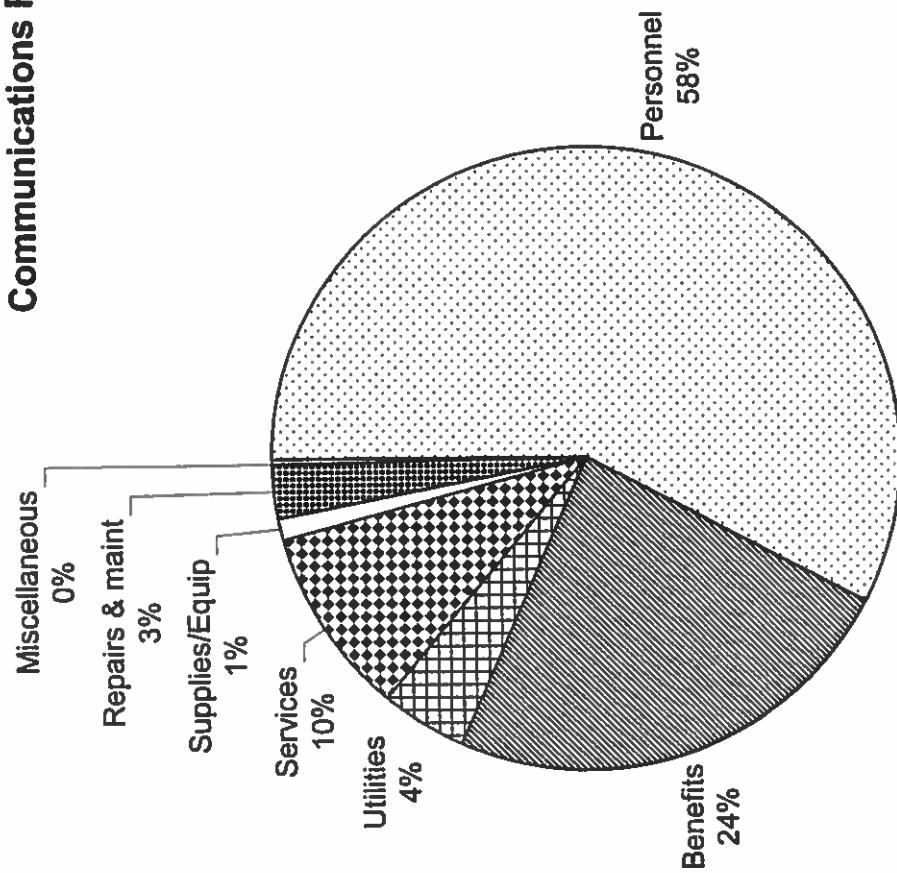
TM Budget Requests

		Expense			Man Req vs Curr Bud Change %		
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Approved	
Dept/Div: 27-02 Public safety / Communications CONT'D							
15-06 Internet	1,199.88	1,200.00		699.93	1,500.00	300.00	25.00%
Fees for internet access. Increase due to new addition and additional modems.							
Services							
20-01 Printing	0.00	100.00	42.50	100.00	0.00	0.00%	
Forms for dispatchers.							
20-06 Expert/professional	0.00	0.00	0.00	2,600.00	2,600.00	2,600.00	100.00%
Computer software/programs - microsoft 365/email. Increase due to antivirus, Microsoft 365/emails and backups.							
20-08 Data processing	600.00	1,100.00	840.00	1,100.00	0.00	0.00%	
Repair and maintenance for dispatch computers and software.							

TM Budget Requests

TM Budget Requests

		Expense				Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change %
		2015 Actual	2016 Budget	2016 YTD	2017 Manager		
Dept/Div: 27-02	Public safety / Communications	CONT'D					
30-04 Postage		7.96	0.00	0.00	0.00	0.00%	0.00%
30-08 Computers		1,898.99	2,000.00	279.97	2,000.00	0.00	0.00%
Budget for miscellaneous hardware repairs and replacement.							
Repairs & Maintenance		7,620.41	8,000.00	4,028.92	9,500.00	1,500.00	18.75%
35-01 Buildings	Normal repair and maintenance of furnace, bathrooms and locks, general cleaning supplies, sprinkler and boiler system inspections, janitorial expense and exterior maintenance. Increased for cleaning and cleaning supplies for new addition.						
35-06 Radio Maintenance	Repair costs of radios and upgrades, replacement batteries for portable radios and console repairs.	2,500.00	2,500.00	1,184.00	2,500.00	0.00	0.00%
Purchases							
60-03 Radio replacement	Replacement of radios that would not be cost effective to fix.	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00%
Communications		392,189.42	425,484.70	249,464.06	445,657.00	20,172.30	4.74%

Communications FY 17 Budget

TM Budget Requests

Dept/Div:	Category	Expense			Man Req vs Curr Bud			Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change %	Curr Bud Change \$		
Personnel	10-01 Salaries & wages	66,687.85	77,681.00	40,038.53	80,644.00	2.963.00	2,963.00	3.81%	
10-03 Public safety / Fire dept	Salary for part-time Fire Chief, salary for full-time Administrator, part-time wages for Station Engineers, who conduct regular checks on trucks, equipment, and stations (780 hours per year). Wages for firefighter to assist in administrative duties, such as maintaining fire department data file (60 hours per year). Part-time wages for firefighters to serve as E-911 Addressing Officer and oversee the E-911 Addressing Ordinance (100 hours per year). Part-time wages for firefighter to do hose testing and to maintain and test dry hydrants (400 hours per year). Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.								
10-04 Fire Warden	Stipend for the Forestry Fire Warden. Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	652.00	685.13	337.50	695.00	9.87	9.87	1.44%	

TM Budget Requests

	Expense				Man Req vs		Man Req vs Curr Bud Change %	Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager			
Dept/Div: 27-03 Public safety / Fire dept CONT'D								
10-07 Call Firefighters	90,183.25	105,903.00		42,393.83	105,903.00		0.00	0.00%
Wages: 4,000 emergency call hours for firefighters, stipends for Officers (Asst Chief, Dist Chief (3), Captains (3), Lieutenants (3), Safety Officer). Training: Firefighter I/II classes (up to 4FF @ 225 hrs each [900 hrs]), Driver/pump operator training in-house (10FF @ 32hrs each [320 hrs]), Annual mandatory training for all FF (75 FF @ 2hrs each [150 hrs]), Annual SCBA Medical Review for interior FF (45 FF @1 hr each [45 hrs]), Annual SCBA fit-testing for interior FF (45 FF @ 1hr [45 hrs]), Fall Fire Attack School (up to 10 FF @ 16hrs [160 hrs]), Monthly Training Drills (22 FF @ 4 hrs [1,056 hrs]), EVOC driver training (up to 10FF @ 12 hrs [120 hrs]), Hazmat Operations Refresher all FF (36 FF @ 3 hrs [108 hrs]), NIMS Courses (80 hrs classroom), In-house New Member & FF1 Training (up to 10 FF @ 72 hrs [720 hrs]). Benefits								

TM Budget Requests

			Expense	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %	Approved
Dept/Div:	27-03 Public safety / Fire dept	CONT'D								
12-01 FICA	Employer's contribution for FICA (7.65%). Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.			12,007.18	14,126.59	6,124.40	14,356.00	229.41	1.62%	
12-03 ICMA	ICMA 457 deferred compensation plan for all eligible employees. Decrease due to employee participation.			0.00	3,149.55	0.00	0.00	-3,149.55	-100.00%	
12-04 RHSP	Retirement Health Savings Plan for qualifying employees. Increase in qualifying employees' time.			0.00	0.00	0.00	1,338.00	1,338.00	100.00%	
12-05 Health	Health Insurance coverage - PPO 500 & HRA. Premium rates are set each calendar year. This budget includes an estimated 10% increase beginning in calendar year 2017 - Employee contributions = 15% of the cost.			18,530.42	20,410.00	11,052.91	21,847.00	1,437.00	7.04%	

TM Budget Requests

Dept/Div:	27-03 Public safety / Fire dept CONT'D	Expense			Man Req vs Curr Bud		Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change %	
12-11 Vaccine Hepatitis B Vaccine Program or other required inoculations.	0.00	500.00	0.00	500.00	0.00	0.00%	
12-12 Uniforms	611.90	750.00	0.00	750.00	0.00	0.00%	
This line is to provide uniforms for the Fire Chief as per agreement.							
12-13 Physicals	766.00	3,000.00	279.00	3,000.00	0.00	0.00%	
General health screening and physicals, including the Bureau of Labor Standards (BLS) mandated entrance physicals and mandated respirator use evaluations. Interior qualified firefighter over 40 years old has to be reviewed annually, 35 to 39 years old every two years, and under 30 years old every 5 years. If the doctor requests more testing it has to be done at their recommendation.							
12-15 Recognition	3,939.58	4,500.00	0.00	4,500.00	0.00	0.00%	
To provide an annual recognition event when awards, year pins, etc. can be given out. An opportunity where the Town can show its appreciation for the volunteer firefighters and provide each firefighter with a small gift.							
Utilities							

TM Budget Requests

	Dept/Div:	27-03 Public safety / Fire dept	Expense			Manager	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %	Approved
			2015 Actual	2016 Budget	2016 YTD				
CONT'D									
15-01 Electricity	To purchase electricity for the Village, Wildwood, and Goose Rocks Beach Stations. Increase based on current use.	5,137.44	5,500.00	3,288.28	6,000.00		500.00	9.09%	
15-02 Telephone	Telephone service for Goose Rocks, Port Village, and Wildwood and reimbursements for a cell phone.	4,670.32	2,500.00	2,326.21	2,500.00		0.00	0.00%	
15-03 Heating Fuel	To purchase propane for heat for the Village (4,700 gals), Wildwood (3,400 gals) fire stations, and to purchase heating oil for Goose Rocks (3,000) fire station. Propane contract at \$1.299 - #2 Heating fuel at \$1.509	22,725.18	18,950.00	8,928.58	15,100.00		-3,850.00	-20.32%	
15-05 Water	Sprinkler Service for 32 North Street. Domestic metered use at Village & Wildwood.	363.18	420.00	213.61	420.00		0.00	0.00%	
15-06 Internet Services	Fees for internet access at 32 North Street.	840.00	840.00	490.00	840.00		0.00	0.00%	
20-04 Advertising	Publication costs for recruiting and bid advertisements, and any public notices.	0.00	50.00	0.00	50.00		0.00	0.00%	

TM Budget Requests

Expense	Dept/Div:	20-03 Public safety / Fire dept	2015		2016		2017		Man Req vs Curr Bud	Man Req vs Change %	Approved
			Actual	Budget	YTD	Manager	Change \$				
20-06 Expert/Professional Fees for the "I Am Responding"	27-03 Public safety / Fire dept	CONT'D	180.00	750.00	362.50	1,500.00	750.00	100.00%			
We use this internet based program to send out notifications to the members about fire calls, training events, etc. When the dispatchers enter a call for service into the dispatch computer, for either the Fire Dept. or KEMS, the computer sends out a messages to the members' cell phones and/or email address about the call. The Kennebunkport Emergency Medical Services (KEMS) shares this service with us, so we split the costs with them. Sonicwall renewal \$200; Antivirus \$100/year; Microsoft 365/email.											
Insurance	25-12 Supplemental insurance	Volunteer Firefighter blanket accident coverage to provide for firefighter speciality job functions not covered under basic worker's comp.	6,520.00	6,520.00	6,520.00	6,520.00	0.00	0.00%			
Supplies/Equipment	30-01 Office supplies	Copy paper, inkjet and laser toner cartridges, and miscellaneous office supplies.	1,308.85	1,750.00	86.23	1,750.00	0.00	0.00%			

TM Budget Requests

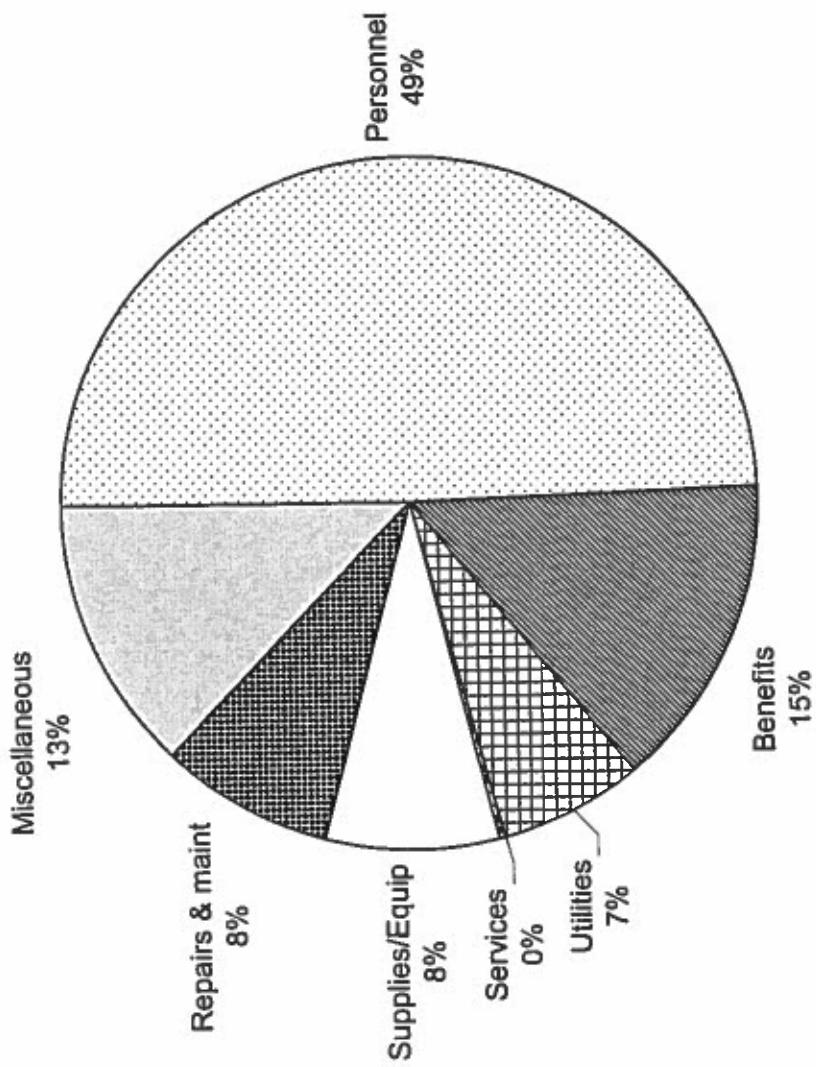
	Dept/Div:	27-03 Public safety / Fire dept	CONT'D	Expense			Man Req vs Curr Bud Change %			Approved
				2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$	Curr Bud Change %	
30-03 Equipment	To purchase miscellaneous hand tools, either replacement or to purchase new style tools. Also, to replace miscellaneous hose fittings and adaptors that get lost or broken, fire hose nozzles, tool box, pry bars, sledge hammers, hand lights, eyewash fluid, traffic cones, safety flags, saw blades, hose gaskets, required equipment for the water craft.	5,783.32	5,000.00		606.62		5,000.00		0.00	0.00%
30-04 Postage	Postage cost for correspondences, newsletters, and other mailing charges.	105.10	250.00		106.36		250.00		0.00	0.00%
30-05 Photocopier	Photocopier lease & maintenance.	341.88	500.00		345.67		500.00		0.00	0.00%
30-08 Computers	To purchase computer hardware/software and software licensing for the Fully Involved program that we use for reporting and tracking fires.	2,457.62	2,500.00		1,067.38		2,500.00		0.00	0.00%
30-21 Hose Replacement	To replace any hose that gets damaged or will not pass hose testing.	4,092.40	4,200.00		0.00		4,200.00		0.00	0.00%
30-22 Dry Hydrants	Repair and relocate hydrants, painting, pumping/winterizing, and brush control associated with 84 dry hydrants.	2,493.12	2,500.00		847.36		2,500.00		0.00	0.00%

TM Budget Requests

	Dept/Div:	27-03 Public safety / Fire dept	Expense			Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Approved
			2015 Actual	2016 Budget	2016 YTD			
	30-24 Gas	2,190.10	3,017.00	635.54	2,475.00	-542.00	-17.96%	
	900 gallons at \$2.75/gallon. Decreased due to locking in at a lower rate.							
	30-25 Diesel	4,017.72	4,608.00	824.66	3,900.00	-708.00	-15.36%	
	Fuel for diesel powered fire apparatus, total of 1,200 gallons (annual use) at \$3.25/gallon. Decreased due to locking in at a lower rate.							
	30-38 Personal Protective Equipment - Personal Protective Equipment - miscellaneous items not part of a major purchase: gloves, Nomex hoods, gear bags, boots, SCBA masks, SCBA eyeglass insert, safety ropes and bags, firefighter name patches for existing turnout coats, accountability tags.	7,139.20	7,500.00	873.64	7,500.00	0.00	0.00%	
	Repairs & Maintenance							
	35-01 Buildings	8,534.12	8,870.00	3,740.88	8,870.00	0.00	0.00%	
	Maintenance supplies for generator at Village & Wildes District Station.							
	Annual hood and duct inspection at Village Station. Alarm monitoring at Village Station. Sprinkler system inspection at Village Station. Supplies (bathroom, bulbs, misc) at Village & Wildes District Stations. Building maintenance and repairs at Village & Wildes District Stations. Fire extinguisher inspections at all stations & vehicles. Boiler inspections at Village & Wildes District Station. Replacement filters for Plymovent exhaust systems. Eye wash fluids for each station.							

TM Budget Requests

	Expense				Man Req vs		
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$	Curr Bud Change %
Dept/Div: 27-03 Public safety / Fire dept CONT'D							
35-03 Vehicles & Equipment	21,431.14	21,728.00		7,363.73	21,728.00	0.00	0.00%
Parts and maintenance supplies for fire equipment: pump maintenance and tests for the ladders and engines, aerial ladder testing on the ladder trucks (L4, L34), ground ladder testing on all of the vehicles, preventive maintenance on the aerial ladders (L4, L34), ground ladder maintenance and repairs, outboard motor annual servicing (marine 1 & 2), annual vehicle inspection, miscellaneous unexpected vehicle repairs.							
Replacement parts and batteries for small equipment items.							
Miscellaneous	22,076.25	22,430.00		22,430.00	22,901.00	471.00	2.10%
50-05 Goose Rocks Fire							
Town's lease payment to the Goose Rocks Beach Fire Station. Increased per lease agreement.	18,243.00	18,535.00		18,535.00	18,924.00	389.00	2.10%
50-07 Cape Porpoise Fire							
Town's lease to the Atlantic Volunteer Engine Station. Increased per lease agreement.	342,988.48	379,788.27		183,600.15	379,626.00	-162.27	-0.04%
Fire dept							

Fire FY 17 Budget

TM Budget Requests

Dept/Div:	Category	Expense			Man Req vs Curr Bud			Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	
Miscellaneous	KEMS	116,500.00	108,000.00	108,000.00	125,000.00	17,000.00	15.74%	
50-28 KEMS	Town's contribution to KEMS. Increase in request due to lower call volume which translates to lower projected revenue.	KEMS	116,500.00	108,000.00	108,000.00	125,000.00	17,000.00	15.74%

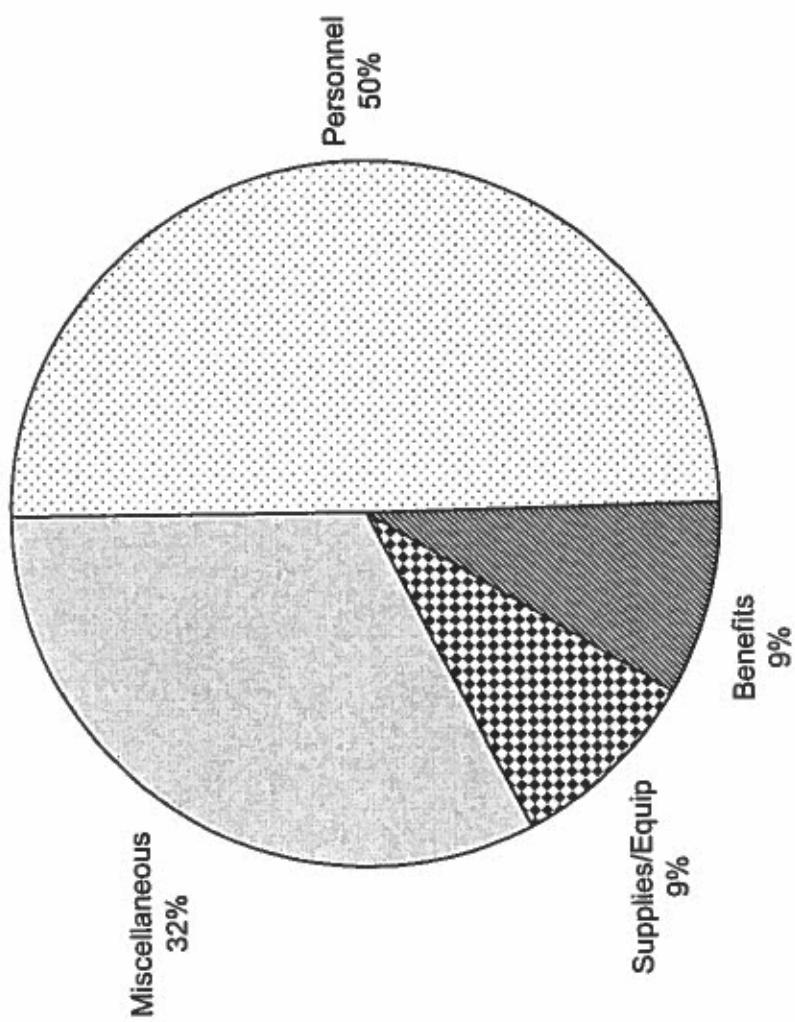
TM Budget Requests

Dept/Div:	27-05 Public safety / Emergency Management	Expense			Man Req vs Curr Bud		Man Req vs Curr Bud Change %		Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$	Change %		
Supplies/Equipment	25.00	750.00	1,055.10	750.00	0.00	0.00	0.00%		
30-02 Operating supplies									
Emergency needs (e.g., food, barricades, etc.). Repair and clean-up costs related to storm damage are charged to other accounts or programs. Also includes mileage reimbursement for volunteer staff to attend trainings & meetings, as well as publication costs for Town's Emergency Operations Plan.									
Emergency Management	25.00	750.00	1055.10	750.00	0.00	0.00	0.00%		

TM Budget Requests

TM Budget Requests

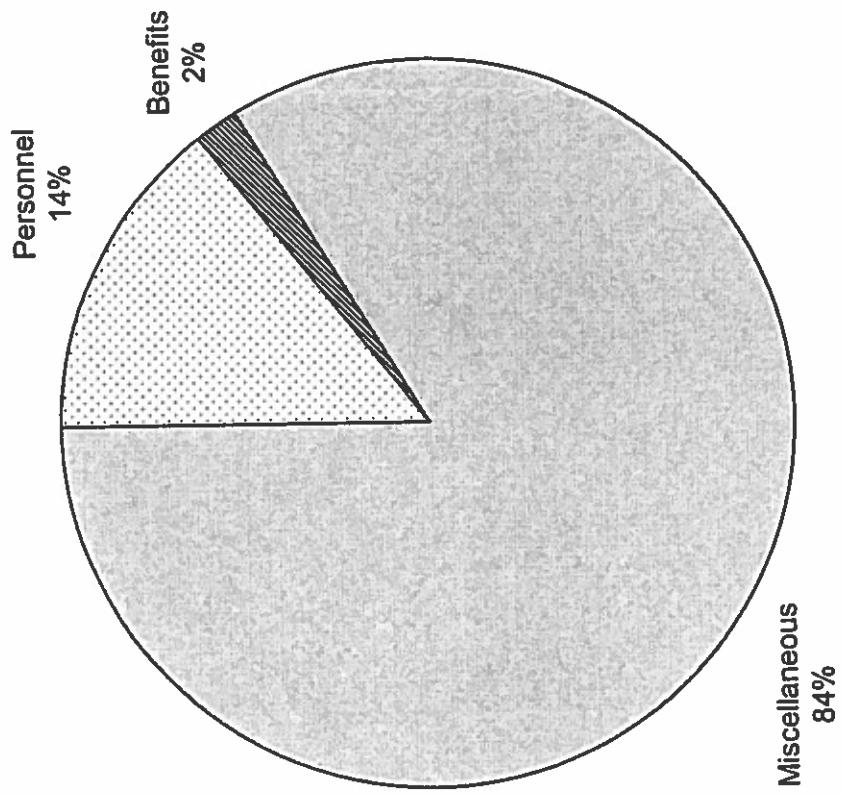
	Expense	2016			2017			Man Req vs Curr Bud			Man Req vs Change %	Approved
		2015 Actual	2016 Budget	YTD	Manager			Curr Bud	Change \$			
Dept/Div: 27-06 Public safety / Animal Control Officer CONT'D												
50-32 Animal Welfare Society	4,759.40	4,760.00	3,639.87		4,760.00			0.00		0.00%		
Animal Shelter \$1.37 per capita based on 2010 census - 3,474.												
Animal Control Officer	14,093.97	14,311.87	8,326.11		14,651.00			339.13		2.37%		

Animal Control FY 17 Budget

TM Budget Requests

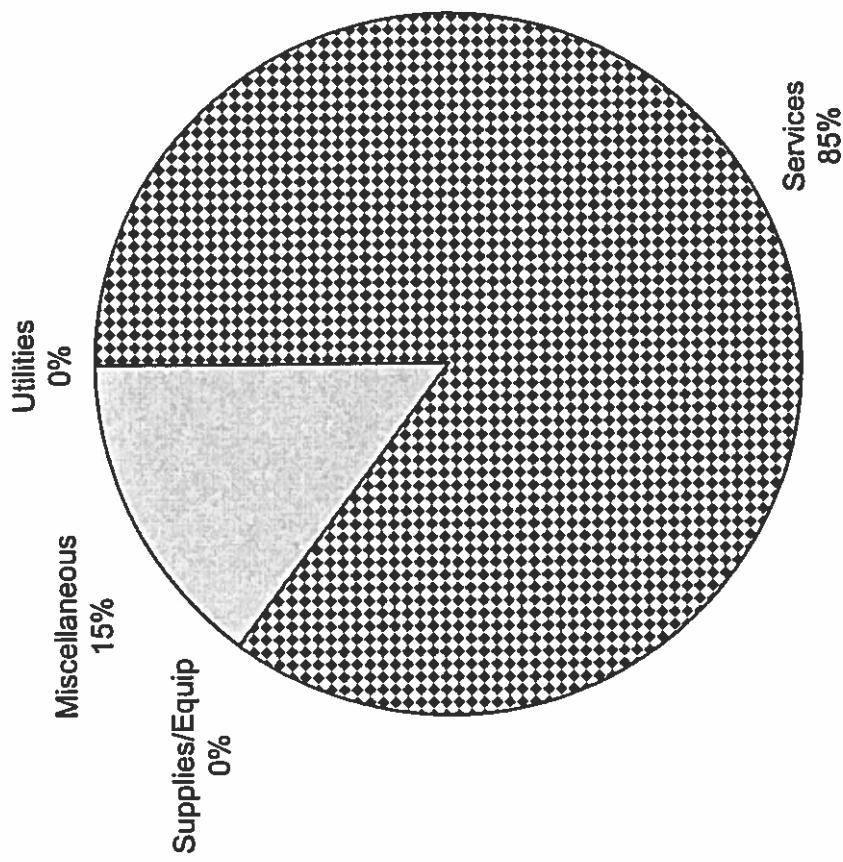
	Dept/Div:	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Expense	Man Req vs Curr Bud			Approved
							Change \$	Change %	Man Req vs Curr Bud Change \$	
Dept/Div: 27-07 Public safety / Harbormaster										
Personnel	10-05 Cape Harbormaster	2,712.51	2,732.38	1,684.91	2,856.00	123.62		4.52%		
	Salary and wages for staff. In FY 16 the salary increases where budgeted in contingency, hence the larger than 3% increase being reflected here this year.									
Benefits	12-01 FICA	203.41	221.09	127.44	232.00	10.91		4.93%		
	Employer's contribution for FICA (7.65%). In FY 16 the salary increases where budgeted in contingency, hence the larger than 3% increase being reflected here this year.									
	12-03 ICMA	0.00	164.43	0.00	171.00	6.57		4.00%		
	ICMA 457 deferred compensation plan for all eligible employees. In FY 16 the salary increases where budgeted in contingency, hence the larger than 3% increase being reflected here this year.									
Miscellaneous	50-24 River Harbormaster	15,728.00	17,700.00	0.00	16,524.00	-1,176.00		-6.64%		
	Cost sharing for the Towns of Kennebunkport and Kennebunk. Decrease in requested funding to reflect river pumping station maintenance complete.									
	Harbormaster	18,643.92	20,817.90	1,812.35	19,783.00	-1,034.90		-4.97%		

Harbormaster FY 17 Budget



TM Budget Requests

Expense	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %	Approved
Dept/Div: 29-01 Health & Welfare / Solid Waste							
Utilities	220.00	225.00	171.18	225.00	0.00	0.00%	
15-01 Electricity Electricity to run the cardboard compactor at Bradbury's Market.							
Services	172,122.51	189,332.00	115,510.20	193,000.00	3,668.00	1.94%	
20-12 Tipping fees Contract with Casella Waste. (@ 2400 tons of waste) Increase per contract tied to CPI 2.1%							
20-13 Tri Town recycling Payment to the Town of Kennebunk for handling and processing delivered recyclable materials for individual drop-offs and use of bulky waste facility.	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00%	
20-19 Curbside collections Contracted service. This account also includes picking up barrels and waste containers (dumpsters) at all public buildings and facilities and includes funds for a fuel adjustment. (5%)	188,093.87	186,355.00	116,716.80	195,944.00	9,589.00	5.15%	
Supplies/Equipment							
30-02 Operating supplies Cost of printing, mailing, and brochure development. The Solid Waste Committee oversees this account and takes the responsibility of communicating solid waste and recycling management guidelines to the general public. Decrease to reflect actual.	569.55	900.00	0.00	600.00	-300.00	-33.33%	

Solid Waste FY 17 Budget

TM Budget Requests

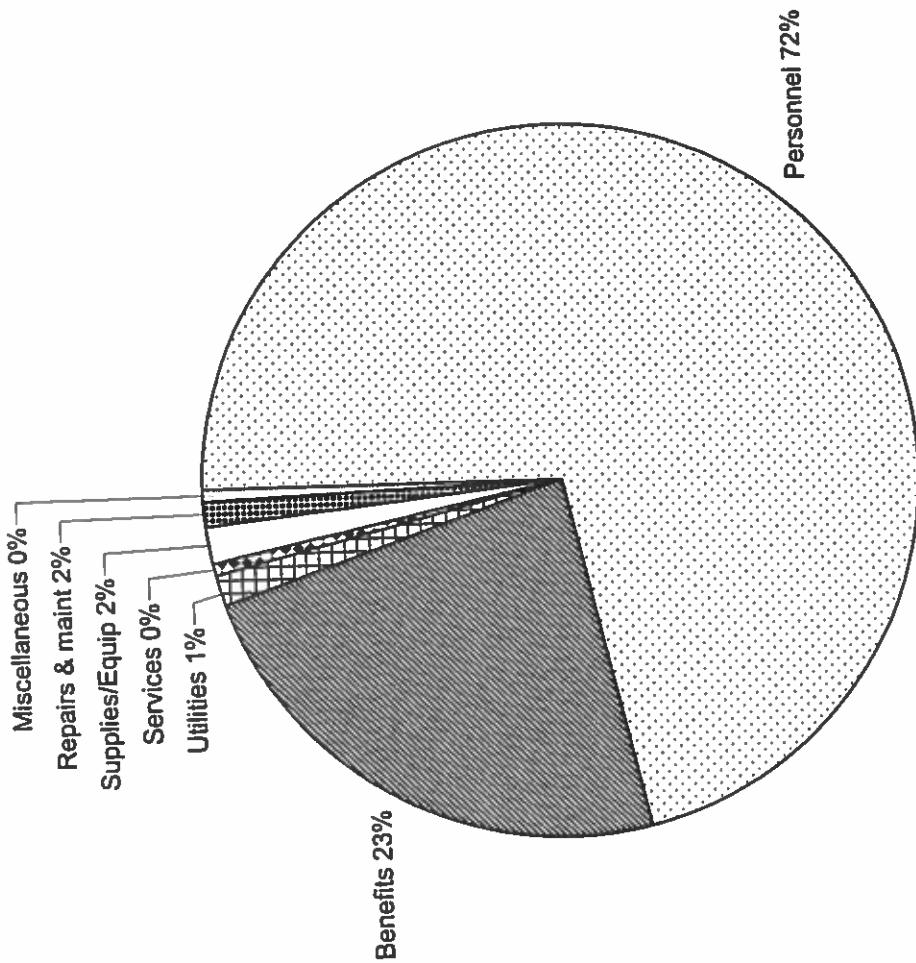
Dept/Div:	Category	Expense			Man Req vs Curr Bud		Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	
Personnel	10-01 Salaries & wages	136,435.39	128,795.38	72,600.28	133,629.00	4,833.62	3.75%
	Salary and wages for staff. Increase due to retirement transition. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.						
Overtime	10-10 Overtime	1,130.31	300.00	0.00	500.00	200.00	66.67%
	Overtime wages for staff. Increase due to retirement transition.						
Benefits	11-490.47	10,047.61	5,596.78	10,444.00	396.39	3.95%	
FICA	12-01 FICA						
	Employer's contribution for FICA (7.65%). Increase due to retirement transition. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.						
MSRS	12-02 MSRS	5,897.00	9,454.73	6,443.57	12,725.00	3,270.27	34.59%
	Employer's contribution for Maine State Retirement. Increase reflects change in employer share 0.6% and scheduled steps/longevity. Employees' share increases by 0.5%. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.						

TM Budget Requests

	Dept/Div:	29-02 Health & welfare / Health CONTD	Expense			Man Req vs Curr Bud			Approved
			2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	
12-03 ICMA	ICMA 457 deferred compensation plan for all eligible employees. Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	2,259.72	2,886.66	1,801.42	3,481.00		594.34	20.59%	
12-04 RHSP	Retirement Health Savings Plan for qualifying employees.	1,954.87	0.00	0.00	0.00		0.00	0.00%	
12-05 Health	Health Insurance coverage - PPO 500 & HRA. Premium rates are set each calendar year. This budget includes an estimated 10% increase beginning in calendar year 2017 - Employee contributions = 15% of the cost.	9,987.58	9,118.00	5,065.94	9,759.00		641.00	7.03%	
12-07 Travel & Meetings	This account includes reimbursement for use of personal vehicles while on town business. Also includes reimbursement for other travel related expenses including but not limited to meals, lodging and other means of travel.	3,476.28	6,800.00	2,833.00	6,800.00		0.00	0.00%	

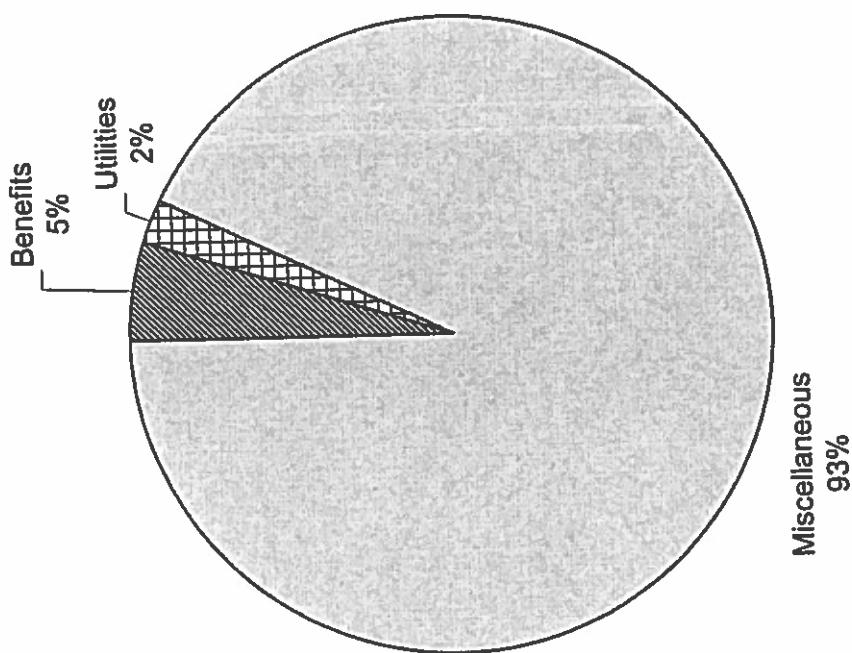
TM Budget Requests

	Dept/Div:	29-02 Health & welfare / Health CONTD	Expense			Man Req vs Curr Bud Change %			Approved
			2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$		
	30-02 Operating supplies	Syringes, dressings, medical kits, alcohol, tape, etc. \$800 to come from the Macomber Trust - see revenues.	1,426.33	1,500.00	754.33	1,500.00	0.00	0.00%	
	30-04 Postage	Postage.	75.00	75.00	0.00	75.00	0.00	0.00%	
	30-05 Photocopier	Photocopier maintenance and lease contract.	381.99	400.00	358.75	400.00	0.00	0.00%	
	Repairs & Maintenance								
	35-01 Buildings	Weekly cleaning, twice a year professional floor stripping, window washing and cleaning supplies. Increase for repairs to ramp and trim.	368.95	800.00	538.26	2,000.00	1,200.00	150.00%	
	Miscellaneous								
	50-11 Unacceptable waste	Medical waste disposal with Maine Bio Specialist. Increase due to contract and volume.	595.00	300.00	230.00	500.00	200.00	66.67%	
	50-85 Water Quality	Funding for water testing staff, additional testing when necessary, trainings and outreach.	0.00	500.00	0.00	750.00	250.00	50.00%	
	Health		177,766.52	174,477.38	97,947.46	188,007.00	13,529.62	7.75%	

Public Health FY 17 Budget

TM Budget Requests

	Dept/Div:	2015 Actual	2016 Budget	2016 YTD	Expense	Man Req vs Curr Bud			Approved
						2017 Manager	Change \$	Change %	
Dept/Div: 29-03 Health & welfare / Welfare Benefits									
12-08 Training & Education		114.90	100.00	110.00	160.00	60.00	60.00	60.00%	
MMA and DHHS training for welfare administrators. Increase due to projected participation.									
Supplies/Equipment		29.99	100.00	20.00	75.00	-25.00	-25.00	-25.00%	
30-01 Office supplies									
Monthly surplus food distribution supplies and special forms not found at MMA. Decrease in need.									
Miscellaneous		2,804.39	3,000.00	0.00	3,000.00	0.00	0.00	0.00%	
50-12 Welfare	Expense of food, shelter and other basic needs for those who face emergency financial needs or who meet income eligibility requirements. These expenses are reimbursed by the State at 50% of actual expenditures - see revenues.								
Welfare		2,949.28	3,200.00	130.00	3,235.00	35.00	35.00	1.09%	

Welfare FY 17 Budget

TM Budget Requests

	Dept/Div:	2015 Actual	2016 Budget	2016 YTD	Expense	Man Req vs		Man Req vs Curr Bud Change %	Approved
						2017 Manager	Curr Bud Change \$		
Dept/Div: 29-04 Health & welfare / Social Services									
Social Services	55-01 YC Community Action	4,500.00	4,000.00		4,000.00	4,000.00	0.00	0.00%	
	This agency provides an out-reach worker to the Town to advise residents of various State and Federal assistance programs, manages enrollment in the Fuel Assistance (HEAP) program, and advises the Town staff about difficult local problems related to general assistance. Subcommittee recommended funding.								
55-02 Day One	Adolescent substance abuse treatment and prevention services. This agency served 33 Kennebunkport residents. Subcommittee recommended funding.	750.00	750.00		750.00	750.00	0.00	0.00%	
55-03 Caring Unlimited	A domestic violence center. Last year, 9 residents were served. Subcommittee recommended funding.	1,500.00	1,500.00		1,500.00	1,500.00	0.00	0.00%	
55-04 ME Behavioral Healthcare	This agency is a comprehensive mental health center. Last year 47 residents were served, totaling 425 hours. Subcommittee recommended funding.	3,000.00	3,000.00		3,000.00	3,500.00	500.00	16.67%	
55-05 Kids Free to Grow	This agency addresses the problems of child abuse and neglect. It provides programs to the Consolidated, Middle and High Schools and served 179 residents. Subcommittee recommended funding.	500.00	500.00		500.00	750.00	250.00	50.00%	

TM Budget Requests

Expense	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud		Man Req vs Curr Bud Change %	Approved
					Change \$	Change %		
Dept/Div: 29-04 Health & welfare / Social Services CONTD	1,700.00	1,800.00	1,800.00	1,900.00	100.00	5.56%		
55-07 So ME Agency on Aging This agency assists senior citizens with Meals on Wheels, insurance and benefit counseling, and caregiver support to name a few. Last year, 88 residents were served. Subcommittee recommended funding.	2,500.00	2,000.00	2,000.00	1,500.00	-500.00	-25.00%		
55-08 Senior Center Lower Villa This agency provides various programs and services for local senior citizens. Last year, 151 residents were served. Subcommittee recommended funding.	2,500.00	2,500.00	0.00	0.00	-2,500.00	-100.00%		
55-09 Biddeford Free Clinic Decrease in request as clinic closed during the fall of 2015.	600.00	500.00	500.00	500.00	0.00	0.00%		
55-10 American Red Cross This agency provides critical lifesaving training programs and disaster relief services. Subcommittee recommended funding.	4,400.00	4,400.00	4,400.00	4,400.00	0.00	0.00%		
55-11 YC Shelters This agency provides shelter and food for the homeless. Subcommittee recommended funding.	250.00	0.00	0.00	0.00	500.00	0.00%		
55-12 So Me Parent Awareness	25.00	500.00	500.00	500.00	500.00	0.00%		

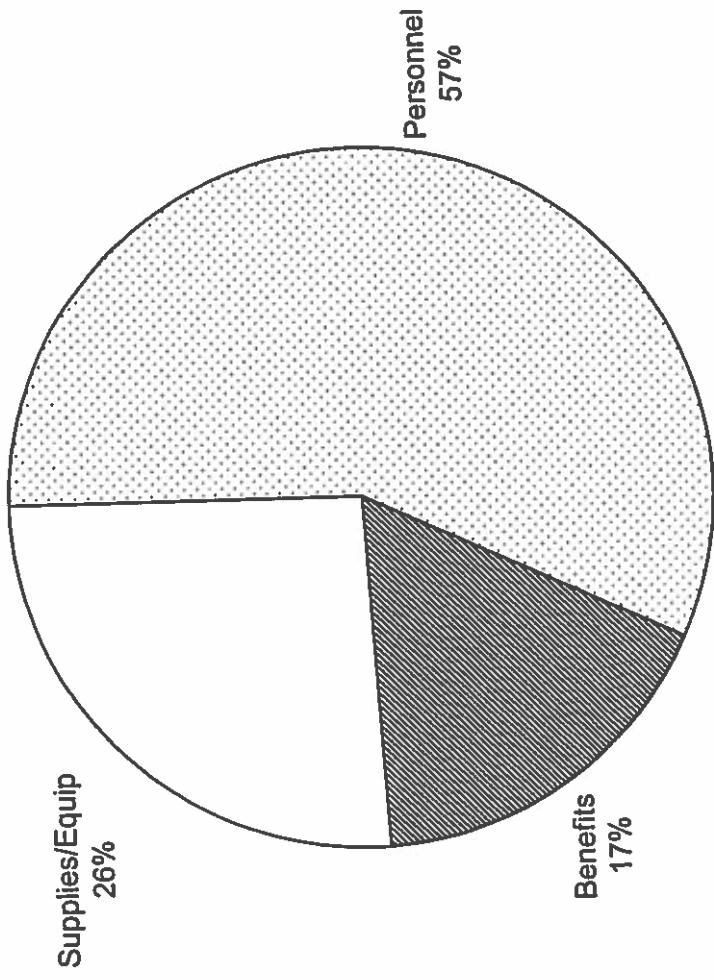
TM Budget Requests

	Expense				Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager			
Dept/Div: 29-04 Health & Welfare / Social Services CONT'D	2,250.00	2,500.00	2,500.00	3,000.00	500.00	20.00%	
55-14 Church Community Outreach Serv							
In the first 5 months of the current fiscal year, this agency has provided residents with 760 food baskets, 1 fuel, and 4 specific needs. Subcommittee recommended funding.	750.00	750.00	750.00	500.00	-250.00	-33.33%	
55-15 YC Food Rescue							
This agency distributes USDA commodity foods, along with perishables from various sources.	600.00	1,000.00	1,000.00	1,000.00	0.00	0.00%	
Subcommittee recommended funding.							
55-20 Homehealth Visiting Nurses							
This agency provides home health nursing, physical, occupational, and speech therapies. They served 141 residents.	26,200.00	25,700.00	23,200.00	23,800.00	-1,900.00	-7.39%	
Subcommittee recommended funding.							
Social Services							

138

TM Budget Requests

Expense	Dept/Div:	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud		Man Req vs Change %	Approved
						Change \$	Change %		
29-07 Health & welfare / Shellfish Conservation									
10-01 Salaries & wages	Personnel	2,141.00	2,173.12	1,102.62	2,205.00		31.88	1.47%	
	Clam Warden stipend. Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.								
Benefits	12-01 FICA	163.78	166.46	84.35	169.00		2.54	1.53%	
	Employer's contribution for FICA (7.65%). In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.								
12-07 Travel & Meetings	This account includes reimbursement for use of personal vehicles while on town business. Also includes reimbursement for other travel related expenses including but not limited to meals, lodging and other means of travel.	0.00	500.00	400.00	500.00		0.00	0.00%	
Supplies/Equipment	30-01 Office supplies	0.00	1,500.00	0.00	1,000.00		-500.00	-33.33%	
	Seedlings. Decrease due to anticipated expenditures.								
	Shellfish Conservation	2,304.78	4,339.58	1,586.97	3,874.00		-465.58	-10.73%	

Shellfish FY 17 Budget

TM Budget Requests

	Expense				Man Req vs		Man Req vs	
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$	Curr Bud Change %	Approved
Dept/Div: 29-10 Health & welfare / Public Restrooms								
Miscellaneous	26,794.62	30,000.00	16,287.14	30,000.00		0.00	0.00%	
50-21 Dock Square restrooms Cleaning service, electricity, water, paper products, heat, maintenance, and all other expenses related to the upkeep of the restrooms.	2,640.50	2,500.00	2,130.00	2,500.00		0.00	0.00%	
50-68 Public Facility Upgrade Rental of port-a-potties. Public Restrooms	29,435.12	32,500.00	18,417.14	32,500.00		0.00	0.00%	

TM Budget Requests

	Dept/Div:	31-01 Public works / Highway dept	Expense			Man Req vs Curr Bud			Approved
			2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	
Personnel	10-01 Salaries & wages	324,424.64	327,545.58	194,642.67	344,162.00	16,616.42	5,07%		
	Salary and wages for staff.								
	Administrative Assistant position is shared with the Sewer Dept. Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.								
10-10 Overtime	Overtime wages paid to full-time employees for any hours worked after 40 hours/week.	41,365.98	30,000.00	11,193.23	30,000.00	0.00	0.00%		
10-20 Part-time	Salary for a part-time Public Space maintenance position. 14 weeks @ 40 hrs per week @ \$15.00 per hour. Increase due to new position.	0.00	0.00	0.00	8,400.00	8,400.00	100.00%		
Benefits		27,197.40	29,449.30	15,649.21	31,519.00	2,069.70	7.03%		
12-01 FICA	Employer's contribution for FICA (7.65%). Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.								

7
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24

TM Budget Requests

	Dept/Div:	31-01 Public works / Highway dept	Expense			Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Approved
			2015 Actual	2016 Budget	2016 YTD			
12-02 MSRS		21,429.07	25,223.77	13,909.10	28,141.00	2,917.23	11.57%	
	Employer's contribution for Maine State Retirement. Increase reflects change in employer share 0.6% and scheduled steps/longevity. Employees' share increases by 0.5%. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.							
12-03 ICMA		7,773.11	10,142.90	4,657.94	10,601.00	458.10	4.52%	
	ICMA 457 deferred compensation plan for all eligible employees. Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.							
12-04 RHSP		0.00	0.00	0.00	1,468.00	1,468.00	100.00%	
	Retirement Health Savings Plan for qualifying employees. Increase in qualifying employees' time.							
12-05 Health		104,878.99	119,294.00	65,222.03	127,266.00	7,972.00	6.68%	
	Health Insurance coverage - PPO 500 & HRA. Premium rates are set each calendar year. This budget includes an estimated 10% increase beginning in calendar year 2017 - Employee contributions = 15% of the cost.							
12-07 Travel & meetings		6.00	0.00	0.00	0.00	0.00	0.00%	

TM Budget Requests

	Dept/Div:	Public works / Highway dept CONTD	Expense			2017 Manager	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %
			2015 Actual	2016 Budget	2016 YTD			
12-12 Uniforms		Uniform service per union contract and one pair of boots per person: boots: 5 pairs at \$250/pair (\$1,250), uniforms: 5 employees at \$55/week (\$2,860).	3,906.49	4,110.00	2,604.58	4,110.00	0.00	0.00%
Utilities			1,193.62	2,350.00	262.87	2,350.00	0.00	0.00%
15-02 Telephone		Telephone, fax, cell phones, fire alarm monitoring.	0.00	840.00	0.00	840.00	0.00	0.00%
15-06 Internet		Fees for internet access.						
Services			9,014.98	4,500.00	1,984.00	7,725.00	3,225.00	71.67%
20-06 Expert/professional		Surveying work as needed (e.g., to determine easements, rights-of-way, etc., and to provide assistance on drainage or road projects), engineering assistance as necessary, and alcohol/drug testing services to meet federal requirements for drivers. Cut tree limbs on Town roads where an arborist and bucket truck are necessary. Increase for bucket truck contract rental. Sonic wall renewal \$200; Antivirus \$75/year; Microsoft 365/email \$450.						

TM Budget Requests

	Dept/Div:	Public works / Highway dept	Expense			Manager	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %	Approved
			2015 Actual	2016 Budget	2016 YTD				
20-14 Rentals	31-01	CONTD	686.50	7,600.00	2,637.35	7,600.00	0.00	0.00%	
		Assistance for snow removal by contracting additional equipment, drivers and snowblowing/shoveling: McCabe property lease for snow storage (\$2,000), rental of equipment (\$2,800), catch basin rental for cleanout (\$2,800).							
20-15 Street marking	31-01		7,034.16	7,500.00	357.05	7,500.00	0.00	0.00%	
		Centerline and fog/edge line painting - by contractor for a cost of \$4,800. Handwork, such as parking stalls and crosswalks, will be done by the Town crew - \$2,700 for materials. Crosswalks are painted twice each year. Repairs to sprayer.							
		Supplies/Equipment	210.48	200.00	397.44	400.00	200.00	100.00%	
30-01	Office supplies	Miscellaneous office supplies. Increase to reflect actual.	101.71	3,300.00	2,166.69	3,300.00	0.00	0.00%	
30-02	Operating supplies	Flagging, stakes, maps, film, photocopier paper, OSHA testing, miscellaneous shop supplies, first aid supplies, and drinking water/cooler rental.							

TM Budget Requests

			Expense				Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Approved
			2015 Actual	2016 Budget	2016 YTD	2017 Manager			
Dept/Div:	31-01 Public works / Highway dept	CONT'D							
30-03 Equipment	Covers minor and major repairs to individual vehicles as well as general vehicle supplies that are consumed in small quantities as minor or preventive maintenance is performed: lubricants, nuts/bolts, electrical supplies, paints, filters, hydraulic hoses/fittings, minor engine parts and miscellaneous fluids (windshield washer, start fluid).	16,345.87	6,000.00	97.66	6,000.00	0.00	0.00%		
30-05 Photocopier	Photocopier lease (\$300) and maintenance (\$25).	331.03	325.00	331.15	325.00	0.00	0.00%		
30-10 Culverts	Material cost for repair of existing culverts and drains.	303.82	4,000.00	0.00	4,000.00	0.00	0.00%		
30-12 Gravel	Gravel for resurfacing unpaved roads, shoulder projects, trench work, and other miscellaneous projects.	2,301.54	4,000.00	1,619.88	4,000.00	0.00	0.00%		
30-13 Salt	Estimated 1,000+ tons averaging \$60-\$75/ton - used for deicing during winter storms. Increase due to projected costs.	83,168.07	60,000.00	47,982.30	64,000.00	4,000.00	6.67%		
30-14 Sand	Sand for the roads: 1,200 yards at \$10/yard.	11,177.92	12,000.00	5,053.80	12,000.00	0.00	0.00%		

TM Budget Requests

	Dept/Div:	31-01 Public works / Highway dept	CONT'D	Expense			Man Req vs Curr Bud			Approved
				2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	
30-15 Liquid road treatment	Winter application for deicing and summer application for unpaved road dust control. Summer application for dust control is sometimes necessary in between paving reclamation and new asphalt application. Magnesium Chloride provides very similar winter pre-wetting benefits as Calcium Chloride with significantly less corrosion reactivity for vehicles and equipment. We are using a blend of Magnesium Chloride and agricultural corn sweetener (used to emulsify the liquid when sprayed on the salt). This allows for very little flow through when the salt pile is treated and adds "stickiness" to the salt, reducing bounce and scatter during road application. DOT studies have found that summer application of Magnesium Chloride dust control treatments were found to be as effective as those with Calcium Chloride. Dust control not only provides better living and driving conditions, it also cuts down on loss of material. Dust control costs area function of 3/10 gallon liquid Magnesium Chloride to each square yard of surface area. 8,575 gallons (\$1.40/gallon) will allow for three	17,675.55	12,000.00	12,133.80	17,000.00		5,000.00		41.67%	

TM Budget Requests

	Dept/Div:	31-01 Public works / Highway dept	Expense			Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Approved
			2015 Actual	2016 Budget	2016 YTD			
30-16 Patch Material to repair potholes and trenches, and crack seal.	30-17 Signs	30-18 Hand Tools	30-24 Gas	30-25 Diesel	30-31 Safety Equipment	30-40 Parks and Open Space supplies		
Installation of new or damaged traffic control signs (stop, no parking, etc.) at \$3,000; and improve parking signs at \$3,000. The Town continues to receive numerous requests for signs.	Gasoline for trucks and equipment (estimated 2,730 gallons annual consumption at \$2.75/gallon). Decrease due to projected costs.	Diesel fuel for trucks and equipment (estimated 7,700 gallon annual consumption at \$3.25/gallon). Decrease due to projected costs.	Goggles, gloves, safety vests, respirators for maintenance painting, chainsaw safety gear, and other safety equipment.	For parts and open space maintenance and supplies. Increase due to projected new account needs.	Repairs & Maintenance			
tanker loads of liquid per year. Increase to allow all salt to be pre-treated prior to application on roads.								
4,572.82	4,000.00	4,216.60	4,000.00	9,014.46	25,000.00	-4,000.00	-13.79%	
4,021.83	6,000.00	1,398.13	6,000.00		197.83	1,000.00	0.00	0.00%
						5,000.00	5,000.00	100.00%

PUBLIC SPACES OPERATING SUPPLIES COSTS

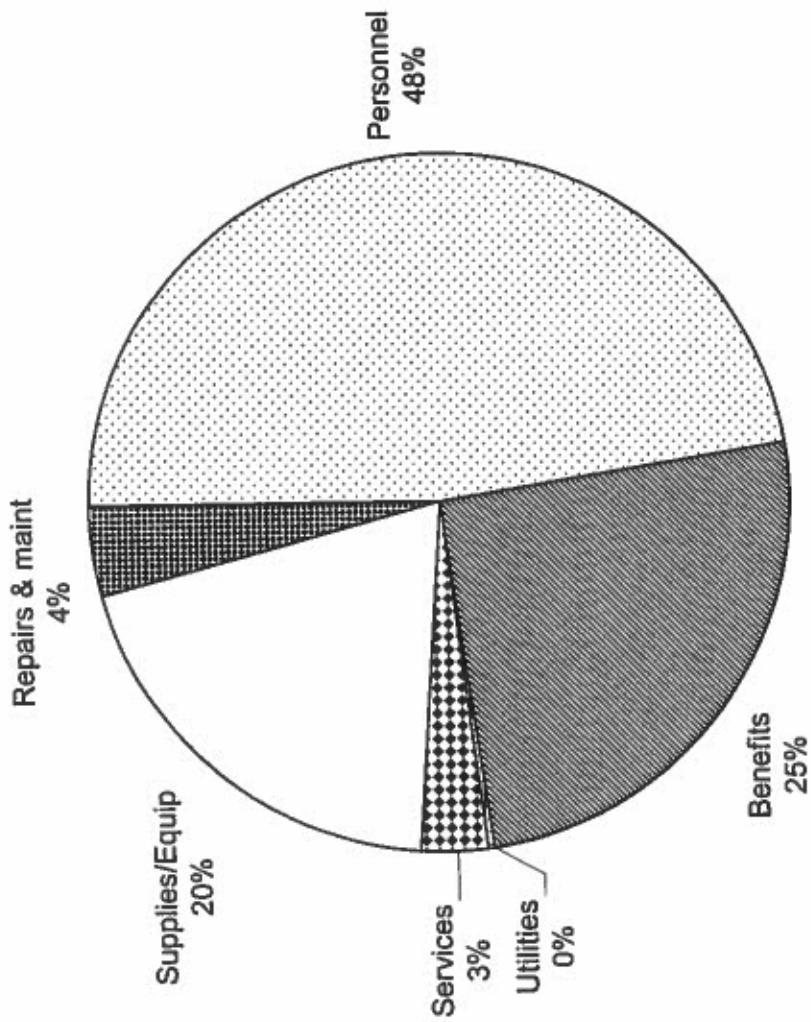
LOCATION	Area..	MULCH & COMPOST	FERTILIZE	GRUB CONTROL	ANNUAL FLOWERS	PERENNIAL PLANTS	INFIELD MIX	BENCH MAINT.	TREE MAINT.	TOTAL
Cape Park	1.00 acres					\$ 300.00				\$ 300.00
30 North Street	0.75 acres	\$ 200.00	\$ 225.00		\$ 100.00				\$ 1,000.00	\$ 1,525.00
Highway	0.50 acres									\$ 500.00
Beachwood Park	0.50 acres	\$ 150.00	\$ 150.00		\$ 200.00					
State Park	0.50 acres									
Sils Perkins Park	0.15 acres	\$ 150.00	\$ 90.00		\$ 200.00	\$ 200.00	\$ 500.00	\$ 500.00	\$ 1,640.00	
Bush Lawn	0.20 acres		\$ 60.00							\$ 60.00
Police Dep't.	0.25 acres				\$ 100.00	\$ 100.00				\$ 200.00
Dock Square Parking Lot	0.10 acres				\$ 100.00					\$ 100.00
Parsons Way	0.25 acres		\$ 75.00							\$ 75.00
Cape Fire	0.20 acres	\$ 75.00	\$ 60.00							\$ 135.00
Arundel Road Triangle	0.05 acres					Contract				\$ 52.50
Town Office	0.05 acres	\$ 37.50	\$ 15.00							\$ 52.50
Atlantic Hall	0.05 acres	\$ 37.50	\$ 15.00							
McCabe Field	3.00 acres									
Landfill Cover	3.00 acres									
North Street Island	0.05 acres				Volunteer					
Mills Road Islands	0.05 acres				Volunteer					
Union St. Planter	0.01 acres				Contract					
Dock Square Monument	0.01 acres				Seacoast					
Pier Road Kayak Launch	0.02 acres									\$ 60.00
Wildes District Fire Station	0.10 acres	\$ 60.00								
Total		\$ 650.00	\$ 750.00	\$.	\$ 400.00	\$ 600.00	\$ 300.00	\$ 500.00	\$ 1,800.00	\$ 5,000.00

TM Budget Requests

	Dept/Div:	Actual	Expense			Man Req vs Curr Bud Change %			Approved
			2015 Budget	2016 YTD	2016 Manager	2017 Curr Bud Change \$	Man Req vs Curr Bud Change %		
35-01 Buildings	31-01 Public works / Highway dept CONTRD	2,734.11	3,500.00	1,315.32	3,500.00	0.00	0.00%		
Routine maintenance, crane inspection, fire alarm system inspection, auto lift inspection, fuel island, and fire extinguisher inspections.		42,016.75	30,000.00	27,526.84	30,000.00	0.00	0.00%		
35-03 Vehicles & Equipment									
Parts and supplies for the Department's vehicles (\$30,000). The following vehicles and equipment is included in this account: Truck 1 (2006 Ford Ranger 4x4), Truck 2 (2016 International), Truck 3 (2012 International), Truck 4 (2015 International), Truck 5 (2011 International), Truck 6 (2009 Ford F-350), Truck 7 (2004 International Wheeler), Truck 8 (2003 International), Truck 10 (2006 Ford F-350 4x4), Loader (2013 John Deere), Trackless (2007 Trackless), Backhoe (2009 John Deere 310J), Sweeper (2000 Tennant Model 800), Sidewalk Roller (1974 unknown make), Mowing Tractor (2005 John Deere F687), Paint Sprayer (2001 Titan), Snowplows (various ages and makes), Pavement Saw (2001 Stihl TG400), Equipment Trailer (1969 Tagalong), Air Compressor (1987 Smith 100CFM), Utility Trailer (2002 Big Tex).									

TM Budget Requests

	Expense			Man Req vs Curr Bud			Man Req vs Change %		
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud	Change \$	Curr Bud	Change %	Approved
Generator (2005 Cat 45kw), Vermeer (1997 Brush Chipper), Compactor (2010 Webber MT CR5HD), various miscellaneous equipment. Highway dept	775,145.79	752,380.55	430,951.49	804,707.00	52,326.45	6.95%			

Highway FY 17 Budget

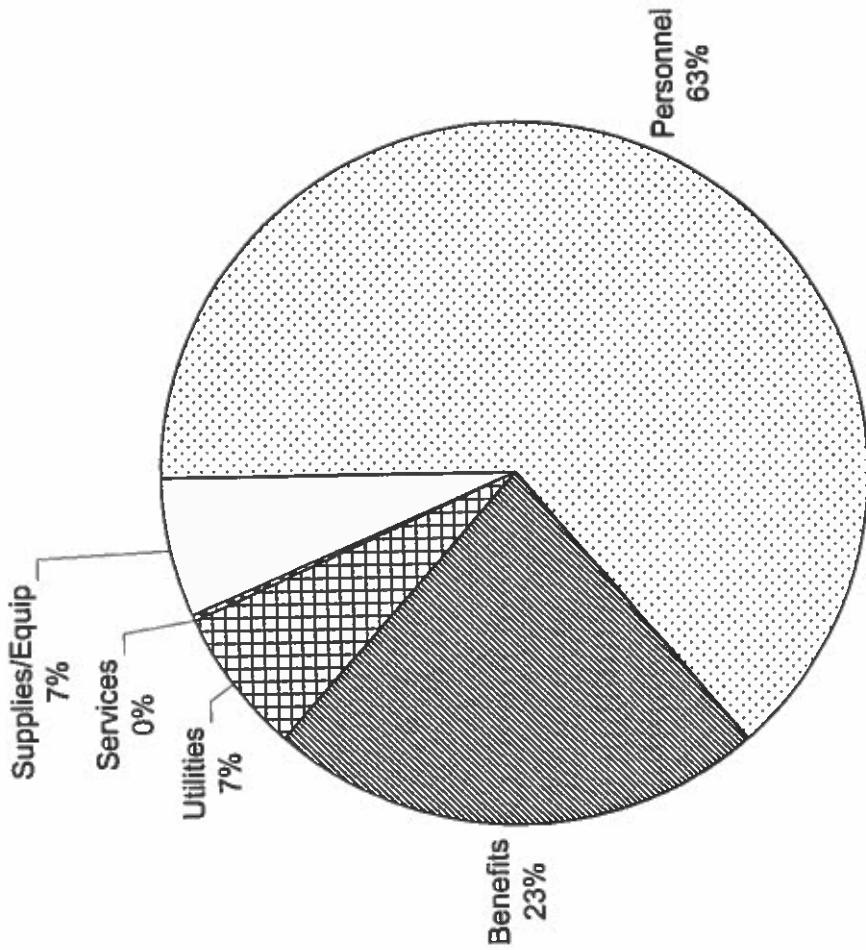
TM Budget Requests

Dept/Div:	31-02 Public works / Mechanic Personnel	Expense			Manager	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %	Approved
		2015 Actual	2016 Budget	2016 YTD				
10-01 Salaries & wages	30,722.49	59,113.60	35,340.69	57,845.00		-1,268.60	-2.15%	
Salary and wages for staff. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	0.00	2,000.00	0.00	2,000.00		0.00	0.00%	
10-10 Overtime Overtime wages paid at the rate of time and one-half to full-time employees for any hours worked over 40 hours/week.								
Benefits	2,390.29	4,767.83	2,714.29	4,676.00		-91.83	-1.93%	
12-01 FICA Employer's contribution for FICA (7.65%). In FY 16 the salary increases where budgeted in contingency, hence the larger than 3% increase being reflected here this year.								
12-02 MSRS Employer's contribution for Maine State Retirement. Increase reflects change in employer share 0.6% and scheduled steps/longevity. Employees' share increases by 0.5%. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	0.00	5,441.42	2,885.74	5,685.00		243.58	4.48%	

TM Budget Requests

TM Budget Requests

	Dept/Div:	31-02 Public works / Mechanic	Expense			Manager	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %	Approved
			2015 Actual	2016 Budget	2016 YTD				
	15-03 Heating Fuel	CONT'D	3,025.35	2,300.00	774.54	2,300.00	0.00	0.00%	
	Cost for propane fuel for the Highway Garage (1,770 gallons at \$1.299/gallon).								
Services	20-04 Advertising	654.50	0.00	0.00	0.00	0.00	0.00	0.00%	
	20-06 Expert/professional	1,062.50	0.00	175.00	150.00	150.00	150.00	100.00%	
	Increase for Microsoft 365/email.								
Supplies/Equipment	30-01 Office Supplies	84.48	0.00	0.00	0.00	0.00	0.00	0.00%	
	30-03 Equipment	758.29	3,100.00	1,789.52	3,100.00	3,100.00	0.00	0.00%	
	Miscellaneous supplies as needed (e.g., steel).								
30-19 Tools	This account is used to purchase tools to be owned by the Town.	6,399.71	3,000.00	3,420.93	3,000.00	3,000.00	0.00	0.00%	
	Mechanic	51,311.01	106,914.93	51,303.15	93,588.00	-13,326.93	-13,326.93	-12.46%	

Mechanic FY 17 Budget

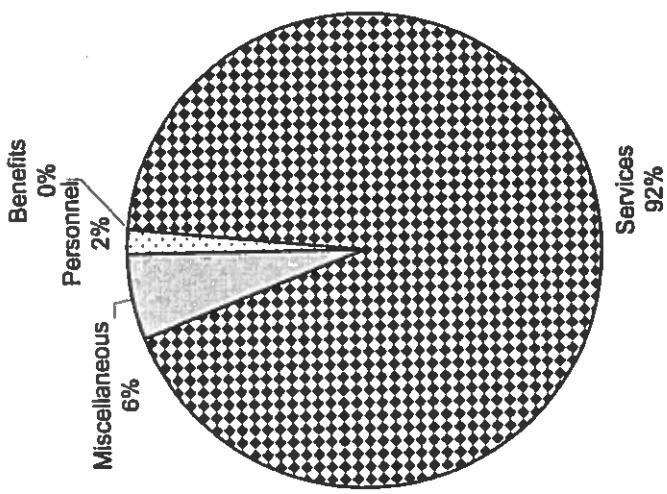
TM Budget Requests

Dept/Div:	31-03 Public works / Utilities	Expense			Man Req vs Curr Bud		Man Req vs Curr Bud	
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	Approved
Utilities								
15-07 Fire hydrants	KKWWD charges for 117 hydrants.	115,189.24	119,480.00	68,981.09	119,480.00	0.00	0.00%	
15-08 Street lights	There are 280 active lights throughout town. Fees vary in cost based on wattage and fixture type.	47,422.06	52,670.00	34,201.89	52,670.00	0.00	0.00%	
Utilities		162,611.30	172,150.00	103,182.98	172,150.00	0.00	0.00%	

TM Budget Requests

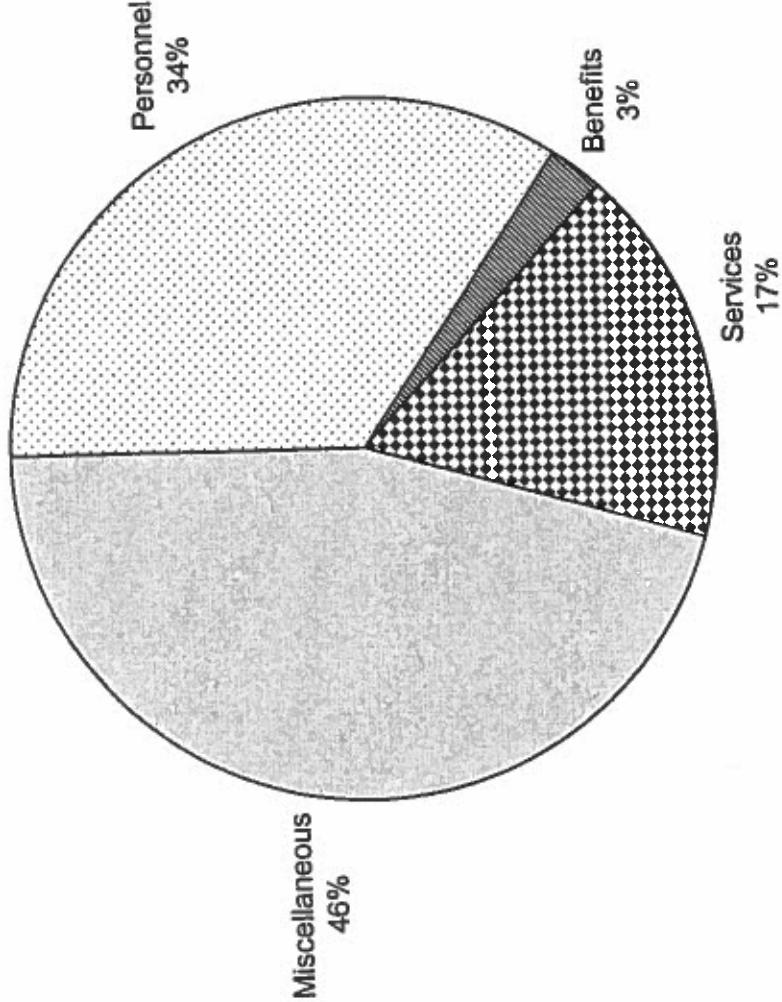
	Dept/Div:	2015 Actual	Expense	2016			2017			Man Req vs Curr Bud Change \$			Man Req vs Curr Bud Change %			Approved
				Budget	YTD	Manager										
Personnel	31-04 Public works / Shade Tree	0.00	500.00	750.00		515.00		15.00		3.00%						
10-11 Shade Tree Warden	Shade Tree Warden salary/stipend. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	0.00	38.00	57.38		39.00		1.00		2.63%						
Benefits	12-01 FICA Employer's contribution for FICA (7.65%). In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	0.00	38.00	57.38		39.00		1.00		2.63%						
Services	20-16 Planting Costs associated with new or replacement trees.	9,710.00	2,000.00	-425.00		2,000.00		0.00		0.00%						
	20-17 Tree treatment Elm and Ash maintenance program, including injection materials, injection labor, trimming and removals.	10,577.75	15,000.00	-80.00		15,000.00		0.00		0.00%						
	20-18 Cutting & pruning Safety removal program.	5,603.85	10,000.00	4,005.00		10,000.00		0.00		0.00%						

TM Budget Requests

Shade Tree FY 17 Budget

TM Budget Requests

	Dept/Div:	Public works / Cemetery	Expense			Man Req vs Curr Bud			Approved
			2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	
Personnel	10-01 Salaries & wages	3,282.45	4,846.63	1,394.79	4,918.00	71.37	1.47%		
	Salaries and wages for mowing. Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.								
Benefits	12-01 FICA Employer's contribution for FICA	251.13	370.48	106.73	376.00	5.52	1.49%		
Services	20-18 Cutting & pruning Tree and brush cutting - pruning and removal.	1250.00	2,500.00	1,800.00	2,500.00	0.00	0.00%		
Miscellaneous	50-01 Miscellaneous Replacement and repairs of headstones.	3,375.00	2,400.00	1,620.00	2,400.00	0.00	0.00%		
	50-31 Arundel Cemetery Maintenance of veterans' graves with no perpetual care.	4,100.00	4,100.00	4,100.00	4,100.00	0.00	0.00%		
	Cemetery	12,258.58	14,217.11	9,021.52	14,294.00	76.89	0.54%		

Cemetery FY 17 Budget

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TM Budget Requests

TM Budget Requests

Dept/Div:	Category	Expense					Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager				
Recreation CONT'D									
12-01 FICA Benefits	Employer's contribution for FICA (7.65%). Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	13,720.99	14,973.34	9,458.23	15,774.00		800.66	5.35%	
12-02 MSRS	Employer's contribution for Maine State Retirement. Increase reflects change in employer share 0.6% and scheduled steps/longevity. Employees' share increases by 0.5%. Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	11,357.87	13,017.38	8,027.67	14,526.00		1,508.62	11.59%	
12-03 ICMA	ICMA 457 deferred compensation plan for all eligible employees. Increase due to scheduled steps/longevity. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	2,852.82	3,586.00	1,772.14	3,749.00		163.00	4.55%	
12-04 RHSP	Retirement Health Savings Plan for qualifying employees. Increase in qualifying employees' time. In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.	2,851.04	2,851.00	2,936.51	3,024.00		173.00	6.07%	

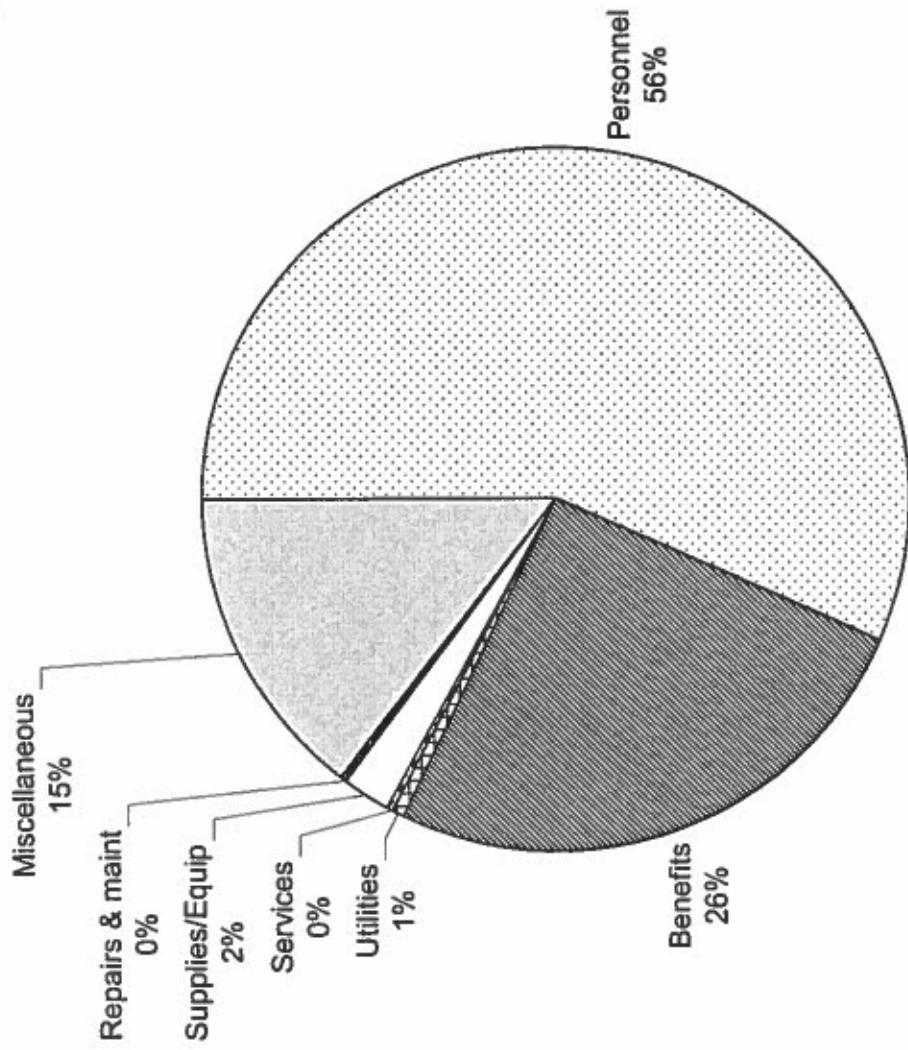
TM Budget Requests

	Dept/Div:	33-01 Recreation & culture / Recreation	Expense			Man Req vs Curr Bud		
			2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %
	12-05 Health	CONT'D	43,282.94	49,080.00	25,817.18	52,428.00	3,348.00	6.82%
	Health Insurance coverage - PPO 500 & HRA. Premium rates are set each calendar year. This budget includes an estimated 10% increase beginning in calendar year 2017 - Employee contributions = 15% of the cost.							
	12-06 Dues & Fees	Dues and subscriptions to professional associations.	125.00	120.00	90.00	120.00	0.00	0.00%
	12-07 Travel & Meetings	This account includes reimbursement for use of personal vehicles while on town business. Also includes reimbursement for other travel related expenses including but not limited to meals, lodging and other means of travel. Decrease due to anticipated participation as employee no longer MRPA secretary.	612.00	1,000.00	590.08	750.00	-250.00	-25.00%
	12-08 Training & Education	Registration, fees and tuition of conferences, seminars, computer training and professional association schools for all staff.	1,000.00	1,000.00	491.53	1,000.00	0.00	0.00%
	12-12 Uniforms	Increase for personal protective equipment.	84.89	0.00	0.00	100.00	100.00	100.00%
		Utilities						

TM Budget Requests

TM Budget Requests

	Expense						Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud Change \$				
Dept/Div: 33-01 Recreation & culture / Recreation CONTD									
30-25 Diesel	655.02	600.00	234.84	600.00	0.00	0.00%			
Fuel for vehicles and equipment.									
Repairs & Maintenance									
35-03 Vehicles & Equipment	987.74	750.00	1,196.15	1,000.00	250.00	33.33%			
Routine maintenance to lawn mowers/equipment and passenger van.									
Miscellaneous	49,494.07	50,620.00	36,705.10	52,085.00	1,465.00	2.89%			
50-14 Program events									
Program expenses which are offset by revenues. Increase to reflect additional projected programs.									
Recreation	322,201.75	338,495.34	221,855.72	357,583.00	19,087.66	5.64%			

Recreation FY 17 Budget

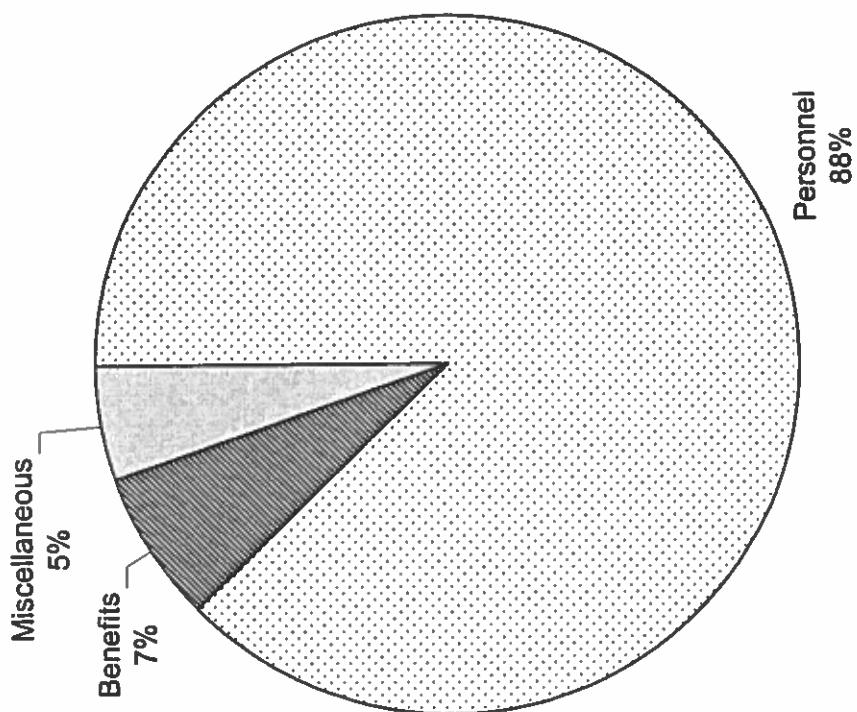
TM Budget Requests

Dept/Div:	33-03 Recreation & culture / Cape Porpoise Library	Expense			Man Req vs Curr Bud		Man Req vs Curr Bud Change %	Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$		
Miscellaneous								
50-15 Library	11,175.00	12,675.00	12,675.00	12,675.00	12,675.00	0.00	0.00%	
The Town's contribution to the operating expenses of the Cape Porpoise Library.								
Cape Porpoise Library	11,175.00	12,675.00	12,675.00	12,675.00	12,675.00	0.00	0.00%	

Dept/Div:	33-04 Recreation & culture / Parsons Way	Expense						Man Req vs Curr Bud Change %	Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud Change \$			
Services									
20-18 Cutting & pruning	1,780.00	3,500.00	0.00	3,500.00	0.00	0.00%			
Continue eradication of bittersweet and poison ivy while replanting with native plants.									
Parsons Way	1,780.00	3,500.00	0.00	3,500.00	0.00	0.00%			

TM Budget Requests

Dept/Div:	33-05 Recreation & culture / GRB Advisory Reserve	Expense			Manager	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %
		2015 Actual	2016 Budget	2016 YTD			
Personnel							
10-01 Salaries & wages	6,963.65	35,000.00	19,287.27	26,370.00	-8,630.00	-24.66%	
	Fund established by voters through ordinance to be used to support management and operations at Goose Rocks Beach. Decrease reflects necessary amount to be replenished.						
10-10 Overtime	294.00	0.00	126.00	0.00	0.00	0.00%	
Benefits	1,676.90	0.00	1,485.12	2,017.00	2,017.00	100.00%	
12-01 FICA							
	Employer's contribution for FICA (7.65%) In FY 16 the salary increases were budgeted in contingency, hence the larger than 3% increase being reflected here this year.						
Services							
20-39 Protection - police	15,399.25	0.00	0.00	0.00	0.00	0.00%	
Miscellaneous							
50-30 GRB Advisory Expenses	6,562.19	0.00	5,773.72	1,613.00	1,613.00	100.00%	
GRB Advisory Reserve	30,895.99	35,000.00	26,672.11	30,000.00	-5,000.00	-14.29%	

GRB Advisory FY 17 Budget

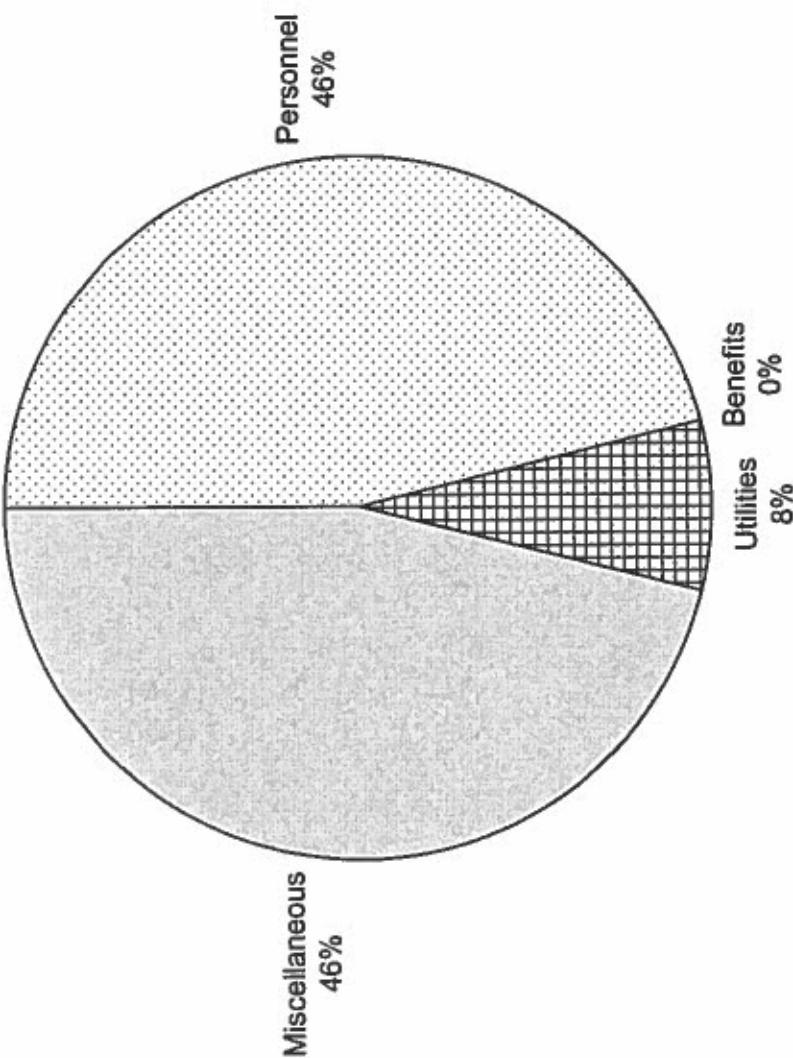
TM Budget Requests

Dept/Div:	Local Circuit Breaker / Local Circuit Breaker	Expense			Man Req vs Curr Bud		Man Req vs Curr Bud	
		2015 Actual	2016 Budget	2016 YTD	Manager	Change \$	Change %	Approved
Miscellaneous								
50-01 Miscellaneous	Reinstated Local Circuit Breaker Program in conjunction with the State's Property Tax Fairness Credit.	2,493.00	0.00	1,594.00	0.00	0.00	0.00%	
	No funding needed as we have \$25,000 in designated funds as of January 1, 2016.							
	Local Circuit Breaker	2,493.00	0.00	1,594.00	0.00	0.00	0.00%	

TM Budget Requests

Dept/Div:	36-01 Overlay / Overlay	Expense						Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	2017 Approved			
Miscellaneous		0.00	63,799.00	0.00	63,799.00	0.00	0.00	0.00%	
50-01 Miscellaneous		0.00	63,799.00	0.00	63,799.00	0.00	0.00	0.00%	
These are projected amounts only - not actual.	Overlay	0.00	63,799.00	0.00	63,799.00	0.00	0.00	0.00%	

TM Budget Requests

Contingency FY 17 Budget

TM Budget Requests

Dept/Div:	38-01 Miscellaneous Agencies / Miscellaneous Agencies	Expense			Manager	Man Req vs Curr Bud Change \$	Man Req vs Curr Bud Change %
		2015 Actual	2016 Budget	2016 YTD			
Miscellaneous							
50-16 Memorial Day	Contribution to the American Legion for the Memorial Day parade.	1,500.00	1,600.00	0.00	1,600.00	0.00	0.00%
50-17 Dock Square monument	Plantings for the Dock Square Monument provided and maintained by the Seacoast Garden Club. Increase in cost of plantings.	1,853.00	1,931.00	0.00	2,300.00	369.00	19.11%
50-18 4th of July	The Town's share of the fireworks.	3,750.00	3,750.00	3,750.00	3,750.00	0.00	0.00%
50-53 Shoreline Trolley	Funding for the Shoreline Explorer. Subcommittee recommended funding.	0.00	0.00	0.00	0.00	0.00	0.00%
	Miscellaneous Agencies	7,103.00	7,281.00	3,750.00	7,650.00	369.00	5.07%

TM Budget Requests

	Expense						Man Req vs Curr Bud Change %	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud Change \$			
Dept/Div: 39-01 Capital Outlay / Administration								
Supplies/Equipment								
30-03 Equipment	0.00	7,500.00	8,007.66	0.00	-7,500.00	-100.00%		
Miscellaneous	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00%		
50-20 Historical Preservation								
On going preservation of town records.								
50-46 Building Improvements	7,992.56	30,000.00	29,430.87	0.00	-30,000.00	-100.00%		
Repairs at the Town Office.								
Administration	12,992.56	42,500.00	37,438.53	5,000.00	-37,500.00	-88.24%		

TM Budget Requests

	Expense						Man Req vs Curr Bud	Man Req vs Change %	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud	Change \$			
Dept/Div: 39-02 Capital Outlay / Police Supplies/Equipment									
30-03 Equipment	12,295.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
30-09 Vehicles/Reserve	27,204.70	29,500.00	21,263.20	54,500.00	25,000.00	25,000.00	0.00	84.75%	
Purchase of 2 New Police Package									
cruisers with equipment. Replace 2013 Dodge Vehicle with over 130,000 miles and the Chief's 2011 Dodge Vehicle with over 150,000 miles.									
Police	39,499.70	29,500.00	21,263.20	54,500.00	25,000.00	25,000.00	0.00	84.75%	

TM Budget Requests

Dept/Div:	Capital Outlay / Communications	Expense				Man Req vs Curr Bud			Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %		
Miscellaneous									
50-46 Building Improvements	0.00	100,000.00	27,189.17	50,000.00	-50,000.00	-50,000.00	-50.00%		
To put funds aside for building renovation and additional emergency operations center at the Police Station.									
Purchase of new office furniture, chairs, and cameras for the EOC.									
Communications	0.00	100,000.00	27,189.17	50,000.00	-50,000.00	-50,000.00	-50.00%		

TM Budget Requests

Dept/Div:	Capital Outlay / Fire Supplies/Equipment	Expense						Man Req vs Curr Bud Change %	Man Req vs Curr Bud Change \$	Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$	Curr Bud Change %			
30-04 Equipment	44,599.53	23,000.00	9,482.84	23,000.00	0.00	0.00	0.00%			
30-03 Equipment	Replacement program for our self-contained breathing apparatus (SCBA) compressed air storage bottles - \$12,000. To upgrade the hydraulic rescue equipment (Jaws of Life) \$11,000. (Includes two new cutters, a large cutter and mini cutter - year 2 of 3)									
30-09 Vehicles/Reserve	Replace a 1974 GMC and a 1980 GMC 4x4 flat bed truck with a skid mount tank and pump on a new all-wheel drive one ton truck and skid mount/tank. This new skid mount/tank will be removable so as to use the truck for various other jobs - ie moving equipment. Year 1 of a 3 year project to include 2 vehicles.	36,000.30	0.00	0.00	30,000.00	30,000.00	100.00%			
50-46 Building Improvements	Decrease due to a one time funding for a specific project.	0.00	15,000.00	5,325.00	0.00	-15,000.00	-100.00%			
50-49 Radio Reserve	8 portable radio replacements, spare batteries, microphones, and cases for the portables and other miscellaneous radio equipment.	0.00	10,500.00	0.00	10,500.00	0.00	0.00%			
50-51 Apparatus Reserve	Funding to support long-term schedule.	130,000.00	115,000.00	0.00	130,000.00	15,000.00	13.04%			

TM Budget Requests

	Expense						Man Req vs		
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud	Curr Bud	Change \$	Change %	Approved
Dept/Div: 39-04 Capital Outlay / Fire CONTD									
50-67 Firefighter PPE To purchase/replace personnel protective equipment (turn out gear).	1,590.27	17,000.00	10.24	17,000.00	0.00	0.00	0.00	0.00%	
Fire	212,190.10	180,500.00	14,818.08	210,500.00	30,000.00	30,000.00	0.00	16.62%	

TM Budget Requests

Dept/Div:	Capital Outlay / Highway Supplies/Equipment	Expense			Man Req vs Curr Bud			Man Req vs Curr Bud Change %		
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	Approved		
30-03 Equipment	Our current line stiper for crosswalks and parking lines is 15 years old and needs a general rebuild. We would like to replace the line stiper with a seal-beading model. This would allow for more constant use for our spring painting work and better customer response to requests for wider sidewalks.	0.00	9,000.00	0.00	9,000.00	0.00	0.00%			

TM Budget Requests

TM Budget Requests

Dept/Div:	39-06 Capital Outlay / Highway CONTD	Expense			Man Req vs		
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$	Curr Bud Change %
	<p>sweeping. The new sweeper will be on-road capable and will not need to be transported around town with a pickup and trailer. A budget transfer from Dock Square Parking Lot of \$60,000 reflected in their revenues.</p> <p>Highway</p>	174,141.00	144,000.00	163,993.81	134,000.00	-10,000.00	-6.94%

TM Budget Requests

Dept/Div:	Capital Outlay / Road improvement	Expense				Man Req vs Curr Bud			Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %		
Miscellaneous									
50-47 Road Improvements	Continuation of road rehabilitation program on Town roads. Northwood/Stonewood Rd \$73,800; Church St \$11,400; Towne St \$11,200; Birch Court \$8,000; Atlantic Ave \$3,300; Goose Rocks Rd \$164,900; Ocean Ave \$125,000; Mills Rd \$160,000; MEDOT matching funds of \$80,000 in revenues	517,395.00	640,000.00	275,865.20	557,600.00	-82,400.00	-12.88%		
Road Improvement		517,395.00	640,000.00	275,865.20	557,600.00	-82,400.00	-12.88%		

TM Budget Requests

Dept/Div:	Capital Outlay / Sidewalk construction	Expense				Man Req vs	
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$	Curr Bud Change %
Miscellaneous	Continuation of sidewalk/pedestrian/bicycle improvements. DSPL to Temple \$10,000; replace flashing light at No and Maine \$20,000; Ocean Ave \$70,000; Mills Rd \$60,000; MEDOT matching funds \$30,000 in revenues	138,200.00	75,000.00	13,582.72	160,000.00	85,000.00	113.33%
50-01 Miscellaneous	Sidewalk construction	138,200.00	75,000.00	13,582.72	160,000.00	85,000.00	113.33%

PROPOSED FY-17 SIDEWALK, SHOULDER, DRAINAGE AND ROAD REHABILITATION NEEDS

189

Road	State Road	Start Date	Ln Ft	Grind/OL	Roads Cost	Sidewalks Cost	Comments
Northwood Rd / Stonewood Rd	No	Summer 2016		Overlay	\$ 73,800		
Church Street	No	Fall 2016		Overlay	\$ 11,400		
Towne Street	No	Summer 2016		Overlay	\$ 11,200		
Birch Court	No	Summer 2016		Overlay	\$ 8,000		
Atlantic Avenue	No	Fall 2016		Overlay	\$ 3,300		
Goose Rocks Road	No	Summer 2016		Overlay	\$ 164,900		
DSPL Sidewalk to Temple St.	No	Fall 2016		Sidewalk	\$ 10,000		
Replace Flashing Light at North St. and Maine St.	Yes	Fall 2016		Traffic Control	\$ 20,000		
Ocean Avenue (Near Chicks Marina Bridge)	No	Spring 2017		Drainage	\$ 20,000		
Ocean Avenue (Green St to Union Sq. / Kennebunk River side of street)	No	Spring 2017		Reconstruction	\$ 50,000		
Ocean Avenue (Wandby Parking Area to Turbats Creek Road)	No	Spring 2017		Reconstruction	\$ 125,000		
Mills Road (Main St to Beachwood Ave.)	Yes	Spring 2017		Reconstruction	\$ 160,000	\$ 60,000	
Total Spending for Town Meeting Warrant					\$ 557,600.00	\$ 160,000.00	\$ 717,600.00
MaineDOT MPI Match Revenue					\$ 80,000.00	\$ 30,000.00	\$ 110,000.00
Local Tax Funded Amount					\$ 477,600.00	\$ 130,000.00	\$ 607,600.00

TM Budget Requests

	Expense						Man Req vs Curr Bud	Man Req vs Change %	Approved
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Man Req vs Curr Bud	Man Req vs Change %			
Dept/Div: 39-13 Capital Outlay / Recreation									
Miscellaneous	49,194.50	25,000.00	1,074.32	30,000.00	5,000.00	20.00%			
50-77 Rec & Park Improvements									
Reserve funding for replacement of the Parks & Recreation building at Parsons field and new playground equipment.									
Recreation	49,194.50	25,000.00	1,074.32	30,000.00	5,000.00	20.00%			

TM Budget Requests

	Expense						Man Req vs Curr Bud		
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	Approved		
Dept/Div: 39-16 Capital Outlay / Community Development									
Supplies/Equipment									
30-03 Equipment	0.00	0.00	0.00	65,000.00	65,000.00	100.00%			
IT - AV closet - for computers, servers, equipment and firewall in the new public safety meeting room.									
Community Development	0.00	0.00	0.00	65,000.00	65,000.00	100.00%			

TM Budget Requests

Dept/Div:	39-20 Capital Outlay / Special Projects	Expense				Man Req vs		
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$	Curr Bud Change %	Approved
Miscellaneous		0.00	0.00	0.00	17,500.00	17,500.00	100.00%	
50-01 Miscellaneous								
Kennebunkport's share of the Mat								
Lanigan bridge overlook.								
Special Projects		0.00	0.00	0.00	17,500.00	17,500.00	100.00%	

TM Budget Requests

Dept/Div:	39-39 Capital Outlay / "Piers Miscellaneous 50-48 Reserve Future capital repairs to Government Wharf and Cape Porpoise Pier. "Piers	Expense				Man Req vs Curr Bud		Man Req vs Change %	
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %		Approved
		50,000.00	100,000.00	0.00	100,000.00	0.00	0.00%		
		50,000.00	100,000.00	0.00	100,000.00	0.00	0.00%		

TM Budget Requests

Dept/Div:	41-01 Debt service / Debt Service	Expense						Man Req vs Curr Bud	Man Req vs Change %	Approved
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$				
Debt Service										
45-03 Sewer Bond 2003	Maine Municipal Bond Bank: \$1,000,000/20 yrs @ 2.25% This reflects 60% of the total debt service expense, with the remaining 40% to be paid by sewer users. (Maturity in FY 2024) Increase in principal as maturity approaches.	29,881.28	30,363.00	30,362.08	30,866.00	503.00	1.66%			
45-04 MMA Bond 2005	Maine Municipal Bond Bank: \$1,000,000/20 yrs @ 2.25% This reflects 60% of the total debt service expense, with the remaining 40% to be paid by sewer users. (Maturity in FY 2024) Decrease in interest as maturity approaches.	89,935.00	93,611.00	93,611.00	0.00	-93,611.00	-100.00%			
45-07 Interest Sewer Bond 2003	Maine Municipal Bond Bank: \$1,000,000/20 yrs @ 2.25% This reflects 60% of the total debt service expense, with the remaining 40% to be paid by sewer users. (Maturity in FY 2024) Decrease in interest as maturity approaches.	5,954.22	5,463.00	2,891.81	4,933.00	-530.00	-9.70%			
45-08 Interest MMA Bond 2005	Maine Municipal Bond Bank: \$1,000,000/20 yrs @ 2.25% This reflects 60% of the total debt service expense, with the remaining 40% to be paid by sewer users. (Maturity in FY 2024) Decrease in interest as maturity approaches.	5,217.34	1,732.00	1,731.80	0.00	-1,732.00	-100.00%			
45-09 GOB Roads 2009	TD Banknorth : Road Reconstruction bond : \$1,600,000/10 yrs @ 4.24% (Maturity in FY 2018)	159,999.96	160,000.00	106,666.64	160,000.00	0.00	0.00%			
45-10 Interest GOB Roads 2009	TD Banknorth : Road Reconstruction bond : \$1,600,000/10 yrs @ 4.24% (Maturity in FY 2018) Decrease in interest as maturity approaches.	24,028.26	17,243.00	12,250.47	10,459.00	-6,784.00	-39.34%			
45-12 Sewer 2017	2017 Sewer SRF bond - 20 years expiring in 2036 rate @ 1%	0.00	0.00	0.00	46,324.00	46,324.00	100.00%			

TM Budget Requests

	Expense						Man Req vs Curr Bud		
	2015 Actual	2016 Budget	2016 YTD	2017 Manager	Change \$	Change %	Approved		
Dept/Div: 41-01 Debt service / Debt Service CONTD	0.00	0.00	0.00	3,750.00	3,750.00	100.00%			
45-21 PD Bidg int 2017 Expansion at the police station. 10 year MMA bond expiring in 2027 varying rates 1.3% to 2.5%	0.00	0.00	0.00	13,056.00	13,056.00	100.00%			
45-22 Sewer Int 2017 2017 Sewer SRF bond - 20 years expiring in 2036 rate @ 1% Debt Service	315,016.06	308,412.00	247,513.80	269,388.00	-39,024.00	-12.65%			

Town of Kennebunkport
2017 SRF Wastewater

	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Principal										
General	46,323.60	46,786.80	47,254.80	47,727.00	48,204.60	48,687.00	49,173.00	49,665.60	50,161.80	50,663.40
Sewer	30,882.40	31,191.20	31,503.20	31,818.00	32,136.40	32,458.00	32,782.00	33,110.40	33,441.20	33,775.60
Total Principal	77,206.00	77,978.00	78,758.00	79,545.00	80,341.00	81,145.00	81,955.00	82,776.00	83,603.00	84,439.00
Interest										
General	13,055.99	12,563.00	12,095.14	11,622.58	11,145.32	10,663.28	10,176.37	9,684.67	9,187.99	8,686.37
Sewer	8,703.99	8,375.34	8,063.42	7,748.39	7,430.21	7,108.86	6,784.24	6,456.45	6,125.33	5,790.91
Total Interest	21,759.98	20,938.34	20,158.56	19,370.97	18,575.53	17,772.14	16,960.61	16,141.12	15,313.32	14,477.28
Total for FY	98,965.98	98,916.34	98,916.56	98,915.97	98,916.53	98,917.14	98,915.61	98,917.12	98,916.32	98,916.28
						1,978,377.35				
General	59,379.59	59,349.80	59,349.94	59,349.58	59,349.92	59,350.28	59,349.37	59,350.27	59,349.79	59,349.77
Sewer	39,586.39	39,566.54	39,566.62	39,566.39	39,566.61	39,566.86	39,566.24	39,566.85	39,566.53	39,566.51
98,965.98	98,916.34	98,916.56	98,915.97	98,916.53	98,917.14	98,915.61	98,917.12	98,916.32	98,916.28	

Town of Kennebunkport
2017 SRF Wastewater

	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Principal										
General Sewer	51,169.80 34,113.20	51,682.20 34,454.80	52,198.20 34,798.80	52,720.80 35,147.20	53,247.60 35,498.40	53,780.40 35,853.60	54,318.00 36,212.00	54,861.60 36,574.40	55,410.00 36,940.00	55,963.80 37,309.20
Total Principal	<u>85,283.00</u>	<u>86,137.00</u>	<u>86,997.00</u>	<u>87,868.00</u>	<u>88,746.00</u>	<u>89,634.00</u>	<u>90,530.00</u>	<u>91,436.00</u>	<u>92,350.00</u>	<u>93,273.00</u>
Interest										
General Sewer	8,179.72 5,453.14	7,668.05 5,112.03	7,151.18 4,767.45	6,629.22 4,419.48	6,101.99 4,067.99	5,569.52 3,713.02	5,031.72 3,354.48	4,488.56 2,992.38	3,939.92 2,626.62	3,385.82 2,257.21
Total Interest	<u>13,632.86</u>	<u>12,780.08</u>	<u>11,918.63</u>	<u>11,048.70</u>	<u>10,169.98</u>	<u>9,282.54</u>	<u>8,386.20</u>	<u>7,480.94</u>	<u>6,566.54</u>	<u>5,643.03</u>
Total for FY	<u>98,915.86</u>	<u>98,917.08</u>	<u>98,915.63</u>	<u>98,916.70</u>	<u>98,915.98</u>	<u>98,916.54</u>	<u>98,916.20</u>	<u>98,916.94</u>	<u>98,916.54</u>	<u>98,916.03</u>
	59,349.52 39,566.34	59,350.25 39,566.83	59,349.38 39,566.25	59,350.02 39,566.68	59,349.59 39,566.39	59,349.92 39,566.62	59,349.72 39,566.48	59,350.16 39,566.78	59,349.92 39,566.62	59,349.62 39,566.41
	<u>98,915.86</u>	<u>98,917.08</u>	<u>98,915.63</u>	<u>98,916.70</u>	<u>98,915.98</u>	<u>98,916.54</u>	<u>98,916.20</u>	<u>98,916.94</u>	<u>98,916.54</u>	<u>98,916.03</u>

Town of Kennebunkport
 2016 Police Building Bond
 \$400,000.00

	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Principal	-	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
Interest	3,749.20	7,020.00	6,480.00	5,900.00	5,280.00	4,620.00	3,920.00	3,180.00	2,360.00	1,460.00	500.00
Total for FY	<u>3,749.20</u>	<u>47,020.00</u>	<u>46,480.00</u>	<u>45,900.00</u>	<u>45,280.00</u>	<u>44,620.00</u>	<u>43,920.00</u>	<u>43,180.00</u>	<u>42,360.00</u>	<u>41,460.00</u>	<u>40,500.00</u>

TM Budget Requests

Dept/Div:	50-01 Assessment / Education	Expense				Man Req vs	
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$	Curr Bud Change %
Miscellaneous	7,837,533.00	8,015,486.00	5,343,657.40	9,102,107.00	1,086,621.00	13.56%	
50-01 Miscellaneous							
RSU assessment - These are projected amounts only - not actual.							
Education	7,837,533.00	8,015,486.00	5,343,657.40	9,102,107.00	1,086,621.00	13.56%	

TM Budget Requests

Dept/Div:	50-02 Assessment / County	Expense						Man Req vs		
		2015 Actual	2016 Budget	2016 YTD	2017 Manager	Curr Bud Change \$	Curr Bud Change %	Approved		
Miscellaneous										
50-01 Miscellaneous	1,124,613.52	1,115,331.00	1,115,330.58	1,148,790.00		33,459.00	3.00%			
County taxes plus 6 month transitional budget #4 of 5 year payment plan.										
These are projected amounts only - not actual.										
County	1,124,613.52	1,115,331.00	1,115,330.58	1,148,790.00		33,459.00	3.00%			
Expense Totals:	16,183,667.60	17,038,189.00	10,835,350.74	18,349,892.00	1,311,703.00		7.70%			

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